

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota Pursuant to Due Call and Notice Thereof

Regular Session
July 13, 2015
Municipal Center

- Call to Order The Champlin City Council met in Regular Session and was called to order by Mayor ArMand Nelson at 7:00 p.m.
- Pledge of Allegiance The Pledge of Allegiance was recited.
- Roll Call Present were Mayor ArMand Nelson and Councilmembers Eric Johnson, Ryan Karasek, Bruce Miller and Kara Terry.
- Absent: None.
- Also present were City Administrator Bret Heitkamp, City Engineer Tim Hanson, Park Facilities Manager Charlie Lehn, Finance Director June Johnston, Assistant Finance Director Reidun Zollicoffer, Assistant City Engineer Todd Tuominen, City Attorney Scott Lepak and City Clerk Roberta Colotti.
- Approval of Agenda
(July 13, 2015)
Motion Motion by Councilmember Karasek and seconded by Councilmember Terry to approve the agenda for the July 13, 2015 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Minutes
Motion Motion by Councilmember Miller and seconded by Councilmember Karasek to approve the minutes of the June 22, 2015 Worksession I, June 22, 2015 Regular Meeting, and June 22, 2015 Worksession II as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Bills
(July 13, 2015)
Motion Motion by Councilmember Terry and seconded by Councilmember Miller to approve the bills as submitted for payment on July 13, 2015. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Announcements Mayor Nelson made the following announcements:
- Farmers Market - July 8th through October 7th from 9:00 a.m. to 1:00 p.m. at the Ice Forum parking lot.
 - Committee-of-the-Whole Meeting – Monday, July 27th at 5:45 p.m. in the Chambers.
 - City Council Meeting – Monday, July 27th at 7:00 p.m. in the Council Chambers.
 - We currently have a vacancy on the Park and Recreation Commission for Ward 4. If interested, please see the City's website for more details or call 763-421-2820.
 - The EDA held a Worksession earlier this evening and recessed it until immediately after the Regular Council meeting tonight.
- Special Presentations
- Presentation of 2014
Annual Financial Report The Finance Director introduced David Mol from Redpath and Company. She reviewed highlights from the report and stated that there were no findings.
- Dave Mol, Redpath and Company, reviewed the four reports, which are issued by the audit firm through the audit process. He stated that clean opinion was issued on the review of the 2014 financial statements. He stated that for the year 2013 the City once again received the Excellence in Financial Reporting Award from GFOA. He referenced the report on Minnesota legal compliance advised that there were no items of non-compliance noted. He noted that a new pension accounting standard will be implemented in 2015.
- The City Council received the comments from the auditor and accepted the 2014 Annual Financial Report.
- Presentation of Certificate
of Achievement for
Excellence in Financial
Reporting Dave Mol presented the 2013 Certificate of Achievement for Excellence in Financial Reporting to the City, noting that the City has received the award for 11 consecutive years. He stated that the award demonstrates the City's commitment to preparing financial statements that are comprehensive, transparent and consistent with the accounting standards.
- Mayor Nelson accepted the award on behalf of the City and expressed his appreciation for the outstanding work of the Finance Director and staff.

Council Committee
Quarterly Reports

Anoka-Champlin Fire Board: Councilmember Terry – Reported there has not been a Board meeting since the last City Council update.

QCTV Board: Councilmember Johnson - Reported that QCTV is moving ahead with the Franchise Agreement with CenturyLink.

District Advisory Council on Community Education: Councilmember Karasek - Reported there has not been an Advisory Council meeting since the last City Council update.

Overview of Worksession
Discussion

The City Administrator reported that the EDA Worksession, held prior to this meeting and scheduled to reconvene following tonight's Council meeting, centered on the Doran Companies preliminary development proposal for the Mississippi Crossings project.

Consent Agenda

Councilmember Miller requested to pull Items Five through Eight from the Consent Agenda for further discussion.

Adoption of Ordinance No. 753 Approving a Rezoning from Single Family Residential (R-1) to Commercial Neighborhood (CN) for a Daycare Facility at 11 Dean Avenue (Former Champlin Elementary Site): Luke and Alyssa McGregor, Lil' Newton's Nest (Project 2015-13) Ordinance 753

Councilmember Miller questioned if the playground would be open to the public at any period of time and also questioned if that would be a requirement of tonight's approval.

The City Administrator stated that staff is working with the applicant to determine if the playground could be open for community use during the evening hours when the facility is not in operation. He stated that the agreement is not required to be in place as part of tonight's zoning ordinance amendment approval.

Councilmember Miller made a motion to conducted the second reading of the following ordinance and moved its adoption:

An Ordinance Amending the City of Champlin Zoning Map

The motion for the adoption of the ordinance was duly seconded by Councilmember Karasek, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers, Johnson, Karasek, Miller and Terry, and the following voted against the same: none, whereupon said ordinance was passed this 13th day of July 2015.

Adoption of Ordinance No. 754 Approving an Amendment to City Code, Chapter 30 – Licenses, Permits and Miscellaneous Business Regulations, Article III Carnivals, Section 30-89 Application and Issuance Ordinance 754

Councilmember Miller requested that the Park Facilities Manager provide background information on the purpose of the proposed ordinance amendment.

The Park Facilities Manager stated that the ordinance prohibits outside carnivals/circus from being held 45 prior or 31 days after a City sponsored event such as the Father Hennepin Festival. This will help avoid conflicts in event advertising, etc. There is a provision in the draft ordinance allowing the Council to make an exception t to this timeframe if the Council determines that there is not a conflict.

Councilmember Miller made a motion to waive first reading, conduct second reading and adopt:

An Ordinance Approving an Amendment to City Code, Chapter 30 Licenses, Permits and Miscellaneous Business Regulations, Article III Carnivals, Section 30-89 Application and Issuance

The motion for the adoption of the ordinance was duly seconded by Councilmember Terry, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers, Johnson, Karasek, Miller and Terry, and the following voted against the same: none, whereupon said ordinance was passed this 13th day of July 2015.

Authorize Change Order No. 1 for Fiber Optic Cable Extension (Improvement Project 21405) Motion

Councilmember Miller questioned if Water Tower #2 two would have been budgeted to be connected in the future.

The City Engineer confirmed that the requested change order is based on Phase I coming in under budget and the subsequent ability to complete portions of the next phase of this project under the existing budget.

Motion by Councilmember Miller and seconded by Councilmember Karasek to approve Change Order No. 1 for the Fiber Optic Cable Extension, Improvement Project No. 21405, in the amount of \$32,330. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Approve Change Orders for
Andrews Park Improvement
Project Phase III
Motion

Councilmember Miller requested that the Park Facilities Manager provide an overview of the change order financing.

The Park Facilities Manager explained that the change orders were for fence and a structural protective netting system, concession stand health code requirements and concession stand safety design requirements. He stated that while the replacement of the backstops on the four ball fields were originally scheduled in the five year capital improvement plan, it was identified that by including them in the current project year the City could save \$30,000 due to the duplication of structural materials required and the installation equipment already being mobilized on site if they included that work with this year's project.

Motion by Councilmember Miller and seconded by Councilmember Terry to approve the change orders for the Andrews Park Improvement Project Phase III as outlined in the amount of \$60,145.12. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Open Forum

No comments made.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:23 p.m.

ArMand Nelson, Mayor

Attest:

Roberta Colotti, CMC, City Clerk