



11955 CHAMPLIN DRIVE, CHAMPLIN, MN 55316-2399 • 763.421.8100 • ci.champlin.mn.us

2023 Right-of-Way Registration

Each person who occupies, uses, or seeks to occupy or use the right-of-way or any equipment located in the right-of-way, including by lease, sublease or assignment, or who has, or seeks to have, equipment located in any right-of-way must register with the city. Registration must be completed before permit applications will be reviewed or work can be performed in the right-of-way.

Registration Information:

Registrant (Contractor) Name _____

Utility Name _____

Address: _____ Telephone _____

City: _____ State _____

Contact Person: _____ Telephone _____

24-hour Contact: _____ Telephone _____

E-mail: _____

Gopher State one-call Registration Certificate Number _____

Completed forms, Insurance and Bonds shall be sent to
cityengineering@ci.champlin.mn.us by 1/1/2023

****Refer to City Ordinance Chapter 50, Article IV for right of way rules and regulations****

****The registrant shall keep all the information listed above current at all times by providing to the city information of changes within fifteen (15) days following the date on which the registrant has knowledge of any change**

Bond Requirements:

A construction performance bond in accordance with Minn. Rule 7819.3000 of \$2,000 shall be provided to the city for the annual year of 2023.

Insurance Requirements:

A Certificate of Insurance from a company licensed to do business in the State of Minnesota providing minimum coverage in the following amounts:

WORKER'S COMPENSATION: The registrant must maintain workers compensation insurance or provide evidence it qualifies as a self-insurer of workers compensation for all its employees in accordance with the statutory requirements of the State of Minnesota.

GENERAL LIABILITY: Public Liability, including premises, products and complete operations. (1) Bodily Injury Liability: \$1,000,000 for each person \$3,000,00 for each occurrence (2) Property Damage Liability: \$3,000,000 for each occurrence In lieu of (1) and (2) Bodily Injury and Property Damage Combined: \$3,000,000 single limit.

COMPREHENSIVE: Automobile Liability Insurance, including owned, non-owned and hired vehicles. (1) Bodily Injury Liability: \$1,000,000 for each person \$3,000,000 for each occurrence (2) Property Damage Liability: \$3,000,000 for each occurrence In lieu of (1) and (2) Bodily Injury and Property Damage Combined: \$3,000,000 single limit.

Such certificate shall verify that the registrant is insured against claims for personal injury, including death, as well as claims for property damage arising out of the (i) use and occupancy of the right-of-way by the registrant, its officers, agents, employees and permit holders, and (ii) placement and use of equipment or facilities in the right-of way by the registrant, its officers, agents, employees and permit holders, including but not limited to, protection against liability arising from completed operations, damage of underground equipment and collapse of property. Such certificate shall also name the City as an additional insured as to whom the coverages required herein are in force and applicable and for whom defense will be provided as to all such coverages. Such certificate shall require that the Director be notified thirty (30) days prior to cancellation of the policy.