

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota
Pursuant to Due Call and Notice Thereof

Regular Session
May 27, 2014
Municipal Center

- Call to Order The Champlin City Council met in Regular Session and was called to order by Mayor ArMand Nelson at 7:00 p.m.
- Pledge of Allegiance The Pledge of Allegiance was recited.
- Roll Call Present were Mayor ArMand Nelson and Councilmembers Eric Johnson, Ryan Karasek, and Bruce Miller.
- Excused Absent: Councilmember Kara Terry.
- Also present were City Administrator Bret Heitkamp, Community Development Director John Cox, City Engineer Tim Hanson, Assistant City Engineer Todd Tuominen, Police Chief Dave Kolb, Park Facility Manager Charlie Lehn and City Attorney Scott Lepak.
- Approval of Agenda
(May 27, 2014)
Motion Motion by Councilmember Karasek and seconded by Councilmember Johnson to approve the agenda for the May 27, 2014 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, and Miller. Voting against: none. Motion carried.
- Approval of Minutes
Motion Motion by Councilmember Miller and seconded by Councilmember Karasek to approve the minutes of the May 12, 2014 Worksession and May 12, 2014 Regular Session meetings as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek and Miller. Voting against: none. Motion carried.
- Approval of Bills
(May 27, 2014)
Motion Motion by Councilmember Karasek and seconded by Councilmember Miller to approve the bills as submitted for payment on May 27, 2014. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek and Miller. Voting against: none. Motion carried.
- Announcements Mayor Nelson made the following announcements:
- Public Information Meeting regarding Elm Creek Dam CLOMR – Thursday, May 29th at 6 p.m. in the Council Chambers.
 - Father Hennepin Festival – Friday, June 6th through Sunday, June 8th at Mississippi Point Park. The *Champlin Chronicle* has more information.
 - Town Hall Meeting – State Representative Mark Uglen and State Senator John Hoffman will hold a Town Hall Meeting on Saturday, June 7th from 8 a.m. to 10 a.m. in the Council Chambers.
 - Council Worksession – Monday, June 9th at 5:45 p.m. in the Council Conference Room.
 - City Council Meeting – Monday, June 9th at 7 p.m. in the Council Chambers.
- Special Presentations
- Oath of Office for New
Police Officer The Police Chief introduced the newest Police Officer, Brittany Crocker. He reported that with this hiring the Department is at the recently authorized strength of 25 Officers. He stated that Officers from the City of New Hope were also present in support of Officer Crocker. He asked all Officers present to come forward and take the Oath of Office with Officer Crocker.
- The City Administrator administered the Oath of Office.
- 2013 Police Department
Annual Report The Police Chief presented the 2013 Police Department Annual Report. He began with the structure of the department, noting that had not changed, and also reviewed the work level for the year that included field generated incidents, request for police assistance, total number of incidents, number of police reports and the number of non-criminal incidents. He explained that almost half of the work of the department is for non-crime related issues and simply providing service. He provided the number of Part One and Part Two crimes and also provided comparison information from previous years. He presented information regarding traffic enforcement and safety, noting that aspect continues as a

priority in order to decrease the number of crashes.

The Police Chief stated that a goal for 2013 was to provide measurable results and reviewed the average response time for emergency and non-emergency calls, including comparison information from the previous year. He noted that 2013 was also the first year that the report included nine types of dispositions for cases and provided the number of incident for each disposition.

The Police Chief reviewed the criminal investigation cases assigned as well as information regarding code enforcement and clerical staff. He highlighted the budget noting that the report states a total operating budget of \$3,548,000 while the correct number is \$3,546,000. He reviewed the savings throughout the year including an unstaffed position and lessened need for overtime. He noted that during 2013 the Capital Improvement Plan became an actual plan for future improvements and replacements including 800 MHZ radios, weapons, radar units, and records.

The Police Chief reviewed the grants and donations received during the year, noting a cash donation from the Champlin Dayton Athletic Association towards DARE in the amount of \$6,000 which created the first positive balance in the account in years. He highlighted events at which the department provided community support to during 2013 and also reviewed awards that were received by Officers during the year.

Mayor Nelson requested that overtime percentages for other police departments be provided during the budget session this year in order to provide comparison information.

Councilmember Miller referenced the overtime for 2013, which was reduced from the previous year, and stated that with all of the reductions it did not seem that the percentage rate dropped that much.

The Police Chief explained that shift coverage plays a part in that area and noted that even in a good year there are shifts that need to be covered. He confirmed that he could provide additional detail during the budgeting sessions.

Councilmember Miller questioned what would qualify as other thefts.

The Police Chief stated that he did not have that specific information but would follow up with that answer.

Councilmember Karasek suggested that including the percentage of change would be helpful for comparison in the future.

Consent Agenda

License Application for
the Indoor Sale of
Consumer Fireworks for
Cub Foods
Motion

Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the application for a license for the indoor sale of consumer fireworks submitted by SuperValu Inc., (D.B.A. Cub Foods) for their business located at 8600 114th Avenue North, contingent upon a successful fire department site inspection, for the period June 16, 2014 to June 16, 2015. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, and Miller. Voting against: none. Motion carried.

Massage Therapist
License for Summit
Chiropractic
Motion

Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the massage therapist license for Rebecca Swanson to work at Summit Chiropractic. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, and Miller. Voting against: none. Motion carried.

Resolution No. 2014-45
Revoking a Municipal
State Aid Route on East
Hayden Lake Road and
Resolution No. 2014-46
Establishing a State Aid
Route on West River
Road, East Hayden Lake
Road to TH 169

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Revoking a Municipal State Aid Route on East Hayden Lake Road

The motion for the adoption of the resolution was duly seconded by Councilmember Karasek, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek, and Miller, and the following voted against the same: none, whereupon said resolution was passed this 27th day of May 2014.

Resolution 2014-45

Resolution 2014-46

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Establishing a State Aid Route on West River Road from East Hayden Lake Road to TH 169

The motion for the adoption of the resolution was duly seconded by Councilmember Karasek, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers Johnson, Karasek, and Miller, and the following voted against the same: none, whereupon said resolution was passed this 27th day of May 2014.

Open Forum

No comments made.

Response to Request to Consider Locations for Pickleball Courts

The Park Facilities Manager stated that at the previous Council meeting a resident suggested additional pickleball courts within the City. He advised that staff reviewed the possible locations and developed a temporary solution to create three pickleball courts in the outdoor rink at the Ice Forum. He advised that at the location lights would be available as well as a facility with restrooms and vending. He stated that the nets have been ordered and staff hopes to have the lines painted for the courts the following week. He stated that staff anticipates future projects at three local parks which could include additional pickleball courts.

Councilmember Miller confirmed that the new pickleball court location could be added to the City website in order to make resident aware of the new courts.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:34 p.m.

Attest:

ArMand Nelson, Mayor

Roberta Colotti, CMC, City Clerk