

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota
Pursuant to Due Call and Notice Thereof

Regular Session
December 8, 2025
Municipal Center

Call to Order	The Champlin City Council met in Regular Session and was called to order by Mayor Ryan Sabas at 6:02 p.m.
Pledge of Allegiance	The Pledge of Allegiance was recited.
Roll Call	<p>Present: Mayor Ryan Sabas and Councilmembers Jessica Tesdall (Ward 1), Tom Moe (Ward 2), Tim Huttner (Ward 3), and Tim LaCroix (Ward 4).</p> <p>Absent: None.</p> <p>Also present were City Administrator Jenny Max, Community Development Director Scott Schulte, City Engineer Heather Nelson, and City Attorney Dave Schaps.</p>
Oath of Office	Senator John Hoffman administered the Oath of Office to Councilmember Huttner.
Approval of Agenda (December 8, 2025) Motion	<p>The City Administrator noted a requested addition to the agenda under New Business, Item 11.3 Approval of Playground Replacement at Shores Park.</p> <p>Motion by Councilmember Moe and seconded by Councilmember Tesdall to approve the agenda for the December 8, 2025, Regular Meeting as amended. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner and LaCroix. Voting against: none. Motion carried.</p>
Approval of Minutes Motion	Motion by Councilmember Tesdall and seconded by Councilmember LaCroix to approve the minutes of the November 17, 2025, Special Session, November 24, 2025, Worksession, and November 24, 2025 Regular Session Meeting as presented. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.
Ratification of Payments (December 8, 2025) Motion	Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve ratification of payments as submitted on December 8, 2025. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.
Announcements	<p>Mayor Sabas made the following announcements:</p> <ul style="list-style-type: none">• A special worksession will be held on Tuesday, December 9th, and a Worksession and Regular Meeting will be held on Monday, January 12th at City Hall. The December 22nd Council meetings have been canceled.• City Hall will close at noon on December 24th and all day on December 25th and January 1st.• The 2025 holiday lights tour has started. Enjoy a festive drive around town! The map, available on our website, will guide you through stunning displays and sparkling lights. The decorated homes will shine nightly from 5-10 p.m. through December 31st. Thank you to our homeowners for making this season merry and bright!• Registration for the 2026 Frostbite 500 is now open, and for the first time, you can snag tickets early, making it the perfect holiday gift for the fisherman in your family! The annual trout ice fishing contest will be held on Saturday, February 7th, and only 500 tickets are available. Get yours early.
Truth in Taxation Public Meeting to Discuss the 2026 Operating Budgets, and Setting 2026 Tax Levies for the City and Champlin Economic	<p><u>Special Presentations</u></p> <p>The Finance Director presented the 2026 proposed operational budgets for all budgeted funds, noting that this information is consistent with what was presented to the Council at the last budget worksession on November 10th and is a reduction from the proposed levy that was adopted on September 22nd.</p>

Mayor Sabas thanked the Finance Director for the great work she has done since coming on staff this summer.

Mayor Sabas welcomed public input.

Don Vry, 11848 Mississippi Drive N, commented that it would seem there should have been a public hearing prior to certification to Hennepin County. He stated that as a resident, he has continued to experience double-digit increases in his property valuation, and believed that the tax levy increase impact is compounded by the market rate increases. He commented on areas where he believes that the City could save money and provided input on increased capital equipment purchases. He was shocked that the City did not have a capital replacement plan for generators and had concerns with the EDA and what he believed to be a lack of transparency. He believed there should be more public input related to City-owned land and provided input on Mississippi Crossings.

Sam Mwangi, 11213 Kentucky Avenue N, recognized the concern of residents on social media with the proposed budget increase and thanked the Council and staff for listening to the concerns of residents and decreasing the proposed budget.

Mayor Sabas recognized the discussion that has occurred on social media related to the Mayor and Council line item within the budget. He referenced one-time expenditures, including the Compensation Study, and explained how that study will benefit the City and its employees. He noted that there is no increase in the compensation of the Mayor and Council. He provided additional information on the organizations the City belongs to and pays dues to, including North Metro Mayors, and explained the benefits the City receives as part of those memberships. He provided input on the lean staffing team that the City operates with and the need to add the positions for public works and public safety that are proposed in the 2026 budget. He provided additional information on the Mississippi Crossings development area and the properties that are, or are not, included in the TIF district. He provided additional information on the City budget process and the thought that goes into that throughout the year.

Councilmember Moe referenced a budget line item that reflects the City portion of the PUPS expansion project, but noted that the City chose not to participate in that program any longer and has an agreement with another entity for that service.

The City Administrator confirmed that the City is not participating in PUPS any longer.

Mayor Sabas explained that beginning January 1, 2026, the City will be partnering with the City of Anoka for that service for the next two years.

Councilmember Huttner provided input on a recent tour of the equipment room in the water treatment plant and what he learned. He stated that the Utilities Department is watching their needs, and he is also committed to watching as well.

Mr. Vry stated that public services do a great job, and he does not oppose adding staff to those departments. He explained that his concern was the increase in capital equipment needs pre-COVID versus post-COVID.

The Community Development Director explained how TIF was used to support infrastructure within Mississippi Crossings and how the event center was constructed and funded. It was confirmed that Char Blu and Jensen's Market are not within the TIF district.

Mayor Sabas provided clarification on the Ice Forum parking lot, noting that this is the second phase. He noted that Lifetime Fitness contributed to the cost of the phase one project.

Overview of Worksession Discussion

The City Administrator provided a brief overview of the discussion that occurred earlier in the evening at the Council Worksession regarding:

- The Council received a presentation from Abdo regarding the upcoming Compensation Study, and the Council provided input on the approach and methodology for the study.
- The Council will continue in worksession later tonight to discuss the issue of municipal cannabis operations as requested by Mayor Sabas.

- She thanked the Council and staff for their assistance in the budget process, as both she and the Finance Director are new to Champlin.

Consent Agenda

Appointment of Full-Time
Police Officer
Motion

Motion by Councilmember Moe and seconded by Councilmember LaCroix to authorize the appointment of the Officer to the position of full-time Police Officer. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

Approve 2026 Business
Licenses
Motion

Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve the 2026 business licenses as presented, subject to all licensing requirements being met. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

Resolution Increasing
2026 Typical Utility and
Street Lot Fees
Resolution 2025-63

Councilmember Moe introduced the following resolution and moved its adoption:

A Resolution Increasing 2026 Typical Utility and Street Lot Fees

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Approve a Resolution
Adopting a 2026
Operating Budget and
Setting a Tax Levy for
2026 for the City of
Champlin
Resolution 2025-64

Councilmember Moe introduced the following resolution and moved its adoption:

A Resolution Adopting a 2026 Operating Budget and Setting a Tax Levy for 2026 for the City of Champlin

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Approve a Resolution
Adopting the 2026
Economic Development
Authority Budget and
Setting a Housing and
Redevelopment Authority
Tax Levy for 2026
Resolution 2025-65

Councilmember Moe introduced the following resolution and moved its adoption:

A Resolution Adopting the 2026 Economic Development Authority Budget and Setting a Housing and Redevelopment Authority Tax Levy for 2026

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Resolution Adopting the
2026-2035 Capital
Improvement Plan
Resolution 2025-66

Councilmember Moe introduced the following resolution and moved its adoption:

A Resolution Adopting the 2026-2035 Capital Improvement Plan

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Approve CHES Safety
Services Contract for
2026-2028
Motion

Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve the CHES three-year safety services contract with the City for calendar years 2026 through 2028, as presented. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

Approve Indoor
Recreation Facility
Feasibility Studies
Motion

Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve JLG to complete two feasibility studies for an indoor recreation facility. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

Approve the 2026 Police Sergeant Union Contract Agreement Motion

Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve the contract extension for the Police Sergeants under the terms as outlined in the staff report. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

JPA and Court Services Amendment Renewal – Champlin Prosecuting Attorney Motion

Motion by Councilmember Moe and seconded by Councilmember LaCroix to approve the renewal of the Prosecuting Attorney Master JPA, Prosecuting Attorney Court Amendment, and authorize signing of the Resolution Renewing the State of Minnesota JPA with the City of Champlin on behalf of its City Attorney and Police Department. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

Resolution Accepting Donations Received by the City of Champlin in 2025
Resolution 2025-67

Councilmember Moe introduced the following resolution and moved its adoption:

A Resolution Accepting Donations Received by the City of Champlin in 2025

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Resolution Designating Official Depositories for 2026
Resolution 2025-68

Councilmember Moe introduced the following resolution and moved its adoption:

A Resolution Designating Official Depositories for City Funds for 2026

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Waive First Reading, Conduct Second Reading, and Adopt Ordinance Amending Chapter 58 – Utilities, Section 58-22 Assessment
Ordinance No. 923

Councilmember Moe introduced the following ordinance, waiving the first reading, conducting the second reading, and moving its adoption:

An Ordinance Amending Chapter 58 – Utilities, Section 58-22 Assessment

The motion for the adoption of the ordinance was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said ordinance was passed this 8th day of December 2025.

Waive First Reading, Conduct Second Reading, and Adopt Ordinance Amending Chapter 22 – Fees and Authorize Use of Publication Summary
Ordinance No. 924

Councilmember Moe introduced the following ordinance, waiving the first reading, conducting the second reading, and moving its adoption:

An Ordinance Amending Chapter 22 – Fees and Authorizing Use of Publication Summary

The motion for the adoption of the ordinance was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said ordinance was passed this 8th day of December 2025.

Open Forum
No comments.

New Business

Approve the Acquisition of Real Property at 6020 117th Avenue N., and Termination of Joint Powers Agreement

The Community Development Director stated that in June 2023, Metro Transit (MTC) permanently closed the West River Road Park and Ride at 6020 117th Avenue North. The 151-space park and ride was closed due to declining use over the past decade and the availability of other park and rides in the market area. The property was originally acquired by the City in 1989 (acquisition costs were paid by the MTC), and the property was conveyed from the City to the MTC. In 2024, the Metropolitan Council declared the property surplus for disposition and authorized the Regional Administrator to

negotiate a fair market sale to the City and to execute the termination of the Joint Powers Agreement for the Construction and Maintenance of the Park and Ride Lot. In July 2025, the EDA Board authorized staff to make a purchase offer for the lot at a price of \$145,00, the MET Council is amenable to the price, though they believe it is below fair market price.

