



11955 Champlin Drive, Champlin, MN 55316

**MUTUAL EXPECTATIONS AGREEMENT
BETWEEN THE CHAMPLIN PARKS AND RECREATION COMMISSION
AND CITY STAFF**

Parks and Recreation Commission Expectations of City Staff:

1. Staff will provide the Parks and Recreation Commission (PRC) with the most accurate information available to allow the PRC to make an informed decision, and not necessarily the information exclusive to supporting the staff recommendation.
2. Staff will update the PRC on current or upcoming issues.
3. Staff will support and uphold these principles that were established to guide the interaction between PRC and staff in their role as public policy makers.
4. Staff will proactively seek opportunities to research issues designed to protect the best interests of the City and explore joint partnership opportunities with other agencies to preserve the long-term financial interests of our residents.

Staff's Expectations of the Parks and Recreation Commissioners:

1. If the PRC has questions, concerns, or a need for additional information regarding a staff report or recommendation, they will make every attempt to contact staff prior to the PRC meeting to address the question or concern.
2. Once the City Council takes action on an item, the PRC will respect the decision as a policy making body in the future, regardless of the recommendation forwarded by the PRC.
3. The PRC will support and uphold the Pledge to residents that were established to guide the interaction between City Council, the PRC, and staff in our role as public policymakers.
4. The PRC will provide feedback (both positive and negative) to City staff regarding their ongoing job performance and address concerns in a timely manner.

5. The PRC will make a commitment to have read the packet information and come to work sessions and meetings prepared to make an informed decision.
6. PRC members will not use their position on the Commission to publically express their personal opinions regarding items not included on the PRC agenda, or issues not pertaining to the Park and Recreation System.