

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota  
Pursuant to Due Call and Notice Thereof

Regular Session  
October 27, 2014  
Municipal Center

- Call to Order                   The Champlin City Council met in Regular Session and was called to order by Mayor ArMand Nelson at 7:00 p.m.
- Pledge of Allegiance        The Pledge of Allegiance was recited.
- Roll Call                        Present were Mayor ArMand Nelson and Councilmembers Eric Johnson, Ryan Karasek and Bruce Miller.
- Excused Absent: Councilmember Kara Terry.
- Also present were City Administrator Bret Heitkamp, Community Development Director John Cox, City Engineer Tim Hanson, Assistant City Engineer Todd Tuominen, Park Facilities Manager Charlie Lehn, City Planner Scott Schulte, City Attorney Scott Lepak and City Clerk Roberta Colotti.
- Approval of Agenda  
(October 27, 2014)  
Motion                         Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the agenda for the October 27, 2014 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek and Miller. Voting against: none. Motion carried.
- Approval of Minutes  
Motion                         Motion by Councilmember Miller and seconded by Councilmember Karasek to approve the minutes of the October 14, 2014 Worksession and October 14, 2014 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Karasek and Miller. Voting against: none. Motion carried. Councilmember Johnson abstained.
- Approval of Bills  
(October 27, 2014)  
Motion                         Motion by Councilmember Miller and seconded by Councilmember Karasek to approve the bills as submitted for payment on October 27, 2014. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek and Miller. Voting against: none. Motion carried.
- Announcements               Mayor Nelson made the following announcements:
- Election Day – Tuesday, November 4<sup>th</sup> – the polls will be open from 7:00 a.m. to 8:00 p.m.
  - Economic Development Authority Worksession – Monday, November 10<sup>th</sup> at 5:45 p.m. in the Council Conference Room.
  - City Council Worksession – Monday, November 10<sup>th</sup> at 6:15 p.m. in the Council Conference Room.
  - Canvass Board – Monday, November 10<sup>th</sup> at 6:45 p.m. in the Council Chambers.
  - City Council Meeting – Monday, November 10<sup>th</sup> at 7:00 p.m. in the Council Chambers.
  - City Hall closed – Tuesday, November 11<sup>th</sup> for Veterans Day Holiday.
- Special Presentations
- Proclamation Recognizing  
Blake Hanson’s Special  
Olympics Minnesota  
Outstanding Service  
Individual Award             The City Clerk read into the record the proclamation recognizing Champlin resident Blake Hanson for his Special Olympics Minnesota Outstanding Service Award.
- Mayor Nelson presented the proclamation to Blake Hanson and thanked him for the time he volunteers for this event.
- Oath of Office for New  
Police Officer                The Police Chief welcomed Lyndsay Hicken as the newest member of the Police Department.
- The City Clerk administered the Oath of Office to Police Officer Lyndsay Hicken.
- Consent Agenda
- Mayor Nelson requested to pull Item #4 “Resolution No. 2014-82 Supporting Acquisition of Schmidt Wildlife Management Area”, from the Consent Agenda for further discussion.

Appointment of Part-Time Building Inspector Motion

Motion by Councilmember Johnson and seconded by Councilmember Miller to appoint Mr. Carl Stephenson to the part-time Building Inspector position at Step 1, subject to successful completion of a pre-employment physical, drug screen and criminal background check. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek and Miller. Voting against: none. Motion carried.

Resolution No. 2014-82 Of Support for the Acquisition of the Schmidt WMA Resolution 2014-82

Mayor Nelson requested staff to provide an overview of the proposed wildlife management area (WMA) land sale.

The Community Development Director stated that the Three Rivers Park District is proposing to acquire a 37-acre WMA in Champlin from the Minnesota Department of Natural Resource (DNR) and is requesting City approval.

Councilmember Johnson confirmed that there would be a deed restriction on the property that requires the property be used for wildlife habitat.

The Community Development Director explained that the deed restriction would limit the property to natural uses and would be in place for 40 years.

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution of Support for the Acquisition of the Schmidt WMA

The motion for the adoption of the resolution was duly seconded by Councilmember Miller, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek and Miller, and the following voted against the same: none, whereupon said resolution was passed this 27<sup>th</sup> day of October 2014.

Open Forum

Ryan Karasek, 324 Pebble Road N, stated that he is taking this opportunity to speak on the behalf of resident concerns that he has heard over the past few weeks regarding a three way stop sign at Hayden Lake Road and West River Road. He stated that he has given a lot of thought to this issue and believes that the stop sign is not similar to other locations in the City. He formally requested the Council and staff to consider removal of the stop sign and asked that a Worksession be scheduled to further discussion the matter.

Mayor Nelson confirmed that this item would be further discussed.

Public Hearings

Resolution No. 2014-83 Authorizing Certification to the 2015 Taxes the Cost for Removal of Weeds and Cutting Grass

The Park Facilities Manager presented a request for the Council to certify to the 2015 taxes the cost for removal of weeds and cutting grass. He explained that this is done on an annual basis in order to recover the costs from completing the services.

Public Hearing

Mayor Nelson opened the public hearing at 7:16 p.m.

No comments made.

Motion

Motion by Councilmember Johnson and seconded by Councilmember Karasek to close the public hearing at 7:16 p.m. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek and Miller. Voting against: none. Motion carried.