Mayor Sabas recognized that the funds for the purchase will come from the EDA, even though the City will make the purchase.

The Community Development Director explained that by the City purchasing the property, it provides more control over the development process, compared to the MET Council selling the property to the highest bidder. He stated that the City is purchasing the property for less than the market value to ensure that it will not lose money in the transaction.

Mayor Sabas recognized and appreciated the work that the Community Development Director has put into this process.

Councilmember Huttner asked if the property could be transferred from the City to the EDA at a later date.

The Community Development Director replied that could be done, but felt it would be simpler to leave the property in the name of the City to avoid additional transfer costs.

Councilmember Huttner asked if the City would have to go through an RFP process, where an EDA would not.

The City Attorney stated that the City will have the ultimate control of who they want to sell the property to, regardless of whether the EDA or City owns the property. He stated that an RFP can be done, but language would be included that states the City Council (or EDA) has the right to reject all proposals.

Motion

Motion by Councilmember Moe and seconded by Councilmember Huttner to approve the Purchase Agreement to acquire the 3.5-acre former park and ride property. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

Motion by Councilmember Moe and seconded by Councilmember Huttner to the agreement related to the sale of the property. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

Motion by Councilmember Moe and seconded by Councilmember Huttner to approve the termination of the Joint Powers Agreement. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

Approve Proposal for
Strategic Plan Update

The City Administrator stated that the City's current 2021-2024 Strategic Plan is out of date, and discussions have taken place throughout the 2024 and 2025 budgeting processes to complete an update to the Strategic Plan. Proposed for City Council consideration is to engage in a Strategic Plan update with Dave Unmacht, a consultant who has professional experience as an organizational consultant, city manager, county administrator, and executive director of the League of Minnesota Cities.

Mayor Sabas recognized that this is something the City has been working towards for the past few years, and the desire to wait to complete this until the large staffing transitions took place this year.

Councilmember LaCroix asked and received confirmation that the City Administrator has worked with this consultant before.

Motion

Motion by Councilmember LaCroix and seconded by Councilmember Huttner to approve the proposed Strategic Plan update with Dave Unmacht at a cost of \$9,000 as presented. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

Approval of Playground
Replacement at Shores
Park

The City Administrator stated that Shores Park playground is scheduled for replacement in 2026, at which time the playground will be 21 years old and will exceed the industry standard lifespan of 20 years. Replacing the structure not only addresses issues but also brings renewed energy to the park, encouraging greater community use and enjoyment.

Mayor Sabas commented that this was unique in that the public was involved and voted on the proposals. He believed that helped to create more input and neighborhood involvement in the project. He commended the Parks Department and Parks Commission for that effort and encouraged more in the future.

Councilmember Tesdall asked if a similar process would be followed in the future.

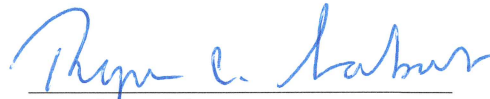
The City Administrator agreed that could be part of projects where appropriate.

Motion

Motion by Councilmember Moe and seconded by Councilmember Tesdall to award the Shores Park playground replacement project to St. Croix Recreation. Voting in favor were Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix. Voting against: none. Motion carried.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:28 p.m.


Ryan Sabas, Mayor

Attest:


Julie Tembreull, Executive Assistant/City Clerk

Councilmember Moe introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-63
CITY OF CHAMPLIN
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION INCREASING 2026 TYPICAL UTILITY AND STREET LOT FEES

WHEREAS, the Champlin City Council has approved a special assessment manual outlining certain fees to be updated periodically, and

WHEREAS, the Champlin City Council has previously approved rates for typical lot fees, and

WHEREAS, the fees outlined on the table entitled Typical Lot Fees, have been determined to be equitable, and

WHEREAS, project costs require annual adjustments, and

WHEREAS, the Consumer Price Index, Construction Cost Indexes, and Market Values are good indicators of parcel benefit, and

WHEREAS, upon review of the available data an increase of 5.0% to the Typical Street and Utility Fees is reasonable.

NOW, THEREFORE, BE IT RESOLVED, by the Champlin City Council that the fees are set according to the attached table.

FURTHER BE IT RESOLVED that Resolution No. 2024-80, dated December 9th, 2024, is hereby rescinded.

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Ryan Sabas

Ryan Sabas, Mayor

ATTEST:

Julie Tembreull

Julie Tembreull, Exec. Asst./City Clerk

Councilmember Moe introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-64
CITY OF CHAMPLIN
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**RESOLUTION ADOPTING A 2026 OPERATING BUDGET AND SETTING A TAX
LEVY FOR 2026**

WHEREAS, the City Council has duly met with members of its staff to make determinations relating to anticipated expenditures for the operation of the City in the year 2026, and

WHEREAS, estimated December 31, 2025 fund balances are sufficient to meet approved expenditures in accordance with the City's fund balance policy for fiscal year 2025.

WHEREAS, it is therefore, the City's intent to levy the total sum of \$17,430,432 as taxes against property in the City of Champlin payable in 2026.

NOW, THEREFORE, BE IT RESOLVED by the Champlin City Council:

Section 1:

That the following maximum appropriations for fiscal year 2026 are hereby approved for expenditure in each of the approved:

General Fund:

General Government	
Mayor and Council	139,900
Administration	146,700
Legal	95,000
Government Services	123,400
Elections	77,900
Building Maintenance	396,100
Finance	533,000
Assessing	3,500
Information Systems	345,100
Community Development	187,800
Total General Government	1,837,400
Public Safety	
Protective Inspection	512,700
Code Enforcement	157,900

Police	6,587,000
Emergency Preparedness Management	87,200
Fire Protection	926,000
Total Public Safety	8,270,800
Public Works	
Engineering	348,700
Public Works	2,895,600
Cemetery	37,000
Total Public Works	3,281,300
Culture and Recreation	
Park and Recreation	1,419,900
Total Culture and Recreation	1,419,900
Other Functions (Transfers)	
Non-departmental uses	800,800
Transfers	3,488,700
Total Other Functions	34,289,500
Total GENERAL FUND	19,309,900
Special Revenue Funds:	
Communications	201,200
Ice Forum	1,889,900
Total Special Revenue Funds (excl EDA)	2,091,100
Capital Projects Funds:	
Street Light	1,145,000
Capital Improvement Fund	5,903,800
Municipal State Aid	424,600
Capital Equipment Fund	2,451,000
Park Reserve Fund	1,640,600
Total Capital Projects Funds	11,565,000
Enterprise Funds:	
Water Fund	3,937,900
Sewer Fund	4,064,900
Refuse Fund	1,748,600
Recycling & Organics Fund	928,500
Storm Water	1,787,100
Total Enterprise Funds	12,467,000
Internal Service Funds:	
Insurance Management	695,500
GIS Fund	106,100
Total Internal Service Funds	801,600
Total All Funds	46,234,600

Section 2:

The City of Champlin certifies to Hennepin County, the following final tax levy on or before December 26, 2025 for collection pursuant to law for the operation of the City of Champlin for the year 2025:

City Levies:

General	\$16,161,000.00
Internal Loan Indebtedness	245,528.00

Bonded Indebtedness Levies:

2013A Capital Improvement Plan Bonds	500,456.25
2020 Equipment Certificates	116,964.75
2023A Capital Improvement Plan Bonds	347,892.83
2024A Equipment Certificates	58,590.00
Total Levy	\$17,430,431.83

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Ryan Sabas

Ryan Sabas, Mayor

ATTEST:

Julie Tembreull

Julie Tembreull, Exec. Asst./City Clerk

Councilmember Moe introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-65
CITY OF CHAMPLIN
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**RESOLUTION ADOPTING THE 2026 ECONOMIC DEVELOPMENT AUTHORITY
BUDGET AND SETTING A HOUSING AND REDEVELOPMENT AUTHORITY TAX
LEVY FOR 2026**

WHEREAS, the City of Champlin may levy a tax in any year for the benefit of the activities of the Housing and Redevelopment Authority pursuant to Minnesota Statute 469.033, subd. 6, and

WHEREAS, the Champlin Economic Development Authority, at its meeting on November 10, 2025, adopted a tax levy collectible in 2026 and the City Council must consent to any Authority levy prior to it becoming effective.

NOW, THEREFORE, BE IT RESOLVED by the Champlin City Council:

Section 1:

That the following maximum appropriation for the fiscal year 2026 be hereby approved for expenditure in accordance with State Statute as follows:

EDA Operating Expenditures \$460,600

Section 2:

The City of Champlin certifies to Hennepin County, the following HRA levy on or before December 26, 2025 for collection pursuant to law for the operation of the Champlin Economic Development Authority for the year 2026.

HRA Levy \$678,000

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Ryan Sabas

Ryan Sabas, Mayor

ATTEST:

Julie Tembreull

Julie Tembreull, Exec. Asst./City Clerk

Councilmember Moe introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-66
CITY OF CHAMPLIN
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION ADOPTING THE 2026-2035 CAPITAL IMPROVEMENT PLAN

WHEREAS, the preliminary 2026-2035 Capital Improvement Plan was presented to Council for its consideration throughout the budget process with the first work session on June 9th, reviewed by the Park Board on August 4th and the planning commission on October 20th, and

WHEREAS, City Council has duly met with members of its staff to make determinations relating to anticipated capital projects and equipment to provide for an effective and orderly allocation of resources for the community's needs.

