

# CITY OF CHAMPLIN RENTAL HOUSING CHECKLIST

## **ELECTRICAL**

All outlets/switch plate covers present.  
All exposed wires concealed.

## **SECURITY**

Locks on ground floor windows/doors.  
Exterior door locks.  
(Key type deadbolts are prohibited)

## **CEILING**

Water damage, cracked, peeling ceiling  
repair to a good condition.

## **WALLS**

Repair holes in walls, water damage.  
Garage firewall to be intact.

## **FLOORS**

Flooring free of holes, cracks, tripping hazards.  
Bathroom/kitchen to be water tight surfaces.

## **STOVE/OVEN/RANGE**

All burners/oven elements operable.  
Door gasket in good condition.

## **REFRIGERATOR**

Operable, secure gaskets and handles.

## **SINK/WASH BASIN**

Cleanable water tight surface free of chips/cracks.  
Hot/cold water with good pressure.

## **BUILDING EXTERIOR/YARD MAINTENANCE**

Roof/siding on house/accessory buildings  
in good condition. Sidewalks/steps maintained.  
Yard/grass to be mowed. Public access sidewalks  
to be shoveled.

## **BASEMENT BEDROOMS**

All sleeping rooms must have compliant egress  
windows or doors.

## **VEHICLES/OUTDOOR STORAGE**

Outdoor storage of items is prohibited.  
Vehicles must be operable/currently licensed.  
No parking on grass allowed.

## **TUB/SHOWER/TOILET**

All washable and water tight surfaces  
around tub, shower, floor, toilets. Operable units.

## **VENTILATION**

Operable bath fans are require if  
there is not a bathroom window.

## **STAIRS & PORCHES**

Secure carpeting on stairs.  
Handrails on all stairways over 3 risers.  
Decks/porches in good condition, including paint.  
Decks over 30" in height must have guardrails.

## **SMOKE/CARBON MONOXIDE DETECTORS**

A smoke detector in each bedroom and on every  
level of the home.  
Carbon Monoxide Detector required within 10 ft.  
of bedrooms.

## **WATER HEATER**

Free of leaks/rust. Pressure Relief valve no more  
than 18 inches off the floor.

## **FURNACE/AIR CONDITIONER**

Venting free of rust and units operable.

## **FOOD STORAGE/PREPARATION**

Cabinet doors/drawers, hardware in good condition.  
Kitchen countertops free of chips, holes, cracks.

## **BUILDING PERMITS REQUIRED**

Mechanical-venting, water heater, furnace, AC  
Plumbing-adding toilets, showers, fixtures  
Building-roof, siding, decks, windows, doors, addn's  
Call: 763-421-2629 for more information.

## **GARBAGE/RECYCLING**

Service is required and must be maintained.