



PERMANENT SIGN PERMIT APPLICATION

11955 Champlin Drive / Champlin, MN 55316 / Phone: 763-923-7102 / Email: schulte@ci.champlin.mn.us

LOCATION OF SIGN

Property Owner: _____ Phone: _____

Address: _____

APPLICANT INFORMATION

Name of Sign Contractor: _____ Phone: _____

Address: _____ Email: _____

Contact Person _____

PERMANENT SIGN GUIDELINES

- Permanent sign application fees are \$35 plus \$2 per square foot of signage, plus \$1 State Surcharge (Example: 40 square foot sign = \$35 + \$80 + \$1 or \$116)
- Permanent sign allowances need to be confirmed with City Planner, 763-923-7102 or schulte@ci.champlin.mn.us
- Sign contractors are required to be licensed with the City.
- Permanent signs with electrical work require a City electrical permit.

PERMANENT SIGN INFORMATION

Building-mounted

Freestanding (Monument Sign)

Sign Message (Attach Renderings): _____

Sign Dimensions: Length _____ Height _____ Square Feet _____

Applicant Signature

Property Owner/Building Owner Signature

* Any information provided in this application that is false or misleading may result in the rejection of this application. A condition for permit issuance is that the proposed construction will comply at all times with approved plans.

FOR OFFICE USE ONLY

City Planner Approval: _____ Date: _____