WHEREAS, modifications were made throughout those discussions, and it is being presented for final approval, and

NOW, THEREFORE, BE IT RESOLVED by the Champlin City Council that the 2026-2035 Capital Improvement Plan is hereby adopted

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Ryan Sabas

Ryan Sabas, Mayor

ATTEST:

Julie Tembreull

Julie Tembreull, Exec. Asst./City Clerk

Councilmember Moe introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-67
CITY OF CHAMPLIN
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**RESOLUTION ACCEPTING DONATIONS RECEIVED BY THE CITY OF CHAMPLIN
IN 2025**

WHEREAS, Minnesota Statutes Section 465.03 (Gifts to municipalities) provides that donations to the City be accepted by resolution of the City Council; and

WHEREAS, the City of Champlin received donations in the year 2025 from various individuals and organizations itemized on the attached Schedule 1;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Champlin, Minnesota, that the donations on attached Schedule 1 are accepted in accordance with the terms prescribed by the donors.

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Ryan Sabas

Ryan Sabas, Mayor

ATTEST:

Julie Tembreull

Julie Tembreull, Exec. Asst./City
Clerk.

City of Champlin
2025 Gifts, Donations, and Sponsorships
 (To be approved by Council in December)

Fill out the columns **before** formal staff acceptance of a gift, donation, or sponsorship. Donations received after November 26th are to be logged the following year.

<i>Date Received</i>	<i>Amount/Value</i>	<i>Department</i>	<i>Program/purpose</i>	<i>Donor, if not anonymous</i>	<i>Description of in-kind item/service, if applicable</i>
12/12/2024	\$ 4,500.00	Parks & Recreation	High school hockey game	Central Roofing	Donation to cover admission
12/12/2024	\$ 1,000.00	Parks & Recreation	High school hockey game	Central Roofing	Donation to cover additional staffing needs
12/31/2024	\$ 23,270.40	Parks & Recreation	Facility Improvements (Park Reserv CDMA	Central Roofing	Unidentified Future Facility Improvement Donation
1/1/2025	\$ 25,000.00	Ice Forum	operations	Champlin Park Youth Hockey Assoc	Donation
1/15/2025	\$ 90.00	Police	Pizza with the Police	Broadway Pizza	6 Pizzas estimated donation of \$90
1/23/2025	\$ 21,216.00	Parks & Recreation	Facility Improvements (Park Reserv CDMA	Broadway Pizza	Unidentified Future Facility Improvement Donation
2/3/2025	\$ 10,000.00	Parks & Recreation	Dunning School Condition Assesmer Minnesota Historical Society	CDMA	Grant
2/26/2025	\$ 90.00	Police	Pizza with the Police	Broadway Pizza	6 Pizzas estimated donation of \$90
3/26/2025	\$ 90.00	Police	Pizza with the Police	Broadway Pizza	6 Pizzas estimated donation of \$90
4/22/2025	\$ 90.00	Police	Pizza with the Police	Broadway Pizza	6 Pizzas estimated donation of \$90
4/22/2025	\$ 450.00	Engineering	Earth Day Clean-Up Event	Pizza Ranch	Pizza
4/22/2025	\$ 107.00	Engineering	Earth Day Clean-Up Event	Cubs	Water and Pop
6/5/2025	\$ 3,699.99	Police	new bike patrol bikes	Crime Prevention Fund	2 ea. Giant Talon E+3 electric bike
7/22/2025	\$ 450.00	Police	Custard with Cops	Culver's Champlin	Approx 180 small dishes of custard estimated donation of :
7/30/2025	\$ 10,000.00	Parks & Recreation	MC Summer Entertainment	MC Real Estate, LLC	1st Half Concert Fees
7/30/2025	\$ 7,500.00	Parks & Recreation	MC Summer Entertainment	MC Real Estate, LLC	1st Half Concert Fees
8/7/2025	\$ 23,000.00	Parks & Recreation	JRAC Field Renovation	Champlin Park Baseball Association	JRAC Field Renovation
8/26/2025	\$ 255.00	Parks & Recreation	Farmers Market	Johnny Pops	300 Johnny Pops - \$255
10/6/2025	\$ 13,000.00	Parks & Recreation	JRAC Scoreboard Replacements	Champlin Park Baseball Association	2 Daktronic Scoreboards
10/14/2025	\$ 90.00	Police	Pizza with the Police	Broadway Pizza	6 Pizzas estimated donation of \$90
10/29/2025	\$ 10,000.00	Parks & Recreation	MC Summer Entertainment	MC Real Estate, LLC	2nd Half Concert Fees
10/29/2025	\$ 7,500.00	Parks & Recreation	MC Summer Entertainment	MC Real Estate, LLC	2nd Half Concert Fees
11/12/2025	\$ 35,000.00	Parks & Recreation	JRAC Roof Replacement & 2026 Diamr Champlin Dayton Athletic Association	MC Real Estate, LLC	donation to cover roof replacement and ballfield upgrades
11/18/2025	\$ 90.00	Police	Pizza with the Police	Broadway Pizza	6 Pizzas estimated donation of \$90
11/21/2025	\$ 300.00	Parks & Recreation	Turkey Bingo	Cub Fods	Gift card that is applied to the purchase of turkeys for (
	\$ 196,788.39				

Councilmember Moe introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2025-68
CITY OF CHAMPLIN
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR CITY FUNDS FOR
2026**

WHEREAS, in accordance with Minnesota Statute 118A, each year the City of Champlin must designate official depositories for City funds.

NOW, THEREFORE, BE IT RESOLVED by the Champlin City Council that the following depositories are hereby designated as official depositories for the City of Champlin in 2026:

- Wells Fargo Bank (primary checking account)
- 4M Fund (administered by PMA Financial Network)
- Granite Bank
- Piper Jaffrey & Co.
- RBC Dain Rauscher
- Wells Fargo Securities
- UBS Financial Services, Inc.
- Ehlers, Inc.

The motion for the adoption of the resolution was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said resolution was passed this 8th day of December 2025.

Ryan Sabas

Ryan Sabas, Mayor

ATTEST:

Julie Tembreull

Julie Tembreull, Exec. Asst./City Clerk

**ORDINANCE NO. 923
CITY OF CHAMPLIN
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**ORDINANCE AMENDING CHAPTER 58 – UTILITIES, SECTION 58-22
ASSESSMENT**

Sec. 58-22. - Assessment.

On or before September 1 of each year, the clerk shall list the total unpaid charges for each type of current service against each separate lot or parcel to which they are attributable under this article. Such charges shall then be collected as a special assessment pursuant to Minn. Stats. Ch. 429 444.

Additions:Underlined

Deletions:~~Strikethrough~~

This Ordinance shall be effective upon publication as required by law.

Ryan Sabas

Ryan Sabas, Mayor

ATTEST:

Julie Tembreull

Julie Tembreull, Exec. Asst./City Clerk

Councilmember Moe introduced the following ordinance, waiving the first reading, conducting the second reading, and moving its adoption:

**ORDINANCE NO. 924
CITY OF CHAMPLIN
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 22 - FEES AND AUTHORIZING USE OF
PUBLICATION SUMMARY**

Section 22-1. Fees.

The fees to be paid to the City for the service, license or permit indicated shall be as listed on the attached City of Champlin Fee Schedule. The presence of a fee in this section without a requirement elsewhere in the Code that the fee be paid shall be construed as a requirement that the fee be paid.

Waive First Reading: December 8, 2025

Second Reading: December 8, 2025

Adoption: December 8, 2025

Published in the Star Tribune: December 12, 2025

The motion for the adoption of the ordinance was duly seconded by Councilmember LaCroix, and upon vote being taken thereon, the following voted in favor thereof: Mayor Sabas, Councilmembers Tesdall, Moe, Huttner, and LaCroix, and the following voted against the same: none, whereupon said ordinance was passed this 8th day of December 2025.

Ryan Sabas

Ryan Sabas, Mayor

ATTEST:

Julie Tembreull

Julie Tembreull, Exec. Asst./City Clerk

PROPOSED CITY OF CHAMPLIN - FEE SCHEDULE (2026)

ADMINISTRATION – BUSINESS LICENSES	FEE
For those items marked with an asterisk (*), annual fees will be prorated for a partial year license. License applications received after July 1 st will be charged half of an annual fee. However, no refund shall be issued for early termination of the license.	
CANNABIS – REGISTRATION FEE <ul style="list-style-type: none"> • Microbusiness w/retail endorsement (initial) • Microbusiness w/retail endorsement (renewal) • Mezzobusiness w/retail endorsement (initial) • Mezzobusiness w/retail endorsement (renewal) • Cannabis Retailer (initial) • Cannabis Retailer (renewal) • Hemp Retail Business (initial) • Hemp Retail Business (renewal) • Cannabis Event Organizer 	\$0.00 \$1,000.00 \$500.00 \$1,000.00 \$500.00 \$1,000.00 \$125.00 \$125.00 \$375.00
CARNIVAL	
For each day that activities are to be conducted	\$25.00
DOG KENNEL – Max of 10 Animals (R-A Zone Only)	\$75.00
FIREWORKS	
<ul style="list-style-type: none"> • Retail Sales • Tent Sales 	\$100.00 \$350.00
GASOLINE SALES	
<ul style="list-style-type: none"> • Per business • Per nozzle 	\$200.00 \$10.00
ICE CREAM TRUCK (License runs from April 1 st to March 31 st)	\$100.00
MASSAGE ESTABLISHMENT	
<ul style="list-style-type: none"> • Investigation Fee (non-refundable) • Annual Fee 	\$500.00 \$300.00*
MASSAGE THERAPIST	
<ul style="list-style-type: none"> • Investigation Fee (non-refundable) • Annual Fee 	\$300.00 \$200.00*
MASSAGE ESTABLISHMENT – HOME BASED	
<ul style="list-style-type: none"> • Investigation Fee (non-refundable) • Annual Fee 	\$150.00 \$250.00*
MASSAGE ESTABLISHMENT – CHIROPRACTOR OFFICE	
<ul style="list-style-type: none"> • Investigation Fee (non-refundable) • Annual Fee 	\$150.00 \$50.00*
MECHANICAL AMUSEMENT DEVICE (VIDEO GAMES)	

