

Minutes of the Proceedings of the Environmental Resources Commission of the City of Champlin in the County of Hennepin and the State of Minnesota Pursuant to Due Call and Notice Thereof

Work Session  
March 3<sup>rd</sup>, 2025  
Council Conference Room

Call to Order	The Champlin Environmental Resources Commission met in a Work Session and was called to order by Chair Randy Hartnett at 7:01 p.m.
Roll Call	Present: Chair Randy Hartnett (Ward 3), Commissioners Laura Detzler (Ward 4), Julie Fetch (Ward 1), Kristofer O'Brien (Ward 1), and Sam Mwangi (Ward 4)  Staff Present: City Engineer Heather Nelson & Environmental Specialist Steven Touney
Agenda (March 3 <sup>rd</sup> , 2025)	Motion by Commissioner Detzler and seconded by Commissioner Fetch to approve the March 3 <sup>rd</sup> , 2025, agenda as presented. Voting in favor: Chair Hartnett, Commissioners Detzler, Fetch, O'Brien, and Mwangi. Voting against none. Motion carried.
New Staff Introduction	Steven Touney, Environmental Specialist, gave the Commission a brief introduction about himself, his experience, and his role with the City.  The Commission also introduced themselves individually to Steven.
Update on Organic Waste Collection	The Environmental Specialist provided the Commission an update on the Organics Collection Service. Including the timeline, cost, and purpose of this new collection service. As well as the next steps on getting this out to the public by publishing information in the city's quarterly chronicle, website, social media, and any City related events.  The City Engineer mentioned one of Steven's tasks will be to review and update the disposal ordinance to fit with modern day language. Such as including definitions of the types of service.  Commissioner O'Brien wondered if a container would be provided for the properties, how often the collection of this service is, and where the organics would be hauled.  The Environmental Specialist responded that containers will be provided by the hauler, and it will be a weekly collection similar to garbage.  Commissioner Hartnett asked how the City is tracking participation rates.  The City Engineer stated it is being tracked via the utility bill. In the utility billing system, there are two different codes that will indicate if a property has a container or does not have one.  Commissioner O'Brien asked if commercial properties are held accountable to these services.  Both the Environmental Specialist and the City Engineer responded commercial properties are and it is being mandated by the county. City ordinance only regulates single family homes to four plex.  The City Engineer then requests for the commission's feedback on an incentive for the rollout of the organics service.

**Commission Consensus**

The City should provide bags for the first year as residents become more familiar of organics recycling.

Commissioner Mwangi questioned about the storing of the containers and complying with the ordinance.

The City Engineer explained the ordinance to the commission.

Environmental Specialist suggested downsizing the garbage container to accommodate the new container because the organics would collect most of what people typically throw in the garbage.

Commissioner O'Brien wondered if there would be any education on this.

Environmental Specialist responded there will be educational material as mandated by the county.

The Commission then discussed additional ways to advertise the program.

The Environmental Specialist mentioned he would be doing an interview with QCTV and plans to mention the new service during that time.

Commissioner O'Brien asked about social media publishing.

The Environmental Specialist responded under Ordinance 13 from the county; the language must be in alignment to what the county uses.

Commissioner Report      Commissioner Randy Hartnett provided a small update on the Arbor Day event.

Adjournment      Chair Hartnett adjourned the meeting at 8:08 p.m.

Submitted By:

*Heather Nelson*

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Heather Nelson  
City Engineer