

Worksession  
March 10, 2014  
Municipal Center

- Call to Order                    The Champlin City Council met in Worksession and was called to order by Acting Mayor Eric Johnson at 5:45 p.m.
- Roll Call                        Present were Acting Mayor Eric Johnson and Councilmembers Ryan Karasek and Bruce Miller.
- Excused Absent: Mayor ArMand Nelson and Councilmember Kara Terry.
- Also present were City Administrator Bret Heitkamp, City Engineer Tim Hanson, Assistant City Engineer Todd Tuominen, City Clerk Roberta Colotti and City Attorney Darrell Jensen.
- Approval of Agenda            Motion by Councilmember Miller and seconded by Councilmember Karasek to approve the agenda for  
(March 10, 2014)                the March 10, 2014 Worksession as presented. Voting in favor were Acting Mayor Johnson,  
Motion                            Councilmembers Karasek and Miller. Voting against: none. Motion carried.
- Elm Creek Dam and Flood      The Assistant City Engineer reported that at the August 12, 2013 City Council meeting, the City  
Mitigation Plans                Council authorized moving forward with the Base Dam Design along with the alternative Design  
                                      Elements and Mill Pond Flood Mitigation/Park Improvements. Both WSB and City staff have  
                                      continued to work with permitting agencies on environmental and design issues associated with the  
                                      project. WSB Consulting Engineers have submitted the draft Architectural Design for Elm Creek Dam  
                                      and staff is requesting the City Council review the plan as presented.
- The Assistant City Engineer reported that staff is continuing to work with legislators in securing  
                                      funding within the 2014 State Bonding Bill for this project. The amount of funding received through  
                                      the Bonding Bill will impact the level of project amenities and related park improvements that will be  
                                      considered for this project.
- Councilmember Miller questioned the annual upkeep for the proposed garden vs. a rock landscape.
- The Assistant City Engineer stated that the exact cost difference would be known as we finalize the  
                                      project numbers.
- Councilmember Miller confirmed that the garden would be a low maintenance garden.
- Acting Mayor Johnson asked if the garden area was designed to be walked through.
- The Assistant City Engineer stated that it was not designed for access and that a fence would be  
                                      installed to prevent people from accessing the landing/garden area.
- Acting Mayor Johnson suggested the use of a ladder vs. steps to access the garden for maintenance be  
                                      explored as a method to further deter trespassers.
- Council Consensus**  
It was the Conesus of the Council to move forward with the recommended architectural design of the  
Elm Creek Dam and Bridge to include:
- 1930's Design Styling
  - Concrete with banding and Recessed Panels
  - Grey Color
  - Metal Railings and Vertical Bars (Dark Color)
- The Assistant City Engineer stated that with this direction from the Council, staff will start to package  
the project and will bring back lighting and other elements for future consideration. He then outlined  
the project timeline.

Councilmember Karasek stated that Elm Creek Dam is one element that defines Champlin.

Councilmember Miller stated that is why he was interested in ensuring the view from the river would be clear as the Elm Creek Dam is strong feature of the City.

Andrews Park Phase II  
Change Orders

The City Administrator reported that on February 24<sup>th</sup> the City Council tabled action on the Andrews Park Improvements Phase II Change Orders #1-17 and requested that the Parks and Recreation Commission review and comment on the proposed Change Orders. He stated that the Parks and Recreation Commission reviewed the Change Orders at their March 4<sup>th</sup> meeting and unanimously recommended approval.

The City Administrator provided additional detail on Change Order # 7 Picnic Shelter/Splash Pad Concrete Colors in the amount of \$2,028. He stated that the Parks and Recreation Commission believed that there is value in adding color to the picnic shelter outside slab to match the outer ring of the splash pad area as it will enhance the aesthetics of the project. In addition the cost of the color enhancement is to be provided at the contractor's costs and will not incur the normal 5% contractor markup.

In relation Change Order #9 Additional Furring Strips for Siding at a cost \$3,300 these costs will be deducted from the architect and design consultants professional services contract for the project, based on the fact that the problem occurred as a result with the project specifications.

The City Administrator stated that while the recommended change orders total \$24,341.55, it is important to note that the net impact to the project for the scope amendments outlined are still \$7,658.45 under the project budget.

The City Administrator stated that this item will be presented for formal action at the Regular Council meeting this evening.

Acting Mayor Johnson expressed his appreciation for the Parks and Recreation Commission review and comments.

Councilmember Karasek questioned the plan for renting the splash pad to large groups, particularly those from outside the City.

The City Administrator reviewed the group rental guidelines proposed by the Parks and Recreation Commission and stated that the Council will be asked to review the 2014 first year operations this fall when they prepare the 2015 budget.

Adjournment

The Champlin City Council adjourned the Worksession at 6:40 p.m.

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ArMand Nelson, Mayor

Attest:

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Roberta Colotti, CMC, City Clerk