

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota
Pursuant to Due Call and Notice Thereof

Regular Session
July 11, 2016
Municipal Center

- Call to Order The Champlin City Council met in Regular Session and was called to order by Mayor ArMand Nelson at 7:00 p.m.
- Pledge of Allegiance The Pledge of Allegiance was recited.
- Roll Call Present were Mayor ArMand Nelson and Councilmembers Eric Johnson, Ryan Karasek, Bruce Miller and Kara Terry.
- Absent: None.
- Also present were City Administrator Bret Heitkamp, Community Development Director John Cox, City Engineer Tim Hanson, Assistant City Engineer Todd Tuominen, City Attorney David Schaps and City Clerk Roberta Colotti.
- Approval of Agenda
(July 11, 2016)
Motion Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the agenda for the July 11, 2016 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Minutes
Motion Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the minutes of the June 21, 2016 Work Plan Priority Meeting, June 27, 2016 Worksession and June 27, 2016 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Bills
(July 11, 2016)
Motion Motion by Councilmember Johnson and seconded by Councilmember Terry to approve the bills as submitted for payment on July 11, 2016. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Announcements Mayor Nelson made the following announcements:
- Council Worksession – Monday, July 25th at 5:45 p.m. in the Council Conference Room
 - City Council Meeting – Monday, July 25th at 7:00 p.m. in the Council Chambers
 - 2016 Champlin Farmer’s Market: Wednesdays from July 13th through October 12th from 9:00 a.m. to 1:00 p.m. at the Ice Forum parking lot.
- Council Committee
Quarterly Reports Special Presentations
Councilmember Terry stated that the Anoka-Champlin Fire Board met two months prior and the Fire Chief reviewed his annual report.
- The City Administrator noted that some aspects of the Fire Department report have been implemented and provided a brief Department staffing update.
- Councilmember Johnson provided an update on the recent activity of the QCTV Board noting that there have been some staff changes and new vans/equipment has been recently purchased.
- Councilmember Karasek stated that the District Advisory Council on Community Education has not met since the last update.
- Consent Agenda
Motion by Councilmember Miller and seconded by Councilmember Terry to approve the agreement with AFSCME employees as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approve 2016-2018
AFSCME Employee
Contract
Motion

Appointment of Election Judges Motion

Motion by Councilmember Miller and seconded by Councilmember Terry to appoint the list of Regular and Student Election Judge candidates to serve at the Primary Election August 9th and the General Election on November 8th. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Appointment of Full Time Police Officer Motion

Motion by Councilmember Miller and seconded by Councilmember Terry to appoint Luke Weinzetl to the position of full-time Police Officer at step-one of the police pay scale, with a start date to be determined by the Police Chief. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Resolution No. 2016-54 Authorizing, Approving, and Adopting an Amended and Restated Program for a Multi-Family Housing Development Pursuant to Minnesota Statutes, Chapter 462C Resolution 2016-54

Councilmember Miller introduced the following resolution and moved its adoption:

A Resolution Authorizing, Approving, and Adopting an Amended and Restated Program for a Multi-Family Housing Development Pursuant to Minnesota Statutes, Chapter 462C

The motion for the adoption of the resolution was duly seconded by Councilmember Terry, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers, Johnson, Karasek, Miller and Terry, and the following voted against the same: none, whereupon said resolution was passed this 11th day of July 2016.

Congressman Paulson's Office

Open Forum

Angie Hassek, spoke in representation of Congressman Paulson, stating that the office in Eden Prairie has an open door policy and the staff is willing to assist in any way possible.

Response to Mississippi View Estates Petition for Street Lights Alternating Street Sides

The City Engineer stated that at the last meeting Mr. Hanson submitted a petition signed by 36 residents in the Mississippi View Estates area asking that the street lights in their area be alternated and the Council directed staff to investigate further towards the possible costs. He explained how the street light policy dictates the placement of street lights and reviewed the information regarding location. He stated that the street light plan for Mississippi View Estates includes 10 lights with an additional three lights planned for the previously gravel portion of Depue Drive and is planned according to the street light policy. He stated that to place the current design in an alternating style would have an estimated cost of \$1,500. He recognized the tree cover and slight curves in the neighborhood and suggested adding three additional street lights to assist in visibility. He stated that to add the additional three lights would have an estimated cost of \$23,000. He reported that the Feasibility Study identified an estimated cost of \$220,000 while the Engineer's estimate was \$214,000. He advised that the bid for the street lights was \$127,000 which leaves \$93,000 that can be applied to this work. He stated that engineering recommends the alternates that the neighborhood desired and confirmed that the timeline for the project would allow for this design change.

Councilmember Terry stated that her concern is with setting a precedent that is contrary to the adopted policy and the impact that would have on future decisions.

The City Engineer acknowledged that precedent works with policy in guiding future decisions. He noted that pricing was a large factor in creating the policy and that the materials for street lighting have come down significantly since that time.

The City Administrator stated that when the discussions regarding the street lighting were occurring there was not discussion comparing a mill and overlay to a complete reconstruction. He explained that the additional costs would not come into play with a complete reconstruction as the area is open. He noted that each situation would need to be reviewed on a case by case basis and advised that cost will be a deciding factor.