<ul style="list-style-type: none"> • Per location • Per machine 	\$15.00 \$15.00
MOBILE FOOD UNIT (FOOD TRUCKS) (License runs from April 1 st to March 31 st) <ul style="list-style-type: none"> • One-day Event (up to four annually) • Annual (21-day maximum) • Fire Inspection 	20.00 100.00 100.00
PAWNBROKER <ul style="list-style-type: none"> • Investigation Fee (non-refundable) • Annual Fee • Transaction Fee on Billable Transactions (per transaction) 	\$1,500.00 \$13,500 + \$5,000 bond* \$3.00
PEDDLER AND TRANSIENT MERCHANT <ul style="list-style-type: none"> • Investigation Fee – Per Person (non-refundable) • Daily Rate • Monthly Rate • Annual Rate 	\$50.00 \$75.00 \$150.00 \$650.00
PET GROOMING	\$75.00
PIGEONS	\$10.00
SOLICITOR <ul style="list-style-type: none"> • Investigation Fee – Per Person (non-refundable) 	\$50.00
TOBACCO SALES	\$325.00*

ADMINISTRATION – LIQUOR LICENSING	FEE
<p>For those items with an asterisk, annual fees will be prorated for a partial year license. Fees for licenses issued during the license year will be prorated according to the number of months remaining in the year. For this purpose, an unexpired fraction of a month will be counted as a whole month that has elapsed. No refund shall be issued for early termination of the license/permit term.</p> <p>Background Investigations:</p> <ul style="list-style-type: none"> • Preliminary background & financial investigation • Comprehensive background & financial investigation 	\$500.00 \$500.00 in state, or \$10,000 out state (if actual costs less, balance returned)
BREWERY/TAPROOM <ul style="list-style-type: none"> • Taproom On-Sale/Sunday Sales • Small Brewer Off-Sale • Brewer Off-Sale 	\$450.00 \$200.00 \$200.00
CONSUMPTION & DISPLAY PERMIT <ul style="list-style-type: none"> • Annual Fee • One Day 	\$250.00 \$25.00

MALT LIQUOR - INTOXICATING	\$300.00
MALT LIQUOR (3.2%) ON-SALE	\$350.00
MALT LIQUOR (3.2%) OFF-SALE	\$150.00*
MALT LIQUOR (3.2%) TEMPORARY	\$45.00
OFF-SALE INTOXICATING LIQUOR	\$380.00*
ON-SALE INTOXICATING LIQUOR <ul style="list-style-type: none"> Annual Fee Sunday (optional) 	\$6,500.00* \$200.00*
ON-SALE INTOXICATING LIQUOR – CLUB	\$300.00*
ON-SALE INTOXICATING LIQUOR – TEMPORARY	\$55.00
ON-SALE CULINARY CLASS – LIMITED LICENSE	\$100.00
ON-SALE WINE	\$1,000.00*

ADMINISTRATION – MISCELLANEOUS	FEE
ASSESSMENT SEARCHES	\$20.00
COPY OF CITY BUDGET	\$5.00
COPY OF COMPREHENSIVE FINANCIAL REPORT	\$10.00
COPIES ON CD/DVD & SIMILAR ELECTRONIC FORMAT	\$20.00 + actual cost of searching and retrieval
NOTARY SIGNATURE (per document)	\$5.00 per notary signature
PHOTOCOPIES (Up to 100 copies)	\$0.25 per copy
PHOTOCOPIES (Over 100 copies)	Actual cost of searching & retrieval (which includes actual copying costs)

BUILDINGS AND BUILDING REGULATIONS	FEE
<p>There is a \$3.00 convenience fee for all credit and debit card transactions of \$125 or less and 2.5% of the total transaction fee for \$125.01 or more for all Building Fees.</p> <p>The City of Champlin bases its Building Permit Fees off of the State Chart “B” Cost Per Square Foot Data Sheet as applied to Schedule “A” Permit Calculation Valuation Table, with limited exception as noted under Miscellaneous Permit Fees. The following building valuation data is provided for use in computing the Building Permit Fee. The unit costs are intended to include architectural, structural, electrical, plumbing and mechanical work. The unit cost also includes contractor’s profit, which shall not be omitted.</p>	
<p>PLAN REVIEW FEE (Plan Review Fee is in addition to the Building Permit Fee)</p> <ul style="list-style-type: none"> New Construction and Remodel Permits and Commercial Permits Requiring a Plan Review Residential New Construction Repeats, per calendar year and Residential Permits Requiring a Plan 	65% of established permit fee

<p>Review</p> <ul style="list-style-type: none"> Plan review of permits with similar plans per MN Rules Chapter 1300.0160 Subp 5 and 6 	25% of established permit fee
<p>SCHEDULE "A" – TOTAL VALUATION:</p> <ul style="list-style-type: none"> 1.00 to 500.00 500.00 to 2,000.00 2,001.00 to 25,000.00 25,001.00 to 50,000.00 50,001.00 to 100,000.00 100,001.00 to 500,000.00 500,001.00 to 1,000,000.00 1,000,001.00 and up <p>Note:</p> <ul style="list-style-type: none"> Add 0.5 percent to total cost for each story over three Deduct 20 percent for shell-only buildings Deduct 11 percent for mini-storage A State surcharge is applied to all permits in addition to the City fees listed here. Currently set at .0005% of established value. 	<p>\$23.00</p> <p>\$23.50 for the first 500.00 and \$3.05 per additional \$100.00</p> <p>\$69.25 for the first 2,000.00 and \$14.00 per additional \$1,000.00</p> <p>\$391.25 for the first 25,000.00 and \$10.10 per additional \$1,000.00</p> <p>\$643.75 for the first 50,000.00 and \$7.00 per additional \$1,000.00</p> <p>\$993.75 for the first 100,000.00 and \$5.60 per additional \$1,000.00</p> <p>\$3,233.75 for the first 500,000.00 and \$4.75 per additional \$1,000.00</p> <p>\$5,608.75 for the first 1,000,000.00 and \$3.15 per additional \$1,000.00</p>
<p>OTHER INSPECTIONS AND FEES:</p> <ul style="list-style-type: none"> Inspections Outside of Normal Business Hours Reinspection Fees Assessed Under Provisions of Section 305.8 of the State Building Code Inspection for Which No Fee is Specifically Indicated (minimum charge = one half hour) Additional Plan Review Required by Changes, 	<p>\$49.00 per hour*</p> <p>\$49.00 per hour*</p> <p>\$49.00 per hour*</p>

<p>Additions or Revisions to Plan (minimum charge = one half hour)</p> <ul style="list-style-type: none"> For Use of Outside Consultants for Plan Checking and Inspections, or both <p>*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</p> <p>** Actual costs include administrative and overhead costs.</p>	<p>\$49.00 per hour*</p> <p>Actual Costs**</p>
<p>PERMIT REFUNDS:</p> <ul style="list-style-type: none"> Permits applied for, process and not picked up Building Permits issued and not acted on within 180 days Only refunds for permits \$126.00 or more 	<p>50% of the calculated permit fee</p> <p>50% of the calculated permit fee</p> <p>50% of calculated permit fee</p>
<p>MISCELLANEOUS BUILDING PERMIT FEES: (All Permits are Subject to a 1.00 State Surcharge)</p> <ul style="list-style-type: none"> Agricultural Buildings Demolition (per structure) Residential Reroof Residential Reside Swimming Pools: <ul style="list-style-type: none"> In-ground Above ground Underground Tank Removal (each) Windows: <ul style="list-style-type: none"> Replacement of Windows (more than three) Window Installation, Window Replacement or Patio Door (three or less) Residential Solar Relocated Structures Masonry Fireplace Footing and Foundation Only 	<p>\$17.00</p> <p>\$100.00</p> <p>\$125.00</p> <p>\$125.00</p> <p>\$40.00</p> <p>\$30.00</p> <p>\$33.00</p> <p>\$125.00</p> <p>\$50.00</p> <p>\$125.00</p> <p>\$135 preliminary review in existing location, if approved then charged as new construction using Schedule "A" and Schedule "B"</p> <p>Contract Bid Amount applied to Schedule "A"</p> <p>15% of total established value applied to</p>

<ul style="list-style-type: none"> ○ Framing Only ○ Commercial Reroof ○ Commercial Reside ○ Safety Inspection of Antennas Constructed in the City over 35 Feet from Ground Level – Permit Charge ○ Securities to Guarantee As-Built Surveys, per lot ○ Securities to Guarantee Trees, per lot ○ Securities to Guarantee Sodding, per lot 	<p>Schedule "A"</p> <p>85% of total established value applied to Schedule "A"</p> <p>Contract Bid Amount applied to Schedule "A"</p> <p>Contract Bid Amount applied to Schedule "A"</p> <p>\$33.00</p> <p>\$1,500.00</p> <p>\$500.00</p> <p>\$1,000.00</p>
<p>ELECTRICAL PERMIT FEES:</p> <p>There is a \$2.00 per circuit charge for replacing circuits that are disconnected in the old service panel and reconnected in the new panel in the same location. The fee is doubled if works starts before the Permit is issued.</p> <p>All Services:</p> <ul style="list-style-type: none"> • 0 to 300 amp • 400 amp • 500 amp • 600 amp • 800 amp • 1,000 amp • Add \$16.00 for each additional 100 amps over 1,000 <p>Circuits and Feeders - Inspection Fee for the installation, addition, alteration, or repair of each circuit, feeder tap, or set of transformer secondary conductors:</p> <ul style="list-style-type: none"> • 0 to 100 amp • 101to 200 amp • 300 amp • 400 amp • 500 amp 	<p>\$55.00</p> <p>\$71.00</p> <p>\$87.00</p> <p>\$103.00</p> <p>\$135.00</p> <p>\$167.00</p> <p>\$9.00</p> <p>\$15.00</p> <p>\$21.00</p> <p>\$27.00</p> <p>\$33.00</p>

