

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota  
Pursuant to Due Call and Notice Thereof

Regular Session  
September 8, 2014  
Municipal Center

- Call to Order                   The Champlin City Council met in Regular Session and was called to order by Mayor ArMand Nelson at 7:00 p.m.
- Pledge of Allegiance        The Pledge of Allegiance was recited.
- Roll Call                       Present were Mayor ArMand Nelson and Councilmembers Eric Johnson, Ryan Karasek, Bruce Miller and Kara Terry.
- Absent: None.
- Also present were City Administrator Bret Heitkamp, Community Development Director John Cox, City Engineer Tim Hanson, Assistant City Engineer Todd Tuominen, Finance Director June Johnston, City Attorney Scott Lepak and City Clerk Roberta Colotti.
- Approval of Agenda  
(September 8, 2014)  
Motion                        Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the agenda for the September 8, 2014 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Minutes  
Motion                        Motion by Councilmember Johnson and seconded by Councilmember Terry to approve the minutes of the August 25, 2014 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Bills  
(September 8, 2014)  
Motion                        Motion by Councilmember Johnson and seconded by Councilmember Miller to approve the bills as submitted for payment on September 8, 2014. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Announcements             Mayor Nelson made the following announcements:
- EDA Closed Meeting, following tonight’s Council Meeting, in the Council Conference Room.
  - EDA Worksession – Monday, September 22<sup>nd</sup> at 5:45 p.m. in the Council Conference Room.
  - City Council Meeting – Monday, September 22<sup>nd</sup> at 7:00 p.m. in the Council Chambers.
  - Budget Work Sessions – Tuesday, September 23<sup>rd</sup> and Wednesday, October 8<sup>th</sup> at 6:00 p.m. in the Council Conference Room.
  - The Farmer’s Market will be held every Wednesday through October 8<sup>th</sup> from 9:00 a.m. to 1:00 p.m. at the Ice Forum parking lot.
- Overview of September  
2<sup>nd</sup> Budget Worksession  
Discussion                    The City Administrator provided an overview of the discussion that occurred September 2<sup>nd</sup> at the Council Budget Worksession. He stated that the Council discussed the budget assumptions that were used in developing the department budgets with a detailed review of the police department budget. He noted that the 2015 preliminary tax levy is being recommended for adoption this evening.
- Resolution No. 2014-71  
Declaring Cost to be  
Assessed, and Ordering  
Preparation of Proposed  
Assessment for West  
River Road and East  
Hayden Lake Road  
Improvements and  
Intersection Alignment  
(Improvement Project No.             Consent Agenda  
Councilmember Miller introduced the following resolution and moved its adoption:
- A Resolution Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessment for  
West River Road and East Hayden Lake Road Improvements and Intersection Alignment  
(Improvement Project No. 21308)
- The motion for the adoption of the resolution was duly seconded by Councilmember Terry, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry, and the following voted against the same: none, whereupon said resolution was passed this 8<sup>th</sup> day of September 2014.

Response to Lot Split  
Concerns

Open Forum

Mayor Nelson reported that the Council received comments from James Buesing, 11906 Mississippi Drive, regarding the August 11, 2014 lot split of the property located at 11912 Mississippi Drive. He stated that at the request of Mr. Buesing the comments submitted would become part of the agenda packet and part of the public record.

The City Attorney stated that at the August 28<sup>th</sup> Council meeting, Mr. James Buesing asked whether the City Council was inclined to reverse its decision on the Vry lot split and how would the City Council go about this process. The City Attorney reported that the split was done according to the City Code and is now recognized by the County. He stated that in his opinion the Council cannot reverse that decision, as the applicant followed the process outlined by Ordinance.

Don Vry, 11848 Mississippi Drive, stated that a lot of information has been submitted on this matter and ultimately the information provided by Hennepin County and City staff was correct and matched his application. He thanked everyone that has worked on this matter. He reported that he has recently experienced some vandalism at the property.

Resolution No. 2014-72  
Adopting 2015  
Preliminary Budget and  
Tax Levy, and  
Establishing Budget  
Public Hearing Dates

New Business

The Finance Director reported that cities must establish a maximum tax levy and certify that information to the County prior to September 30<sup>th</sup>, noting that a budget public hearing date must also be established. She reported that a public hearing will be held on December 8th at 7:00 p.m. in the Council Chambers and noted that the public will be allowed to speak at this meeting and are encouraged to attend.

She advised that the proposed levy would be an increase of 3.41% from the 2014 levy. She advised that this will become the maximum amount the City can levy and advised that the Council can choose to decrease that amount prior to final certification in December. She advised that a Council Budget Worksession would be held on October 8<sup>th</sup> for the purpose of staff presentations of a balanced budget and Department Head presentations. She stated that staff recommends approval of the Resolutions as presented.

Councilmember Miller stated that as a point of clarification the 3.41% preliminary budget levy increase is the maximum amount the final levy may be it is not the amount being authorized by the Council for the final levy. He asked for additional information regarding fiscal disparities.

The Finance Director stated that the Fiscal Disparities program pools the tax revenue from commercial and industrial properties and redistributes them. Because Champlin is primarily residential we receive a distribution of funds from this program.

Resolution 2014-72

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Adopting 2015 Preliminary Budget and Tax Levy, and Establishing Budget Public Hearing Dates

The motion for the adoption of the resolution was duly seconded by Councilmember Karasek, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry, and the following voted against the same: none, whereupon said resolution was passed this 8<sup>th</sup> day of September 2014.

Resolution 2014-73  
Approving Preliminary  
Property Tax Levy for  
Economic Development  
Activities for Fiscal Year  
2015

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Approving Preliminary Property Tax Levy for Economic Development Activities for Fiscal Year 2015

The motion for the adoption of the resolution was duly seconded by Councilmember Karasek, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry, and the following voted against the same: none, whereupon said

resolution was passed this 8<sup>th</sup> day of September 2014.

Council Presentations

Planning Commission  
Appointments

The City Clerk stated that Kathy Manemann who is a current Environmental Resources Commission member and Stephanie Bitterman are recommended for appointment to the Planning Commission by Mayor Nelson.

Mayor Nelson stated he and the City Planner interviewed a total of four candidates for the two Planning Commission positions. He thanked everyone that applied.

Motion

Motion by Mayor Nelson and seconded by Councilmember Miller to appoint Kathy Manemann, 12000 Winnetka Avenue, Ward 3 with a term ending December 31, 2016 and Stephanie Bitterman, 5052 Oxbow Place North, Ward 4 with a term ending December 31, 2015 to the Planning Commission. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

The City Clerk stated that with these two appointments the Planning Commission will be at full membership. In turn there will now be an opening on the Environmental Resources Commission for a Ward 3 representative.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:17 p.m.

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ArMand Nelson, Mayor

Attest:

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Roberta Colotti, CMC, City Clerk