



## Zoning Letter Request Form

SUBMIT TO: 11955 CHAMPLIN DRIVE, CHAMPLIN, MN 55316 Email: [lweihe@ci.champlin.mn.us](mailto:lweihe@ci.champlin.mn.us)

### ZONING LETTER PROCESS AND FEES

Community Development Department staff will release the following information for property within the municipal boundary of the City of Champlin at no cost (with this completed, submitted form):

|   | Information  | Office Use Only: |
|---|--|------------------|
| 1 | Current zoning district classification   |                  |
| 2 | Surrounding zoning districts   |                  |
| 3 | FEMA flood plain designation   |                  |
| 4 | Zoning allowance of current and proposed uses supplied below (i.e. permitted, conditional, prohibited, non-conforming) |                  |

Staff time dedicated to researching the subject property for more information outside the four items listed above requires a fee of \$50.00. Checks made payable to: City of Champlin mailed to City Hall address above or placed in City Hall drop box

#### Office Use Only:

Above Zoning Information Provided By: \_\_\_\_\_, City of Champlin Community Development

Date: \_\_\_\_\_

### SUBJECT PROPERTY INFORMATION

Subject property address in Champlin, MN:

Subject property current use (s):

Subject property proposed use (s) if applicable:

Subject property identification number:

Subject property legal description:

### CONTACT INFORMATION

Name of person requesting the zoning letter:

Company Name:

Email address:

Phone number:

Fax number (if applicable state 'request fax' here):

Address (if applicable state 'request mail paper letter' here):