

Minutes of the Proceedings of the Economic Development Authority of the City of Champlin in the County of Hennepin and the State of Minnesota Pursuant to Due Call and Notice Thereof

Regular Session  
September 8, 2014  
Municipal Center

- Call to Order                   The Champlin Economic Development Authority met in Regular Session and was called to order by President ArMand Nelson at 6:30 p.m.
- Roll Call                        Present were President ArMand Nelson and Commissioners Eric Johnson, Ryan Karasek, Bruce Miller and Kara Terry.
- Absent: none.
- Also present were Executive Director John Cox, Deputy Director Bret Heitkamp, EDA Secretary/City Clerk Roberta Colotti, and City Attorney Scott Lepak.
- Approval of Agenda  
(September 8, 2014)  
Motion                         Motion by Commissioner Johnson and seconded by Commissioner Karasek to approve the agenda for the September 8, 2014 Regular Meeting as presented. Voting in favor were President Nelson, Commissioners Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Minutes  
Motion                         Motion by Commissioner Miller and seconded by Commissioner Terry to approve the minutes of the May 12, 2014 Regular Meeting, June 9, 2014 Work Session and July 28, 2014 Closed Meeting as presented. Voting in favor were President Nelson, Commissioners Johnson, Karasek, Miller, and Terry. Voting against: none. Motion carried.
- 2015 Preliminary Budget  
and Tax Levy                 The Executive Director explained that State Statute requires the EDA Board to recommend and the City Council to adopt a maximum Housing and Redevelopment Authority (HRA) levy by September 15th. After September 15th, the EDA and City Council may re-set the levy as long as it does not exceed the adopted maximum levy.
- The Executive Director presented the preliminary 2015 Economic Development Authority (EDA) budget and proposed levy. He reported that the preliminary budget of \$322,223 is a 2.9% increase over the 2014 budget and the levy represents a .13% reduction from last year. The levy results in a \$27 tax on a \$177,000 Champlin home; a \$0 increase from 2014.
- The Executive Director reported that the preliminary budget includes a 2.04% increase in personal services, a 13.4% reduction in non-personnel expenses and a 31.9% increase in budget transfers. The preliminary budget will be reviewed with other City budgets at an October 8th City Council Work Session.
- The Executive Director recommended the EDA Board review the preliminary 2015 budget and that the City Council set the maximum housing and redevelopment authority levy at \$306,000 including fiscal disparities.
- Commissioner Miller requested that the Executive Director provide background information for the viewing public on the budget calculations that resulted in the budget amount increasing for 2015 and the levy amount decreasing.
- The Executive Director explained that the rising tax capacity resulted in lower required levy. He stated that increases in individual home values were considered in the calculation showing a zero increase in the amount of taxes due on a sample \$177,000 value home.
- Commissioner Terry requested a breakdown of the costs associated with the 2.04% increase in personal services.
- The Executive Director stated that the COLA for 2015 is 2%.
- The Deputy Director stated that the balance of .04% is due to the PERA levy.

President Nelson requested additional information on the proposed increase to the transfers to other funds.

The Executive Director stated that it is proposed that the transfer to Public Works be increased. He stated that Public Works maintains EDA holdings including the Mill Pond Gables campus and properties the within the Mississippi Crossings project area. As well as individual pieces of land and single family homes.

Commissioner Miller asked if solar panels that were installed this year are projected to show savings in 2015.

The Executive Director stated that the future cost savings would be reflected on the City's General Fund budget. He noted that staff is working on a computer graphing project to track the solar power production and savings.

Commissioner Miller confirmed that this levy being set tonight is the maximum and that the Commission may lower this number when setting the final budget but not raise it.

Motion

Motion by Commissioner Johnson and seconded by Commissioner Karasek to complete the review of the 2015 budget and recommend the City Council set the maximum housing and redevelopment authority levy at \$306,000 including fiscal disparities. Voting in favor were President Nelson, Commissioners Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Adjournment

The Champlin Economic Development Authority adjourned the regular meeting at 6:39 p.m.

Attest:

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ArMand Nelson, President

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Roberta Colotti, CMC, City Clerk/  
EDA Secretary