



# PLANNING APPLICATION

11955 Champlin Drive / Champlin, MN 55316 / Phone: 763-923-7102 / Fax: 763-421-5256 / www.ci.champlin.mn.us

## Type of Request

**Comprehensive Plan Amendment\***

Fee: \$500

Escrow: \$500

**Conditional Use Permit\***

Residential:

Fee: \$300

Escrow: \$500

Commercial/Industrial:

Fee: \$450

Escrow: \$1,000

**Preliminary PUD Plan\*** >

Fee: \$500

Escrow: \$1,000

**Final PUD Plan**

Fee: \$250

**Preliminary Plat\*** >

Fee: \$450 + \$10 per lot

Escrow: \$2,000

**Final Plat**

Fee: \$200

**Rezoning\***

Fee: \$550

**Site Plan Review\*** >

Fee: \$550

Escrow: \$2,000

**Variance to Zoning Code\***

Fee: \$250

**Waiver of Platting/Lot Split\*** >

Fee: \$550

Escrow: \$1,000

**Waiver of Platting/Lot Split >  
(Not creating additional Lots)**

Fee: \$300

**Zoning Text Amendment\***

Fee: \$300

Escrow: \$1,000

**Vacation – Easement/R.O.W.**  
(Not creating additional Lots)

Fee: \$300

**Telecommunications Tower**

Fee: \$2,000

**Administrative Review**

Fee: \$50

**Proposed Development Sign**

Fee: \$100

**\*Applicants must enter into a  
reimbursement agreement with the City for  
any special studies or legal fees.**

**> Provide additional contacts on page 2**

Project Number: \_\_\_\_\_

**Request:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Site Location: \_\_\_\_\_

Legal Description: \_\_\_\_\_  
\_\_\_\_\_

## Applicant:

Name: \_\_\_\_\_

Address \_\_\_\_\_

City (____)	State (____)	Zip Code (____)
Daytime Phone	Fax	Other Type/Cell

E-Mail \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Property Owner:

(if different than applicant)

Name: \_\_\_\_\_

Address \_\_\_\_\_

City (____)	State (____)	Zip Code (____)
Daytime Phone	Fax	Other Type/Cell

E-Mail \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Date Application Received: \_\_\_\_\_ BY: \_\_\_\_\_

Date Application Complete: \_\_\_\_\_ BY: \_\_\_\_\_

If an escrow is stated, the applicant is required to deposit said amount to cover actual costs of outside consultants, including city attorney, used for reviewing applications. An application is incomplete without paid escrow fees.



## PLANNING APPLICATION – PG 2

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**Architect:**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Engineer:**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Project Contact (Specify):**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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**Office Use Only:**

Project Number: \_\_\_\_\_

Date Application Received: \_\_\_\_\_ BY: \_\_\_\_\_

Date Application Complete: \_\_\_\_\_ BY: \_\_\_\_\_