



# PLANNING APPLICATION

11955 Champlin Drive / Champlin, MN 55316 / Phone: 763-923-7102 / Fax: 763-421-5256 / www.ci.champlin.mn.us

## Type of Request

- Comprehensive Plan Amendment\***  
Fee: \$500
- Conditional Use Permit\***  
Fee: \$300 (Residential)  
Fee: \$450 (Commercial/Industrial)
- Preliminary PUD Plan\***  
Fee: \$500
- Final PUD Plan**  
Fee: \$200
- Preliminary Plat\***  
Fee: \$450 + \$10 per lot
- Final Plat**  
Fee: \$100
- Rezoning\***  
Fee: \$550
- Site Plan Review\***  
Fee: \$550
- Variance to Zoning Code\***  
Fee: \$250
- Waiver of Platting/Lot Split\***  
Fee: \$550
- Waiver of Platting/Lot Split (Not creating additional Lots)**  
Fee: \$300
- Zoning Text Amendment\***  
Fee: \$300
- Vacation – Easement/R.O.W.**  
Fee: \$300
- Telecommunications Tower**  
Fee: \$2,000
- Proposed Development Sign**  
Fee: \$100

**\*Applicants must enter into a reimbursement agreement with the City for any special studies or legal fees.**

Project Number: \_\_\_\_\_

### Request:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Site Location: \_\_\_\_\_

Legal Description: \_\_\_\_\_  
 \_\_\_\_\_

### Applicant:

Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_ Other Type/Cell \_\_\_\_\_

E-Mail \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

### Property Owner:

(if different than applicant)

Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_ Other Type/Cell \_\_\_\_\_

E-Mail \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

By submitting this signed application, the applicant and property owner agree to provide the City with all necessary information including plans, surveys, drawings, and other materials necessary to process and examine the request. The applicant and property owner also agree to pay all fees at the time of application and again whenever accounts are deficient. The applicant and property owner also agree to allow City staff to place public notice signs on the property and allow City staff, City Council, and Planning Commission members access to the site where the planning consideration is being requested.

Date Application Received: \_\_\_\_\_ BY: \_\_\_\_\_

Date Application Complete: \_\_\_\_\_ BY: \_\_\_\_\_

Date of Public Hearing: \_\_\_\_\_ BY: \_\_\_\_\_