<ul style="list-style-type: none"> • 600 amp • Add \$5.00 for each additional 100 amps over 700 amps <p>Minimum Fee:</p> <ul style="list-style-type: none"> • Minimum permit fee is \$50.00 plus a \$1.00 State Surcharge. This is for one inspection only. • Minimum fee for rough-in and final inspections is \$100.00 plus \$1.00 State Surcharge. <p>Maximum Fee: (covers three inspections)</p> <ul style="list-style-type: none"> • Maximum fee for single-family dwelling not over 200 amps is \$200.00 plus \$1.00 State Surcharge. • Maximum fee per unit of an apartment or condominium complex is \$90.00. This does not cover service, unit feeders or house panels. 	\$39.00
Swimming Pools	\$100.00 (2 inspections)
Traffic Signals	\$8.00 per each standard
Street Lighting	\$5.00 per each standard
Transformers/Generators	
<ul style="list-style-type: none"> • Up to 10KVA • 11KVA to 75KVA • 76KVA to 299KVA • Over 299 KVA 	\$5.00 \$40.00 \$60.00 \$165.00
Retrofit Lighting	
Sign Transformer	\$0.85 per fixture
Remote Control/Signal Circuits	\$9.00
Reinspection Fee	\$0.85 per device
	\$50.00
MECHANICAL FEES: <ul style="list-style-type: none"> • Commercial (subject to a .0005% State Surcharge) <ul style="list-style-type: none"> ○ 0.00 to 1,000.00 of value ○ 1,001.00 to 50,000.00 of value ○ 50,001.00 and up of value 	\$39.00 \$39.00 for first 1,000 plus 2.5% of value \$1,100.00 for the first

	50,001.00 plus 2% of 50,001.00
<ul style="list-style-type: none"> • Residential (subject to a \$1.00 State Surcharge) <ul style="list-style-type: none"> ○ Furnace (each) \$50.00 ○ Air Conditioner (each) \$35.00 ○ Ventilation (each) \$35.00 ○ Furnace and Air Conditioner (each) \$65.00 ○ Furnace and A/C and Ventilation (each) \$95.00 ○ Fireplace: <ul style="list-style-type: none"> ▪ Gas Fireplace w/vent (each) \$40.00 ▪ Solid Burning Fireplace w/vent (each) \$40.00 ▪ Gas or Solid Burning w/existing vent (ea.) \$35.00 ▪ Chimney (each) \$35.00 ○ Gas Piping: \$15.00 <ul style="list-style-type: none"> ▪ Gas Piping (1 to 3 Openings) \$6.00 ▪ Gas Piping – additional openings (each) \$35.00 ○ Under Floor Heat: \$35.00 <ul style="list-style-type: none"> ▪ Hot Water \$35.00 ▪ Radiant Heat ▪ Duct Work Only ○ Plumbing Fees (all permits subject to \$1 State Surcharge) \$15.00 <ul style="list-style-type: none"> ▪ Plumbing Fixture (each) \$15.00 ▪ Sump \$30.00 ▪ Drinking Fountain (each) \$20.00 ▪ Water Heater Gas/Electric (each) \$20.00 ▪ Water Softener (each) \$50.00 ▪ Change Over or Repair (each) \$75.00 ▪ Irrigation/Sprinkler (each) \$75.00 ▪ Water Service – residential (each) ▪ Sewer Service – residential (each) ▪ Water Service – commercial ▪ Sewer Service – commercial ▪ Fire Suppression System ▪ Alarm/Monitoring System 	Value x 2.5% plus .0005 State Surcharge Value x 2.5% plus .0005 State Surcharge Value x 2.5% plus .0005 State Surcharge (minimum charge: \$33.00 plus .0005 State Surcharge) Value x 2.5% plus .0005 State Surcharge

<ul style="list-style-type: none"> ▪ Internal Storm ▪ Service Disconnect (each) ▪ Securities to Guarantee a Driveway, per lot 	Value x 2.5% plus .0005 State Surcharge \$16.50 plus \$1.00 State Surcharge \$700.00
VACANT BUILDING REGISTRATION: <ul style="list-style-type: none"> • Residential Property Registration Fee – Per Six Months (fee is not prorated) • Commercial Property Registration Fee – Per Six Months (fee is not prorated) 	 \$300.00 \$500.00

SCHEDULE "B" SQUARE FOOT CONSTRUCTION COSTS

Group	2016 International Building Code	Type of Construction								
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Assembly: Theaters, with stage	219.78	213.11	207.50	198.90	187.04	181.67	192.62	170.85	165.24
	Assembly: Theaters, without stage	201.12	193.89	188.83	180.24	168.60	163.20	173.95	152.40	146.00
A-2	Assembly: Nightclubs	172.80	167.28	163.54	150.74	142.11	138.19	145.46	128.67	124.32
A-2	Assembly: Restaurants, bars, banquet halls	171.88	166.88	161.70	156.00	146.09	142.93	150.78	132.09	128.47
A-3	Assembly: Churches	202.02	194.79	189.72	181.14	170.75	165.35	174.85	154.56	148.16
A-3	Assembly: General, community halls, libraries, museums	169.89	162.66	156.69	149.01	136.41	131.97	142.72	120.26	114.77
A-4	Assembly: Arenas	200.20	192.97	186.99	179.32	166.76	162.18	173.04	150.57	140.34
B	Business	176.28	169.87	164.60	156.58	143.15	137.81	150.57	125.77	120.31
E	Educational: Schools	181.33	175.10	170.55	162.79	151.77	144.11	157.20	132.56	128.77
F-1	Factory and Industrial:	104.74	102.84	91.31	94.19	81.26	77.53	86.70	68.13	63.74

Group	2016 International Building Code	Type of Construction								
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
	Moderate hazard									
F-2	Factory and Industrial: Low hazard	103.82	98.98	94.19	89.60	81.26	76.62	85.79	68.13	62.83
H-1	High Hazard: Explosives	97.99	93.17	88.37	83.78	75.64	70.99	79.96	62.51	N.P.
H234	High Hazard	97.99	93.17	88.37	83.78	75.64	70.99	79.96	62.51	57.02
H-5	HPM	176.28	169.87	164.60	156.58	143.15	137.81	150.57	125.77	120.31
I-1	Institutional: Supervised environment	175.62	169.66	164.75	157.81	145.38	141.44	157.90	130.24	126.19
I-2	Institutional: Hospitals	294.92	288.51	283.23	275.21	260.88	N.P.	269.20	243.50	N.P.
I-2	Institutional: Homes for elderly and nursing homes	204.72	198.30	193.04	185.00	172.50	N.P.	179.00	155.12	N.P.
I-3	Institutional, restrained	200.34	193.98	188.70	178.15	168.40	162.14	174.68	151.02	143.72
I-4	Institutional: Day care facilities	175.62	169.66	164.75	157.81	145.38	141.44	157.90	130.24	126.19
M	Mercantile:	128.78	123.75	118.59	112.88	103.44	100.27	107.36	89.45	85.83
R-1	Residential, hotel	177.25	171.94	166.38	159.44	146.78	142.83	159.52	131.58	127.58
R-2	Residential: Multiple-family (IRC-3)	148.67	142.71	137.79	130.85	118.90	114.95	130.94	103.75	99.70
R-3	Residential: One- and two-family (IRC-1 & IRC-2)	138.70	134.94	131.45	128.16	123.47	120.21	126.02	115.53	125.44
R-3	Residential: Four-season porch								80.00	80.00
R-3	Residential: basement									20.00
R-4	Residential, care/assisted living facilities	175.61	169.65	164.75	157.80	145.38	141.43	157.08	127.68	26.18
S-1	Storage: Moderate hazard	97.06	92.24	86.52	82.85	73.79	70.06	79.03	60.66	56.27
S-2	Storage: Low hazard (public garage)	97.06	92.24	86.52	82.85	73.79	70.06	79.03	60.66	55.35

Group	2016 International Building Code	Type of Construction								
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
U	Utility, miscellaneous	76.80	72.52	67.99	64.60	58.27	54.45	61.73	46.08	49.86
U	Carports									20.00
U	Sheds									20.00
U	Three-season porch									40.00
U	Screen porch									30.00
U	Front covered porch									20.00
U	Gazebo									20.00
U	Green house/solarium									20.00
U	Deck									20.00
	Commercial tenant build out: Existing building									60.00

COMMUNITY DEVELOPMENT - MISCELLANEOUS	FEE
CHICKEN PERMIT (THIS PERMIT IS NON-REFUNDABLE)	
• Annual	\$200.00
• Renewal	\$50.00

COMMUNITY DEVELOPMENT – RENTAL HOUSING LICENSING	FEE
<p>If the license renewal date is less than six months from the date of issuance of the license, the license fee shall be half of the annual fee. The term of the license is set forth in the full Ordinance.</p> <p>There is a \$3.00 convenience fee for all credit and debit card transactions of \$125.00 or less and 2.5% of the total transaction fee for \$125.01 or more for rental housing license fees.</p>	
Single family dwelling unit conversion fee	\$500.00
Single family unit	\$110.00
Duplex	\$160.00
Tri-plex	\$180.00
Four-plex	\$200.00
Base charge for units greater than four units	\$100.00

Charge per additional unit	\$15.00
Single family dwelling unit conversion missed inspection/reinspection fee	\$250.00
Reinspection fee	\$100.00
Missed Appointment Fee	\$100.00
Non-Renewal Fee (every 30 days late to renew)	\$50.00

FIRE	FEE
BURNING PERMIT (additional fee if standby personnel required)	\$75.00
DAYCARE LICENSE INSPECTION	\$50.00 65.00
EVENT DISPLAY PERMIT	\$100.00
FALSE ALARMS <ul style="list-style-type: none"> 1 through 3 4 or more (per incident) 	No Charge \$300.00
FIRE CODE REINSPECTION <ul style="list-style-type: none"> 1st Notice, 2nd Notice and 3rd Notice Initial Inspection and Second Inspection Third Inspection After 3rd Notice (per notice) 	No Charge \$60.00 \$100.00 \$120.00
FIRE DEPARTMENT STAND BY (per Firefighter Hour)	\$60.00
FIRE INCIDENT REPORT	\$10.00
FIRE INVESTIGATION REPORT	\$20.00
FIRE WATCH (per Firefighter Hour)	\$60.00
HAZARDOUS MATERIAL TANK INSTALLATION (per tank)	\$100.00
HOT TAR KETTLE	\$25.00
TEMPORARY TENTS AND MEMBRANE STRUCTURES (per structure)	\$50.00
WITNESS UNDERGROUND STORAGE TANK REMOVAL	\$75.00 \$100.00

PARKS AND RECREATION	
There is a 2.5% convenience fee for all credit and debit card transactions of \$750 or more for all Parks & Recreation fees.	

