

- Call to Order                    The Champlin City Council met in Worksession and was called to order by Mayor Nelson at 6:15 p.m.
- Roll Call                        Present were Mayor ArMand Nelson, Councilmembers Ryan Karasek, Kara Terry, Eric Johnson and Bruce Miller.
- Absent: none.
- Staff Present: City Administrator Bret Heitkamp, City Engineer Tim Hanson, Assistant City Engineer Todd Tuominen, City Clerk Roberta Colotti and City Attorney Scott Lepak.
- Approval of Agenda            Motion by Councilmember Miller and seconded by Councilmember Terry to approve the agenda for the  
(November 9, 2015)  
Motion                         November 9, 2015 Worksession as presented. Voting in favor were Mayor Nelson, Councilmembers Karasek, Terry, Johnson and Miller. Voting against: none. Motion carried.
- Stop Sign and Warning        The City Engineer presented the proposed Stop Sign and Warning Sign Installation Policy. He stated  
Sign Installation Policy      that the proposed policy is an expansion of the existing policy. He reviewed the steps for requesting a stop sign and the review process that would ensue. He stated that the City Council would hold final decision making authority.
- Councilmember Terry questioned if there was a standard time for evaluating traffic at an intersection proposed for a stop sign.
- The City Engineer stated that he would speak with the person requesting the sign to find out what they witnessed as key times and use that in conjunction with standard peak times.
- Councilmember Karasek asked how Mississippi Drive would have been reviewed had it been subject to this policy.
- The City Engineer reviewed the process.
- Councilmember Johnson expressed concern with the transition from a statistical/engineering review to a Council opinion based decision.
- The City Engineer reviewed possible factors that may be considered by the Council that would influence their decision and confirmed that retaining final decision making does not open the City Council up to legal claims.
- The City Engineer stated that the Stop Sign and Warning Sign Installation Policy will be placed on the Regular Council agenda this evening for approval.
- Adjournment                    The Champlin City Council adjourned the Worksession at 6:45 p.m.

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ArMand Nelson, Mayor

Attest:

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Roberta Colotti, CMC, City Clerk