



# AGENDA ITEM REPORT

## Champlin City Council

**MEETING:** Champlin City Council - Sep 11 2023

**AGENDA  
SECTION:** NEW BUSINESS

**STAFF  
CONTACT:** Heather Nelson, City Engineer      **DEPARTMENT:** Engineering

**SUBJECT:** WAIVE FIRST READING, HOLD SECOND READING AND ADOPT AN ORDINANCE ADDING DIVISION 6 TO CHAPTER 58 UTILITIES REGULATING NONESSENTIAL WATER USAGE UPON CRITICAL WATER DEFICIENCY

**ATTACHMENTS:** [-ORDINANCE ADDING DIVISION 6 TO CHAPTER 58 UTILITIES REGULATING NONESSENTIAL WATER USAGE UPON CRITICAL WATER DEFICIENCY - Pdf](#)

### **BACKGROUND INFORMATION:**

In January 2020, the City of Champlin received a conditional approval of our Water Supply Plan from the Commissioner of the DNR. One of the conditions of approval was for the city to adopt a Critical Water Deficiency Ordinance.

### **REVIEW ISSUES:**

This ordinance establishes water conservation restrictions; and the plan to be in effect at any time the governor declares by executive order a critical water deficiency, pursuant to Minnesota Statutes section 103G.291.

**CITY OF CHAMPLIN  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**ORDINANCE ADDING DIVISION 6 TO CHAPTER 58 UTILITIES REGULATING  
NONESSENTIAL WATER USAGE UPON CRITICAL WATER DEFICIENCY**

**SECTION 58-170. PURPOSE.**

This ordinance establishes water conservation restrictions; and the plan will be in effect at any time the governor declares by executive order a critical water deficiency, pursuant to Minnesota Statutes section 103G.291, subd. 1 and 2.

**SECTION 58-171. DEFINITIONS.**

**(a) Clerk** in statutory cities means the person assigned duties pursuant to Minn. Stat. § 412.151; or the city manager pursuant to Minn. Stat. § 412.601 – 412.751 or in charter cities as determined by city charter.

**(b) Department** means the city utility department.

**(c) Emergency** means the declaration of a critical water deficiency by the governor.

**(d) Irrigation** means the watering of shrubs, trees, sod, seeded areas, gardens, lawns, or any other outdoor vegetation, except outdoor vegetation utilized for agricultural purposes.

**(e) Notification to public** means notification through local media, including interviews and issuance of news releases.

**(f) Public water supplier** means the city or other entity that owns, manages, or operates a public water supply, as defined in Minn. Stat. § 144.382, subdivision 4.

**(g) Reclaimed water** means water collected from rooftops, paved surfaces, or other collection devices and all water utilized more than once before re-entering the natural water cycle.

**(h) Water recirculation system** means any system which enables a user to reuse water at least once prior to returning the water to the natural water cycle.

**SECTION 58-172. APPLICATION.**

(a) This ordinance applies to all customers of public water suppliers who own or control water use on any premises.

(b) No person shall make, cause, use, or permit the use of water received from a public water supply for residential, commercial, industrial, governmental, or any other purpose in any manner contrary to any provision in this ordinance.

(c) Mandatory emergency conservation measures shall be implemented based upon the declaration of a critical water emergency by the governor.

#### **SECTION 58-173. DECLARATION OF CRITICAL WATER DEFICIENCY.**

Upon the declaration of a critical water deficiency by the governor, the public water supplier shall immediately post notice of the emergency declaration at the usual meeting place of the city council, or the official city bulletin board. The city shall provide notification to the public as quickly as possible or through established water supply plans emergency response plans or procedures.

#### **SECTION 58-174. MANDATORY EMERGENCY WATER CONSERVATION MEASURES.**

Upon declaration of a water emergency and notification to the public, the following mandatory restrictions upon nonessential water use shall be enforced:

- (1) Outdoor irrigation of yards, gardens, golf courses, parklands, and other non-agricultural land, except for those areas irrigated with reclaimed water, is prohibited.
- (2) Washing or spraying of sidewalks, driveways, parking areas, tennis courts, patios, or other paved areas with water from any pressurized source, including garden hoses, except to alleviate immediate health or safety hazards, is prohibited.
- (3) The outdoor use of any water-based play apparatus connected to a pressurized source is prohibited.
- (4) Restaurants and other food service establishments are prohibited from serving water to their customers, unless water is specifically requested by the customer.
- (5) Operation of outdoor misting systems used to cool public areas is prohibited.
- (6) The filling of swimming pools, fountains, spas, or other exterior water features is prohibited.
- (7) The washing of automobiles, trucks, trailers, and other types of mobile equipment is prohibited, except at facilities equipped with wash water recirculation

systems, and for vehicles requiring frequent washing to protect public health, safety, and welfare.

**SECTION 58-176. VARIANCES.**

The City Clerk or their designee, is authorized to grant variances to this ordinance where strict application of its provisions would result in serious hardship to a customer. A variance may be granted only for reasons involving health or safety. An applicant may appeal the denial of a variance within five (5) days of the decision by submitting a written appeal to the City Clerk. The City Council shall hear the appeal at the next City Council meeting. The decision of the City Council is final.

**SECTION 58-177. VIOLATION.**

(a) Violations shall be determined and cited by the City Clerk or his/her designee. A violator may appeal the citation within five (5) days of its issuance by submitting a written appeal to the City. The City Council shall hear the appeal at the next City Council meeting. The decision of the City Council is final. Violators may be granted an administrative waiver if evidence is provided that equipment failure was the cause of the violation. A letter from a qualified vendor or equipment invoice will be required to show proof of equipment failure.

(b) Upon discovery of a first violation, the violator shall be issued, either personally or by mail, a warning letter that sets forth the violation and which shall describe the remedy and fines for future violations.

(c) Upon subsequent violations at the same location, the violator shall be issued, either personally or by mail, a citation that sets forth the violation and shall describe the remedy. Fines shall be added to the monthly water bill of the owner or current occupant of the premises where the violation occurred. The imposition of the fine shall in no way limit the right of the City to pursue other legal remedies.

**SECTION 58-178. ENFORCEMENT.**

The City Clerk or his/her designee is authorized to designate city employees or law enforcement personnel to enforce the provisions of this ordinance.

**SECTION 58-179. SEVERABILITY.**

If any provision of this ordinance or the application of any provision to a particular situation is held to be invalid by a court of competent jurisdiction, the remaining portions of the ordinance and the application of the ordinance to any other situation shall not be invalidated.