PARKS AND RECREATION – COMMUNITY CENTER	FEE
MEETING ROOM – UPPER (Per Hour) <ul style="list-style-type: none"> Resident Non-Resident 	\$60.00 \$70.00

PARKS AND RECREATION – ICE FORUM	FEE
BIRTHDAY PARTY PACKAGE – includes 15 passes, 2 hours in meeting room, free skate rental <ul style="list-style-type: none"> Resident Non-Resident 	\$150.00 \$165.00

Extra Skaters	\$5.00
CONCESSION STAND LEASE – Per Season (Sept. – Feb.)	\$8,500.00 \$9,000
CPYHA STORAGE	\$500.00
FREE STYLE	\$12.00
HIGH SCHOOL VARSITY LOCKER ROOM RENTAL – Per Season (Oct. – Sept.)	\$8,500 \$8,800 plus \$10/ice hour cleaning fee
ICE FORUM RENTAL – January 2026 – February 2026 <ul style="list-style-type: none"> • Prime Time (3:00 p.m. to 9:59 p.m.) • Non-Prime (6:00 a.m. to 2:59 p.m.) 	\$250.00 \$255.00 \$190.00 \$195.00
ICE FORUM RENTAL – March 2026 -September 2026 <ul style="list-style-type: none"> • Monday – Sunday <ul style="list-style-type: none"> ○ Prime Time (7:00 a.m. to 12:00 a.m.) 	\$185.00 \$195.00
ICE FORUM RENTAL – October 2026 – March 2027 <ul style="list-style-type: none"> • Monday – Friday <ul style="list-style-type: none"> ○ Prime Time (3:00 p.m. to 9:59 p.m.) ○ Non-Prime (6:00 a.m. to 2:59 p.m.) • Saturday – Sunday <ul style="list-style-type: none"> ○ Prime Time (6:00 a.m. to 9:59 p.m.) ○ Non-Prime (10:00 p.m. to 12:00 a.m.) 	\$255.00 \$265.00 \$195.00 \$205.00 \$255.00 \$265.00 \$195.00
ICE FORUM RENTAL – Summer Fire Sale (1 week in advance)	\$95.00 for open ice
MEETING ROOM – SMALL (Per Hour) <ul style="list-style-type: none"> • Resident • Non-Resident • Civic/Non-Profit <ul style="list-style-type: none"> ○ Resident ○ Non-Resident 	\$30.00 \$31.00 \$35.00 \$36.00 \$28.00 \$33.00
MEETING ROOM – LARGE (Per Hour) <ul style="list-style-type: none"> • Resident • Non-Resident • Civic/Non-Profit <ul style="list-style-type: none"> ○ Resident ○ Non-Resident 	\$40.00 \$42.00 \$45.00 \$47.00 \$38.00 \$43.00
MEETING ROOM – LARGE AND SMALL COMBINED (Per Hour) <ul style="list-style-type: none"> • Resident • Non-Resident 	\$50.00 \$53.00 \$60.00 \$63.00
OPEN SKATE <ul style="list-style-type: none"> • Youth • Adult 	\$4.00 \$6.00 \$5.00
OUTDOOR ICE - Per Hour	

<ul style="list-style-type: none"> • Resident 	\$55.00
<ul style="list-style-type: none"> • Non-Resident 	\$75.00
Per Tournament	
<ul style="list-style-type: none"> • Resident 	\$85.00
<ul style="list-style-type: none"> • Non-Resident 	\$95.00
SCHOOL GROUP	\$4.00 per skater, \$4.00 skate rental
SKATE SHARPENING – Per Pair	\$7.00
SKATE RENTAL – Per Pair	\$5.00
SKILLS HOUR STICK & PUCK – Per Person	\$7.00
DEVELOPMENT ICE-Per Person	\$10.00

PARKS AND RECREATION – MISSISSIPPI CROSSINGS RENTAL	FEE
CONFERENCE ROOM RENTAL	\$70.00/hr. \$75.00/hr
FULL DAY RENTAL – MONDAY THRU THURSDAY (12 hours)	\$2,850.00
FULL DAY RENTAL – FRIDAY (12 hours)	\$3,600.00
FULL DAY RENTAL – SATURDAY (12 hours)	\$3,900.00
FULL DAY RENTAL – SUNDAY (12 hours)	\$3,300.00
MAIN HALL – MONDAY THRU THURSDAY (hourly)	\$100.00/hr. \$105.00/hr
MAIN HALL – FRIDAY (hourly)	\$150.00/hr. \$155.00/hr
MAIN HALL – SATURDAY (hourly)	\$175.00/hr. \$185.00/hr
MAIN HALL - SUNDAY (hourly)	\$150.00/hr. \$155.00/hr
OUTDOOR PERFORMANCE AREA	\$50-\$300/hr.
OUTDOOR PERFORMANCE AREA (5 or more hours of usage)	\$250-\$1,500
OUTDOOR PERFORMANCE AREA (Public Wks Cleanup/trash)	\$84.25 \$87.75/hr.
MISCELLANEOUS FEES:	
<ul style="list-style-type: none"> • DAMAGE DEPOSIT 	\$500.00
<ul style="list-style-type: none"> • CATERER ON PREFERRED LIST 	10% Food & Beverage Fee
<ul style="list-style-type: none"> • CATERING BUYOUT (FULL FACILITY RESERVATION ONLY) 	\$250.00
<ul style="list-style-type: none"> • PARK PATROL 	\$66.00 \$68.50/hr.
<ul style="list-style-type: none"> • ADDITIONAL PERMIT FOR ALCOHOL 	\$0.00
<ul style="list-style-type: none"> • EASEL WITH WHITE BOARD & MARKERS 	\$20.00
<ul style="list-style-type: none"> • PORTABLE BAR RENTAL 	\$20.00
<ul style="list-style-type: none"> • 4' X 8' PLATFORM STAGE 	\$100.00 \$200.00
<ul style="list-style-type: none"> • FOLDING CHAIR RENTAL 	\$250.00
<ul style="list-style-type: none"> • ADDITIONAL STAFFING 	\$80.00/hr.
<ul style="list-style-type: none"> • FOOD TRUCK 	\$85.00/truck

PARKS AND RECREATION – PARK RENTAL	FEE
DAMAGE/CONDUCT DEPOSIT – Parameters set in Section 42-23 of City Code and the Special Use Permit Application	\$300.00
FIELD RENTAL (NON-LEAGUE) <ul style="list-style-type: none"> Softball/Baseball/Football/Soccer (Per Day) <ul style="list-style-type: none"> Resident \$100.00 Non-Resident \$110.00 Lights (Per Hour) <ul style="list-style-type: none"> Resident \$50.00 Non-Resident \$60.00 	
HOCKEY RINKS – PARKS (DURING REGULAR HRS – Per Hr.) <ul style="list-style-type: none"> Resident \$50.00 Non-Resident \$60.00 	
HOCKEY RINKS – PARKS (DURING CLOSED HRS – Per Hr.) <ul style="list-style-type: none"> Resident \$75.00 Non-Resident \$85.00 	
LEAGUE PLAY <ul style="list-style-type: none"> LAWN BOWLING RINK (Per Hour) \$20.00 BAGS OR GAME RENTAL (Per Hour) \$20.00 	
PORTABLE TOILET – Additional unit per day (incl. admin fee) <ul style="list-style-type: none"> Resident \$90.00 Non-Resident \$100.00 Additional unit cleaning services <ul style="list-style-type: none"> Resident \$60.00 Non-Resident \$65.00 	
SHELTER RENTAL SECURITY FEE – 100 people or more, or with alcohol permission	\$250 per 4 hours + \$66 \$68.50-for each add'l. hour (4-hour minimum)
SPECIAL PERMIT FEE – Per Permit request	\$20.00
TENNIS COURTS/PICKLEBALL COURTS (NON-COMPLEX) <ul style="list-style-type: none"> Per Hour – Resident \$15.00 Per Hour – Non-Resident \$20.00 	
TENT SET UP – Per Use <ul style="list-style-type: none"> Resident \$275.00 Non-Resident \$300.00 	
TOURNAMENTS – ADULT TOURNAMENT (Per field/Per Day) <ul style="list-style-type: none"> Resident \$200.00 Non-Resident \$225.00 	
TOURNAMENTS – YOUTH TOURNAMENT (Per Field/Per Day)	\$175.00

