

- Call to Order                   The Champlin City Council met in Worksession and was called to order by Mayor ArMand Nelson at 6:03 p.m.
- Roll Call                        Present were Mayor ArMand Nelson and Councilmembers Eric Johnson, Ryan Karasek, and Bruce Miller.
- Excused Absent: Councilmember Kara Terry.
- Staff Present: City Administrator Bret Heitkamp, City Clerk Roberta Colotti, Finance Director June Johnston, City Engineer Tim Hanson, Assistant City Engineer Todd Tuominen and City Attorney Darrell Jensen.
- Approval of Agenda  
(February 10, 2014)  
Motion                         Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the agenda for the February 10, 2014 Worksession as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, and Miller. Voting against: none. Motion carried.
- Street Light Utility Fee       The City Administrator opened the discussion on the street light utility fee. He presented information on the timeline, funding assumptions that the Council provided consensus agreement on in March of 2013, comparison street light utility fees from neighboring cities, a draft newsletter article regarding the proposed street light utility fee for inclusion in the spring issue of the City newsletter, a breakdown of the impact of the street light utility costs on the 2014 budget, and the impact on an average value home.
- The City Administrator reported that staff researched the tax impact of having the street light utility costs paid through property taxes vs. as a fee as it relates to income tax deductions for an individual making \$75,000 per year and the impact was zero. This is because the IRS uses \$50 increments and the cost is \$36.
- The City Administrator stated that the Financial Management Plan (FMP) states that the City shall establish and maintain a long-term funding plan for the maintenance of the street lighting system. The need to establish a street light replacement funding program was also identified as a priority for 2013/2014. In March of 2013 the City Council provided consensus direction regarding a street light funding program that included:
- An additional 1% increase in the tax levy beginning in 2015.
  - Implementation of a street light utility fee.
  - A reallocation of the facilities expansion project loan repayment from the Trunk, Source, and Storage Funding to the Street Light Fund.
- The City Administrator stated that in December, 2013 the City Council approved a Street Light Policy as a first step in achieving that goal.
- The City Administrator stated that this evening the City Council is asked to consider the draft street light utility fee, the proposed July 1<sup>st</sup> implementation date and the suggested public hearing date and public information campaign.
- Council Consensus**  
It was the consensus of the City Council to move forward with the draft street light utility fee ordinance to a public hearing to be scheduled on April 14<sup>th</sup> at 7 p.m. with a July 1<sup>st</sup> implementation date target and to authorize staff to move forward with the public information and planning timeline as presented.

Adjournment

The Champlin City Council adjourned the Worksession at 6:18 p.m.

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ArMand Nelson, Mayor

Attest:

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Roberta Colotti, CMC, City Clerk