Councilmember Miller asked for clarification on the costs/project elements.

The City Engineer explained that the cost to install the three additional lights would be \$23,000 while the cost to simply alternate the lights would be \$1,500.

Councilmember Miller asked who would pay the additional cost and whether that would be spread across the petitioning neighbors.

The City Engineer replied that would be a City cost. He noted that this cost would fall well within the budget for the project.

Councilmember Miller replied that just because the City will save money does not necessarily mean that they should spend the money.

The City Engineer explained that the additional lighting being recommended following recent site visits would provide added safety with the curves and tree cover.

Councilmember Terry stated that there is a purpose behind the policy noting that although the costs are low now the costs could increase in the future and perhaps this would not be available for another neighborhood.

Councilmember Johnson stated that the purpose of a street light is to enhance safety in a neighborhood and therefore the policy should be used as a guide for the particulars of the neighborhood. He stated that there is an opportunity to provide that added safety in this instance. He stated that in his opinion the three additional lights should be added.

Councilmember Karasek stated that as this item is within his Ward he has had multiple opportunities to speak with residents in the project area and they really believe that this lighting is important. He stated that while he agrees with the comment from Councilmember Terry regarding the desire to stay firm with the policy, he identified that there are not sidewalks in this neighborhood and the lights would provide additional safety. He stated that there should be some flexibility when working with the residents. He stated that the residents are getting \$20,000 assessments for this project and the City should support this requested change.

Councilmember Terry stated that she does agree that there should be flexibility but also did not want to see the Council getting too far off the policy when additional requests come forward in the future.

Councilmember Karasek noted that this is a street reconstruction project and there are a limited number of streets that will require this level of reconstruction. He felt that the policy was more in line with mill and overlay type projects.

Mayor Nelson stated that he would be in favor of being flexible with the residents when the cost is low for alternating street lights. He stated that in regard to the additional street lights he would follow the recommendation of the City Engineer and noted that he might not have made that choice if the project were over budget.

Motion

Motion by Councilmember Miller and seconded by Councilmember Karasek to approve the recommendation of staff to add three additional street lights to the Mississippi View Estates area and allow alternating street light placement. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Public Hearing Regarding Off-Sale Liquor License and Tobacco License for Liquor Depot of Champlin, Inc. (DBA Liquor Depot)

Public Hearings

The City Clerk presented the Off-Sale Liquor and Tobacco license application by Liquor Depot of Champlin, Inc. (DBA Liquor Depot). She stated that this item came before the Council in 2015 and at that time the Council approved the licenses for an existing business location at 120 Miller Road, noting that ultimately that purchase fell through. She stated that the applicants are now coming back with a deal they are more confident in. She stated that staff recommends approval of the liquor and tobacco licenses as presented.

Public Hearing

Mayor Nelson opened the public hearing at 7:24 p.m.

No comments made.

Motion

Motion by Councilmember Johnson and seconded by Councilmember Miller to close the public hearing at 7:24 p.m. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Motion

Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the request for an Off-Sale Intoxicating Liquor License and Tobacco License for Liquor Depot of Champlin, Inc. (DBA Liquor Depot) contingent upon submittal of a certificate of insurance. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

New Business

Approve Cooperative

The City Engineer stated that the City of Brooklyn Park is looking at development plans for the south side of

Joint Powers Agreement with Brooklyn Park and Resolution No. 2016-55 Approving Agreement for Engineering Services for 109th Avenue Street Reconstruction (Improvement Project No. 21606)

109th Avenue and therefore a study is recommended to determine the functionality of 109th Avenue. He stated that staff from both cities have worked together to develop a plan for that action. He stated that the engineering proposal attached to the packet was submitted by WSB. He noted that a Cooperative Joint Powers Agreement was also included and identified a 50/50 cost share split between the cities. He stated that engineering recommends approval of both the Cooperative Joint Powers Agreement and the Agreement for Engineering Services.

Councilmember Johnson asked and received confirmation that the cost for Champlin would be \$103,000.

Councilmember Miller noted that Brooklyn Park would heavily benefit from this study and asked why the cost share is proposed as 50/50.

The City Engineer stated that 109th Avenue is a joint roadway between the two communities explaining that half of the roadway belongs to Champlin while the other half belongs to Brooklyn Park. He stated that it is then presumed that the roadway costs would be shared with the exception of items that would be solely on one side of the roadway such as street lighting. He stated that the 50/50 cost share would allow the City to be involved in the design process which is important for Champlin residents that access and are located adjacent to the road.

Mayor Nelson stated that the cities have had many discussions regarding the development in Brooklyn Park and this agreement arose to bring in a third party to help find the right solution for both cities.

Resolution 2016-55

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Approving Agreement for Engineering Services for 109th Avenue Street Reconstruction (Improvement Project No. 21606)

The motion for the adoption of the resolution was duly seconded by Councilmember Miller, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers, Johnson, Karasek, Miller and Terry, and the following voted against the same: none, whereupon said resolution was passed this 11th day of July 2016.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:31 p.m.

Attest:

ArMand Nelson, Mayor

Roberta Colotti, CMC, City Clerk