<ul style="list-style-type: none"> • Resident • Non-Resident 	\$225.00
TOURNAMENTS – CITY STAFF HIRED BY USER (Per Hour)	\$100.00
<ul style="list-style-type: none"> • Resident • Non-Resident 	\$125.00
VOLLEYBALL TOURNAMENT (Per Day, Per Court)	
<ul style="list-style-type: none"> • Resident • Non-Resident 	\$150.00 \$150.00
YOUTH ATHLETICS - ASSOCIATION PARTICIPANT USER FEES	
<ul style="list-style-type: none"> • Resident (per participant) • Non-Resident (per participant) 	\$22.00 \$23.00 \$22.00 + \$30.00 \$23.00 + \$31.50
ANDREWS – PICKLEBALL COURT COMPLEX (Per Day)	
<ul style="list-style-type: none"> • Resident • Non-Resident 	\$450.00 \$600.00
ANDREWS – PICNIC (WEEKENDS – FRI/SAT/SUN)	
<ul style="list-style-type: none"> • Per 4-hour Rental – Resident • Per 4-hour Rental – Non-Resident • Extra Hour – Resident • Extra Hour – Non-Resident 	\$200.00 \$230.00 \$240.00 \$40.00 \$50.00
ANDREWS – PICNIC (WEEKDAY – MON THRU THUR)	
<ul style="list-style-type: none"> • Per 2-hour Rental – Resident • Per 2-hour Rental – Non-Resident • Extra Hour – Resident • Extra Hour – Non-Resident 	\$80.00 \$110.00 \$30.00 \$40.00
ANDREWS – SHADE SHELTER	
<ul style="list-style-type: none"> • Per 2-hour Rental – Resident • Per 2-hour Rental – Non-Resident • Extra Hour – Resident • Extra Hour – Non-Resident 	\$70.00 \$90.00 \$30.00 \$40.00
ANDREWS – SPECTATOR PAVILION	
<ul style="list-style-type: none"> • Per 4-hour Rental – Resident • Per 4-hour Rental – Non-Resident 	\$90.00 \$150.00
ANDREWS PARK – SPLASH PAD	
<ul style="list-style-type: none"> • Individual • Group User Fee 	No Charge \$45.00/day
JERRY RUPPELIUS ATHLETIC COMPLEX	
<ul style="list-style-type: none"> • Per 4-hour Rental – Resident • Per 4-hour Rental – Non-Resident • Extra Hour – Resident • Extra Hour – Non-Resident 	\$125.00 \$155.00 \$25.00 \$30.00
JERRY RUPPELIUS ATHLETIC COMPLEX – TOURNAMENT	
<ul style="list-style-type: none"> • Per field, per day – Resident 	\$125.00 \$150.00

<ul style="list-style-type: none"> • Per field, per day – Non-Resident 	
KEMP/VETERAN'S MEMORIAL PARK	
<ul style="list-style-type: none"> • Per day – Resident 	\$150.00
<ul style="list-style-type: none"> • Per day – Non-Resident 	\$200.00
<ul style="list-style-type: none"> • Per Hour – Resident 	\$30.00
<ul style="list-style-type: none"> • Per Hour – Non-Resident 	\$50.00

PARKS AND RECREATION – PARKS & PUBLIC WKS BLDG.	FEE
MEETING ROOM – LARGE (Per Hour)	
<ul style="list-style-type: none"> • Resident 	\$40.00
<ul style="list-style-type: none"> • Non-Resident 	\$50.00
<ul style="list-style-type: none"> • Civic/Non-Profit <ul style="list-style-type: none"> ○ Resident ○ Non-Resident 	\$30.00
	\$40.00
MEETING ROOM – SMALL (Per Hour)	
<ul style="list-style-type: none"> • Resident 	\$15.00
<ul style="list-style-type: none"> • Non-Resident 	\$20.00
<ul style="list-style-type: none"> • Civic/Non-Profit <ul style="list-style-type: none"> ○ Resident ○ Non-Resident 	\$10.00
	\$15.00

POLICE	FEE
CONTRACT SERVICE RATE (for Police Sergeant, Police Officer, CSO, Reserve Officer and Explorer)	Hourly rate + benefit calculation
DOG LICENSE (2 YEARS)	\$12.00
<ul style="list-style-type: none"> • Replacement fee for duplicate dog license 	\$1.00
<ul style="list-style-type: none"> • Deposit for No Proof of Rabies Vaccination 	\$25.00
IMPOUNDING	
<ul style="list-style-type: none"> • First Offense 	\$75.00
<ul style="list-style-type: none"> • Second Offense Within a Year of First Offense 	\$100.00
<ul style="list-style-type: none"> • Third Offense Within a Year of Second Offense 	\$125.00
<ul style="list-style-type: none"> • Fourth Offense or Subsequent Offenses, per Offense 	\$150.00
BOARDING FEE (per day or any part of the day)	\$40.00
REGISTRATION OF DANGEROUS DOG	
<ul style="list-style-type: none"> • Per dog 	\$500.00
<ul style="list-style-type: none"> • Cost of Hearing Regarding Dangerous Dog 	Full cost of attorney fees and staff time, up to the maximum established by State law
ELECTRONIC MEDIA	\$20.00 per DVD, tape, CD, etc.
FALSE ALARM (Per Alarm Call)	

<ul style="list-style-type: none"> • 1 – 3 False Alarms in a Year • 4 – 6 False Alarms in a Year • 7 – 9 False Alarms in a Year • 10 or More False Alarms in a Year 	No Charge \$100.00 \$250.00 \$500.00
FINGERPRINTS (appointment required)	\$25.00
MOTORIZED GOLF CART, ANNUAL PERMIT	\$100.00
POLICE REPORTS	
<ul style="list-style-type: none"> • Copies, per page – Resident • Copies, per page – Non-Resident 	\$0.25 \$0.25

PUBLIC WORKS - CEMETERY	FEE
CREMATION BURIAL	
<ul style="list-style-type: none"> • Monday – Friday <ul style="list-style-type: none"> ○ Resident ○ Non-Resident • Saturday, Sunday or Holiday <ul style="list-style-type: none"> ○ Resident ○ Non-Resident 	\$215.00 \$300.00 \$525.00 \$650.00
INTERMENT	
<ul style="list-style-type: none"> • Monday – Friday <ul style="list-style-type: none"> ○ Resident ○ Non-Resident • Saturday, Sunday or Holiday <ul style="list-style-type: none"> ○ Resident ○ Non-Resident 	\$550.00 \$650.00 \$900.00 \$1,100.00
SALE OF GRAVE, per grave	
<ul style="list-style-type: none"> • Resident • Non-Resident 	\$775.00 \$1,200.00
DISINTERMENT - FULL	
<ul style="list-style-type: none"> • Monday – Friday • Saturday, Sunday or Holiday 	\$550.00 \$900.00
DISINTERMENT - CREMATION	
<ul style="list-style-type: none"> • Monday – Friday • Saturday, Sunday or Holiday 	\$215.00 \$525.00
GRAVE LOCATE/MARKING (per grave)	\$30.00
GRAVE/MONUMENT LOCATING/HR	
<ul style="list-style-type: none"> • Resident • Non-Resident 	\$50.00 \$60.00
DEED TRANSFER	
<ul style="list-style-type: none"> • Resident • Non-Resident 	\$50.00 \$60.00

SIGNS	FEE
There is a \$3.00 convenience fee for all credit and debit	

card transactions of \$125 or less and 2.5% of the total transaction fee for \$125.01 or more.	
PERMANENT SIGN	\$35 plus \$2 per sq. ft.
SIGN PERMIT – RENEWAL FEE	One-half the fee amount
TEMPORARY SIGN (No Charge for Political Signs During Election)	\$20 plus \$100 deposit
SIGN CONTRACTOR – 24 MONTH LICENSE FEE	\$40.00
SANDWICH BOARD SIGN PERMIT – ANNUAL LICENSE FEE	\$20.00

SOLID WASTE	FEE
Effective January 1, 2026, the City of Champlin will begin passing through all transaction fees associated with credit and debit card payments directly to the customer. In addition, the host site used for online utility payments directly charges a convenience fee in the amount of \$1.25. This amount can change but any change will be posted on the City's website along with the host site.	
REFUSE (Monthly Fee Per Unit) <ul style="list-style-type: none"> • Dumpster • Large Cart (approximately 95 gallons) • Medium Cart (approximately 65 gallons) • Small Cart (approximately 35 gallons) • Cart Exchange Fee – per exchange <ul style="list-style-type: none"> ○ Exceptions: no charge for replacement of broken cart, no charge for one exchange per year per household, no charge for new homeowner within 60 days of being named on the account 	\$89.93 92.63 \$21.39 22.03 \$16.79 17.29 \$12.17 12.54 \$20.00
RECYCLING (Monthly Fee Per Unit) <ul style="list-style-type: none"> • Organics (Monthly Fee Per Unit) • Cart Exchange Fee – per exchange <ul style="list-style-type: none"> ○ Exceptions: no charge for replacement of broken cart, no charge for one exchange per year per household, no charge for new homeowner within 60 days of being named on the account • Late Payment Charge – Recycling and Organics • Certification Fee • Recycling Violation Fees <ul style="list-style-type: none"> ○ Each Owner/Occupant of a Single-, Two-, Three-, and Four-Family Dwelling ○ Each Owner of a Multiple-Family Dwelling, Commercial, Industrial or Institutional 	\$6.24 6.58 \$3.85 \$20.00 10% of current charges 10% of past due balance \$25.00

Property	\$100.00
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STREETS, SIDEWALKS AND OTHER PUBLIC PLACES	FEE
There is a \$3.00 convenience fee for all credit and debit card transactions of \$125 or less and 2.5% of the total transaction fee for \$125.01 or more.	
PERMIT APPLICATION FEES:	
<ul style="list-style-type: none"> Permit for Driveway construction, repair or replace and curb cuts proposed within the limits of the public rights-of-way or easements, nonrefundable 	\$50.00
<ul style="list-style-type: none"> Permit for Parking lot construction, repair or replace, nonrefundable 	\$100.00
<ul style="list-style-type: none"> Permit for Right-of-way excavation (per location covered by permit) 	\$50.00
<ul style="list-style-type: none"> Obstruction Permit 	\$0.75/lineal foot
<ul style="list-style-type: none"> Small Wireless Facility Permit 	\$250.00
COURTESY BENCH:	
<ul style="list-style-type: none"> Annual Application Fee 	\$30.00
<ul style="list-style-type: none"> Escrow for Removal and Restoration 	(as established by Ord.)

