

Committee-of-the-Whole
June 23, 2014
Municipal Center

- Call to Order The Champlin City Council met in Worksession and was called to order by Mayor ArMand Nelson at 6:32 p.m.
- Roll Call Present were Mayor ArMand Nelson and Councilmembers Ryan Karasek, and Bruce Miller.
- Excused Absent: Councilmember Eric Johnson and Kara Terry.
- Staff Present: City Administrator Bret Heitkamp, Community Development Director John Cox, City Planner Scott Schulte, Code Enforcement Officer Diana Jones, City Clerk Roberta Colotti, and City Attorney Scott Lepak.
- Approval of Agenda Motion by Councilmember Karasek and seconded by Councilmember Miller to approve the agenda for
(June 23, 2014) the June 23, 2014 Committee-of-the-Whole (COW) as presented. Voting in favor were Mayor Nelson,
Motion Councilmembers Karasek, and Miller. Voting against: none. Motion carried.
- Code Enforcement Annual The Community Development Director and Code Enforcement Officer co-presented the 2013 Code
Report Enforcement Report. In 2013 the City investigated 2,313 code complaints, a 24% increase from 2012.
 Complaints by type include: garbage, vehicle parking, RV parking, swimming pools, home based
 businesses, accessory buildings, property maintenance and miscellaneous.
- It was reported that in 2013 the City licensed 1,147 rental units. Since 2007, the number of single
 family homes being rented has increased 300%. Conversely, the number of apartment rentals has
 shrunk as the City has razed substandard apartment buildings in the Mississippi Crossings area. Rental
 properties are inspected at least once every three years.
- Champlin has been impacted by mortgage foreclosures like every other American city. Over the past six
 years, 857 Champlin households have experienced foreclosure. The number and frequency of
 foreclosures appears to be declining. In 2013 there were 67 foreclosures, down from a high of 160 in
 2007.
- The Vacant Building Registration Program (VBR) has been in effect since February 1, 2012. There was
 a fee instituted for all properties at that time, the fee has since been amended to exclude well maintained
 properties.
- Tall grasses and noxious weeds are regulated by City Code Chapter 34 Nuisances and Chapter 62
 Vegetation. The City's lead enforcement agent is the contracted Tree and Weed Inspector. In 2013 the
 City conducted 658 weed and tree inspections, issued 223 correction letters and abated 220 properties.
- In 2011 the City began enforcing the refuse and recycling cart storage rules. The ordinance was also
 amended to allow additional storage options at that time. In 2013 the City issued 1,013 compliance
 letters. As a result of this high number staff is recommending that the Council review the ordinance at a
 later date this year.
- Adjournment The Champlin City Council adjourned the Worksession at 6:50 p.m.

ArMand Nelson, Mayor

Attest:

Roberta Colotti, CMC, City Clerk