

Worksession
February 25, 2015
Municipal Center – EOC

- Call to Order The Champlin City Council met in Worksession and was called to order by Mayor ArMand Nelson at 5:45 p.m.
- Roll Call Present were Mayor ArMand Nelson and Councilmembers Eric Johnson, Ryan Karasek, Kara Terry and Bruce Miller.
- Absent: none.
- Staff Present: City Administrator Bret Heitkamp, Community Development Director John Cox, City Clerk Roberta Colotti, City Engineer Tim Hanson and Police Chief Dave Kolb.
- Approval of Agenda Motion by Councilmember Karasek and seconded by Councilmember Miller to approve the agenda for
(February 25, 2015)
Motion the February 25, 2015 Worksession as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Terry, and Miller. Voting against: none. Motion carried.
- Work Plan Priority The City Administrator stated that this is the second of the Work Plan Priority Planning Sessions. It is
Planning Session #2 anticipated that the City Council will meet quarterly to review the Work Plan Priorities. He stated that
 the next meeting is proposed for May 27th.

The City Council confirmed the next meeting date of May 27th at 5:30 p.m. in the EOC.

Topic #1

Overnight Truck Parking (City Code Sections 54-24, 126-101 and 126-422)

Council Consensus

It was the consensus of the Council to maintain the current regulations which stipulate that semi-trucks may park in residential districts provided they are parked in a garage; and in commercial/industrial zones as long as they are screened by sufficient vegetation or a building.

Requested Follow-up

It was requested that the Community Development Director contact the owners of commercial/industrial properties that would be eligible to host semi-truck parking to see if they would be willing to allow outside trucks to park at their facility; and if there are interested companies to maintain a list of such companies to respond to requests for such sites from truck drivers.

Topic #2

2015/2016 Public Improvement Projects

Business Park Boulevard: 2015 Mill & Overlay Project. The Feasibly Report will be presented at the April 13th Council meeting. Letters have been sent to the affected property owners regarding the proposed 2015 Street Improvement Project.

Brittany Drive: 2016 Mill & Overlay Project. Letters have been sent to the affected property owners regarding the proposed 2016 Street Improvement Project.

South Diamond Lake Road/Depue Drive/Mississippi View Estates: 2016 Project with water, sanitary sewer, storm sewer, pavement and trail work on sections of the project. The Feasibly Study will be brought to a Council Work Session on March 23rd. If the Council chooses the intersection and utility improvements could be split into two projects. A public information meeting will be scheduled in the next 60-90 days with the residents.

Wiedema Estates: 2016 Project and the Feasibility Study will be brought forward in the fall of this year. Letters have been sent to the affected property owners regarding the proposed 2016 Street Improvement Project.

Shores Lane/ Sunny Banks Farm Area: 2016 Project and the Feasibility Study will be brought forward in the fall of this year. Letters have been sent to the affected property owners regarding the proposed 2016 Street Improvement Project.

Topic #3
Police Department – “Image/Community Perception”
2015 Community Policing Action Plan

Requested Follow-up

The Police Chief was requested to prepare a communications plan structured around the planned annual police events (i.e. Citizen’s Academy, FHF, Night to Unite).

Topic #4
Social Media/Community Communications/Citizen Engagement

Communications

The City Administrator reported that over the past two months the City website averaged 18,500 page views and approximately 7,500 sessions (multiple pages viewed). The Facebook page and E-mail Blast program were recently established and we have approximately 600 followers on Facebook and we have 361 subscribers to the E-mail Blast (209 were established subscribers from the Parks & Recreation E-mail Blast program and 152 are new subscribers to the expanded E-mail Blast category listing.)

The Facebook page and E-mail Blast program will be announced to our residents in the spring newsletter to be distributed the first week of March.

The City Administrator reiterated the fact that the focus of resident communication will remain to be the City’s website.

Citizen Engagement

The Council discussed the Administrative Operating Procedures as it relates to resident information requests of the Council/staff. Staff was directed to continue to following the guidelines outlined in the administrative operating procedures.