SUBDIVISIONS	FEE
In addition to the fees listed below, the applicant is required to deposit an escrow as stated above to cover actual costs of outside consultants, including the City Attorney, used for reviewing applications. An application is incomplete without paid escrow fees.	
PARK DEDICATION – Cash Payment	
<ul style="list-style-type: none"> Commercial (per acre) 	\$8,725.00 \$9,075.00
<ul style="list-style-type: none"> Industrial (per acre) 	\$7,283.00 \$7,575.00
<ul style="list-style-type: none"> Residential (per housing unit) 	\$4,797.00 \$4,989.00
WAIVER OF PLAT – Application Fee	\$550 plus \$1,000 escrow
WAIVER OF PLAT (Not Creating Add'l. Lots) – Application Fee	\$300.00
PRELIMINARY PLAT – Application Fee	\$450 plus \$10 per lot plus \$2,000 escrow
FINAL PLAT – Application Fee	\$200.00

TRAFFIC AND VEHICLES	
GOLF CART – Annual Permit for Motorized Golf Cart	\$100.00

UTILITIES	FEE
Effective January 1, 2026, the City of Champlin will begin	

<p>passing through all transaction fees associated with credit and debit card payments directly to the customer. In addition, the host site used for online utility payments directly charges a convenience fee in the amount of \$1.25. This amount can change but any change will be posted on the City's website along with the host site.</p>	
<p>FEES:</p> <ul style="list-style-type: none"> Discontinuance Water Turn Off and Turn On (After Leak Repair) Disconnection from Existing Water Service Leads at the Curb Stop Box Permit Connection to the Existing Water Service Leads at the Curb Stop Box Permit (plus State Surcharges per app) Water Reconnect When Water Services Have Been Involuntarily Stopped 	<p>\$175.00</p> <p>As Established by Ordinance</p> <p>As Established by Ordinance</p> <p>As Established by Ordinance</p> <p>No Charge</p>
<p>WATER RATES:</p> <ul style="list-style-type: none"> State Test Fee – MN Statute Section 144.3831, per mo. Residential Properties <ul style="list-style-type: none"> Administrative Charge, Per Month Tier 1: 0 – 9,000 gallons (per 1,000 gallons) Tier 2: 9,001–34,000 gallons (per 1,000 gallons) Tier 3: Over 34,000 gallons (per 1,000 gallons) Commercial/Industrial/Public/Apartments <ul style="list-style-type: none"> Administrative Charge, Per Month Irrigation Meters (per 1,000 gallons) Tier 1: 0-5,000 gallons (per 1,000 gallons) Tier 2: 5,001-75,000 gallons (per 1,000 gallons) Tier 3: Over 75,000 gallons (per 1,000 gallons) Excess Usage Fee Late Payment Charge Certification Fee Non-Compliance Fee Fixed Water Consumption Charge 	<p>\$1.27</p> <p>\$8.18 8.67</p> <p>\$2.16 2.29</p> <p>\$2.74 2.90</p> <p>\$3.46 3.67</p> <p>\$8.18 8.67</p> <p>\$3.46 3.67</p> <p>\$2.16 2.29</p> <p>\$2.74 2.90</p> <p>\$3.46 3.67</p> <p>\$105.52 111.85</p> <p>10% of current charges</p> <p>10% of past due balance</p> <p>\$75.00</p> <p>Highest Consumption in Prior 12 months of usage</p> <p>\$75.00 per month</p> <p>\$50.00</p>

<ul style="list-style-type: none"> Water Meter Replacement Non-Compliance Fee Use of Fire Hydrants – Meter Monthly Rental Fee <ul style="list-style-type: none"> First 2,000 gallons used Additional 1,000 gallons water used (per 1,000 gallons) 	9.56 5.79
WATER TRUNK SOURCE AND STORAGE (TSS) FEE – per Residential Equivalent SAC Unit There is a \$3.00 convenience fee for all credit and debit card transactions of \$125 or less and 2.5% of the total transaction fee for \$125.01 or more of TSS Fees.	\$4,690.00 \$4,929.00
SEWER FEES: <ul style="list-style-type: none"> Building Sewer Installation, inspection and Permit Pre-Demolition Sewer Inspection 	As established by Ord. As established by Ord.
SANITARY SEWER USE CHARGES: <ul style="list-style-type: none"> Base Rate for Residential use, per month Residential Use (based on Dec.-Feb. usage) – per 1,000 gallons of water used Base Rate for Commercial/Industrial/Public/Water Metered Apartment Buildings Use, per month Commercial/Industrial/Public/Water Metered Apartment Buildings Use, per 1,000 gallons water used Base Rate for Non-Metered Residential – per unit, per month Base Rate for Non-Metered Apartment Buildings – per unit, per month Late Payment Charge Certification Fee 	\$8.94 \$9.45 \$6.54 \$6.92 \$8.94 \$9.45 \$6.54 \$6.92 \$36.31 \$38.40 \$41.63 \$44.02 10% of current charges 10% of past due balance
STORMWATER CONNECTION: <ul style="list-style-type: none"> Permit Fee There is a \$3.00 convenience fee for all credit and debit card transactions of \$125 or less and 2.5% of the total transaction fee for \$125.01 or more for stormwater connection permit fees.	\$50.00
SEWER DISTRICT FEES: <ul style="list-style-type: none"> Northwest Area Sanitary Sewer District Trunk Northwest Area Storm Sewer District Trunk Central Area Storm Sewer 10A District (Low Density 	\$4,410.00 \$4,630.00 per acre \$8,830.00 \$9,270.00 per acre \$3,600 \$3,780.00 per

<ul style="list-style-type: none"> • Commercial Office • Industrial • Parks/Open Space • Public/Institutional • Elm Creek Park Reserve/Wildlife Management Areas • Residential Add-On Fee • Late Payment Charge • Certification Fee 	<p>\$78.17 \$92.24 per acre</p> <p>\$75.40 \$88.97 per acre</p> <p>\$7.57 \$8.93 per acre</p> <p>\$39.10 \$46.14 per acre</p> <p>\$1.85 \$2.18 per acre</p> <p>\$7.57 \$8.93 per acre</p> <p>10% of current charges</p> <p>10% of past due balance</p>
<p>STREET LIGHT UTILITY FEE (MONTHLY RATE)</p> <p>Certain lands are exempt as set forth in Chapter 58. Undeveloped parcels without adjacent street light improvements built to City design standards will be charged 1 unit.</p> <ul style="list-style-type: none"> • Single-Family/Townhouse/Duplex • Multi-Family: Condominium, Apartment, Co-Op, etc. • Commercial/Industrial • Churches • Undeveloped Residential Property with Improvements • Undeveloped Medium Density with Improvements 	<p>\$3.91 \$4.03 per unit</p> <p>\$7.82 \$8.05 per lot plus \$13.25 \$13.65 per acre over half acre</p> <p>\$7.82 \$8.05 per residential lot unit plus \$13.25 \$13.65 per acre over half acre</p> <p>\$3.91 \$4.03 per lot plus \$13.25 \$13.65 per acre over half acre</p> <p>\$3.91 \$4.03 per residential lot unit</p> <p>\$3.91 \$4.03 per residential lot unit</p>

<ul style="list-style-type: none"> Undeveloped High Density with Improvements 	\$7.82 \$8.05 per residential lot unit plus \$13.25 13.65 per acre over half acre
<ul style="list-style-type: none"> Parks and Open Spaces 	\$3.91 4.03 per lot residential unit
<ul style="list-style-type: none"> Public/Institutional 	\$7.82 8.05 per residential lot unit plus \$13.25 13.65 per acre over half acre
<ul style="list-style-type: none"> Street Light Late Payment 	10% of current charges
<ul style="list-style-type: none"> Certification Fee 	10% of past due balance

VEGETATION	FEE
REMOVAL OF NUISANCE – ABATEMENT FEES	
<ul style="list-style-type: none"> First Occurrence 	\$450 plus 10% administrative fees
<ul style="list-style-type: none"> Subsequent Occurrences 	\$600 plus 10% administrative fees
<ul style="list-style-type: none"> Labor and Equipment Used for Removal and Disposal of Trees and Vegetative Matter (i.e. brush, leaves, shrubs, grass clippings and garden waste) 	\$100 per hour

ZONING	FEE
In addition to the fees listed below, the applicant is required to deposit an escrow as stated above to cover actual costs of outside consultants, including the City Attorney, used for reviewing applications. An application is incomplete without paid escrow fees.	
APPLICATION FEES:	
<ul style="list-style-type: none"> Zoning Text Amendment 	\$300 plus \$1,000 escrow
<ul style="list-style-type: none"> Rezoning 	\$550.00
<ul style="list-style-type: none"> Conditional Use Permit – Residential 	\$300 plus \$500 escrow
<ul style="list-style-type: none"> Conditional Use Permit – Commercial/Industrial 	\$450 plus \$1,000

• Site Plan	escrow
• Variances and Appeals	\$550 plus \$2,000 escrow
• Preliminary PUD Plan	\$250.00
• Final PUD Plan	\$500 plus \$1,000 escrow
• Wireless Telecommunications Tower Placement (non-refundable)	\$250.00
• Comprehensive Plan Amendment	\$2,000.00
• Vacation of Right-of-Way or Easement	\$500 plus \$500 escrow
• Proposed Development Sign (Residential and Commercial Subdivisions)	\$300.00
• Conservancy District — Administrative Review	\$100.00
• Formal Zoning Letter	\$50.00 \$100
	\$50.00

**CITY OF CHAMPLIN
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**PUBLICATION SUMMARY OF ORDINANCE NO. 924 AMENDING
CHAPTER 22 OF THE CITY CODE REGARDING FEES**

The full and complete Chapter 22 Fee Schedule for the City of Champlin is hereby amended. Fees were amended for Fire Department inspections, miscellaneous Park and Recreation, Ice Forum, and Mississippi Crossings rentals, water, refuse and recycling rates, park dedication fees, streetlight, storm water, and sanitary/storm sewer fees, among others.

The full ordinance shall be available at City Hall during normal business hours, and by mail or electronic means. The City Code is posted online at www.ci.champlin.mn.us

Waive First Reading: December 8, 2025
Second Reading: December 8, 2025
Adoption: December 8, 2025

ATTEST:
Ryan Sabas, Mayor
Julie Tembreull, City Clerk