Resolution 2014-83

Mayor Nelson introduced the following resolution and moved its adoption:

A Resolution Authorizing Certification to the 2015 Taxes the Cost for Removal of Weeds and Cutting Grass

The motion for the adoption of the resolution was duly seconded by Councilmember Miller, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers

Johnson, Karasek and Miller, and the following voted against the same: none, whereupon said resolution was passed this 27<sup>th</sup> day of October 2014.

Resolution No. 2014-84  
Adopting the Assessment  
Roll on Delinquent Water,  
Sanitary Sewer, Storm  
Sewer, Street Light and  
Refuse Fees

The City Administrator reported that there are several businesses and residents that have delinquent utilities, explaining that this action would certify that amount to be collected with taxes. He advised that residents could make payment by November 21<sup>st</sup> to avoid that action.

Public Hearing

Mayor Nelson opened the public hearing at 7:17 p.m.

Motion

Motion by Councilmember Miller and seconded by Councilmember Johnson to close the public hearing at 7:17 p.m. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek and Miller. Voting against: none. Motion carried.

Councilmember Miller confirmed that this action is completed on an annual basis.

Resolution 2014-84

Councilmember Miller introduced the following resolution and moved its adoption:

A Resolution Adopting the Assessment on Delinquent Water, Sanitary Sewer, Storm Sewer, Street  
Light and Refuse Fees

The motion for the adoption of the resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek and Miller, and the following voted against the same: none, whereupon said resolution was passed this 27<sup>th</sup> day of October 2014.

Resolution No. 2014-85  
Assessments Unpaid  
Rental Inspection, Rental  
Licensing and Vacant  
Building Registration Fees

The Community Development Director presented unpaid rental fees, inspection fees, and vacant building registration fees and requested that the Council adopt this assessment.

Public Hearing

Mayor Nelson opened the public hearing at 7:20 p.m.

Motion

Motion by Councilmember Johnson and seconded by Councilmember Miller to close the public hearing at 7:20 p.m. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek and Miller. Voting against: none. Motion carried.

Resolution 2014-85

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Adopting Assessments for Unpaid Rental Inspection Fees, Rental Licensing Fees and  
Vacant Building Registration Fees

The motion for the adoption of the resolution was duly seconded by Councilmember Karasek, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek and Miller, and the following voted against the same: none, whereupon said resolution was passed this 27<sup>th</sup> day of October 2014.

Resolution No. 2014-86  
Assessment on Delinquent  
Charges for Storm Water  
Ponds

The City Engineer presented information regarding the sediment pond located near the intersection of 120<sup>th</sup> and TH 169. He advised that work been completed by the City. He recommended that the Council authorize the assessment for the annual fee, penalty fee and administrative fee.

Public Hearing

Mayor Nelson opened the public hearing at 7:21 p.m.

Motion

Motion by Councilmember Johnson and seconded by Councilmember Karasek to close the public hearing at 7:21 p.m. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek and Miller. Voting against: none. Motion carried.

Resolution 2014-86

Councilmember Miller introduced the following resolution and moved its adoption:

A Resolution Adopting the Assessment on Delinquent Operations and Maintenance Charges for Storm Water Management/Sedimentation Ponds

The motion for the adoption of the resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek and Miller, and the following voted against the same: none, whereupon said resolution was passed this 27<sup>th</sup> day of October 2014.

New Business

Ordinance No. 743  
Amending Zoning Map  
Relative to Applewood  
Pointe, Resolution No.  
2014-87 Approving a  
Planned Unit  
Development Plan, and  
Resolution No. 2014-88  
Approving the Final Plat  
for Applewood Pointe of  
Champlin (Project 2014-  
24)

The Community Development Director presented the land use map amendment, final Planned Unit Development Plan and Final Plat for the Applewood Pointe development project. He reported that the Council previously approved the Preliminary Plat for this project and noted that nothing had changed from that request. He recommended approval of all three actions.

Councilmember Miller commented that this will be a great addition to the City.

Karasek agreed noting that he visited similar properties and was very impressed.

Mayor Nelson stated that he was impressed with the development's plan for funding future capital improvements.

Ordinance 743

Councilmember Johnson conducted the second reading of an ordinance and moved its adoption:

An Ordinance Amending the City of Champlin Zoning Map Relative to Property Known as Applewood Pointe of Champlin

The motion for the adoption of the ordinance was duly seconded by Councilmember Miller, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek and Miller, and the following voted against the same: none, whereupon said ordinance was passed this 27<sup>th</sup> day of October 2014.

Resolution 2014-87

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Approving a Planned Unit Development Plan for Applewood Pointe of Champlin

The motion for the adoption of the resolution was duly seconded by Councilmember Miller, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek and Miller, and the following voted against the same: none, whereupon said resolution was passed this 27<sup>th</sup> day of October 2014.

Resolution 2014-88

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Approving the Final Plat for Applewood Pointe of Champlin on the Mississippi

The motion for the adoption of the resolution was duly seconded by Councilmember Miller, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek and Miller, and the following voted against the same: none, whereupon said resolution was passed this 27<sup>th</sup> day of October 2014.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:25 p.m.

\_\_\_\_\_  
ArMand Nelson, Mayor

Attest:

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Roberta Colotti, CMC, City Clerk