Topic #5
Oversized Commercial Trucks – State Legislation

Mayor Nelson reported that there is state legislation being drafted to prohibit oversized commercial trucks from driving on Minnesota roads. He stated that Champlin is being requested to support this legislation. He stated that he would provide a copy of the legislation for inclusion in a future Council information packet.

The City Engineer noted that current regulations prohibit such trucks from driving on any City owned streets.

Topic #6
Proclamations

Council Consensus

It was the consensus of the City Council to limit Proclamations to recognize government or local civic organizations. Resident and business accomplishments should be considered on a case-by-case base.

Topic #7
Mill Pond Water Quality/Fishery Restoration and Habitat Improvement

The City Administrator presented information on the Mill Pond Water Quality/Fishery Restoration and Habitat Improvement Project. He reported that Representative Uglem is proposing to include \$2.7 million in the current bonding bill for fishery rehabilitation projects. Senator Hoffman is on the LCCMR Committee in the Senate and will also support this legislation. The City Administrator

reported that the City will also submit an application for Minnesota State Lottery grant funding for the City's project. The City Council also reviewed the project funding sources as presented.

Council Consensus

It was the consensus of the Council to support the Mill Pond Water Quality/ Fishery Restoration and Habitat Improvement project being submitted for Legislative consideration.

Requested Follow-up

Staff was requested to provide information on what we would do if we receive only partial funding of this project.

Topic #8

Schmidt Wildlife Management Area (11-Acres)

The City Administrator reported that the Parks and Recreation Commission accepted public comments at their January 6th meeting on the proposed City purchase of the 11-acre WMA from the DNR. The comments overall were positive with concerns centering on future trails possibly being constructed too close to existing homes and a request for the City to manage the existing buckthorn issue on the property. The proposal to purchase the property will be presented to the City Council for consideration on March 23rd.

Topic #9

Mississippi Crossings

The Community Development Director stated that the Council has adopted a development plan for the Mississippi Crossing Area and that they discussed the need to be open to a paradigm shift at the last meeting on this topic. He stated that since that time the City has been contacted by a developer interested in constructing market rate apartments on the north end of the property and moving the restaurant/park development to the south end of the property. He asked if the Council would be open to this change.

Council Consensus

It was the consensus of the Council to consider the proposal for review.

The Community Development Director stated that the developer will likely request assistance of approximately 10-15% of the total project cost. He asked if the Council was open to discussing the project assistance with the developer. He stated that TIF would be a possible financing source. He noted that the developer does not plan to construct the parking garage which would eliminate the need for the \$5 million dollar structure. He stated that the City would still be eligible for the \$250,000 in Metropolitan Council funding of the proposed park in the Crossings Area.

Council Consensus

It was the consensus of the Council to direct staff to advise the developer that they would be open to discussing the issue of public assistance for this project.

Topic #10

Business Recruitment and Retention/Marketing Plan/Business Forums

Business Recruitment

The Community Development Director updated the Council on a commercial/industrial business that is interested in buying an existing building in Champlin. He reported on the number of employees that would be located at the business site. He stated that outside storage would be part of this business and would require screening. He stated that if this purchase is to move forward they would need to appear before the Planning Commission by April and the City Council by May to secure the necessary approvals.

The Community Development Director updated the Council on a redevelopment proposal at Hwy. 169 & 114th Ave.

Council Consensus

It was the consensus of the Council to direct the Community Development Director to contact a specific restaurant that has leased space with at least one of the companies proposed to lease space in the redevelopment project.

Business Forums

The Community Development Director reported on business appreciation activities being considered for 2015. He stated that he was not recommending that the City host the Business Appreciation Event in 2015. He reported that the business attendance had declined since first introduced and suggested that alternative formats such as small group round-table meetings could be established. He stated that information would be brought back on March 23rd for the Council's consideration.

Topic #11
Commission Agenda Packets

Council Consensus

It was the consensus of the Council to request that the Planning Commission, Environmental Resources Commission and Parks & Recreation Commission agenda packets be sent to them electronically.

Adjournment

The Champlin City Council adjourned the Worksession at 8:15 p.m.

ArMand Nelson, Mayor

Attest:

Roberta Colotti, CMC, City Clerk