

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota  
Pursuant to Due Call and Notice Thereof

Regular Session  
May 9, 2016  
Municipal Center

- Call to Order                   The Champlin City Council met in Regular Session and was called to order by Mayor ArMand Nelson at 7:00 p.m.
- Pledge of Allegiance        The Pledge of Allegiance was recited.
- Roll Call                      Present were Mayor ArMand Nelson and Councilmembers Eric Johnson, Ryan Karasek, Bruce Miller and Kara Terry.
- Absent: None.
- Also present were City Administrator Bret Heitkamp, City Engineer Tim Hanson, Park Facilities Manager Charlie Lehn, Police Chief David Kolb, Assistant City Engineer Todd Tuominen, City Attorney Scott Lepak and City Clerk Roberta Colotti.
- Approval of Agenda  
(May 9, 2016)  
Motion                         Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the agenda for the May 9, 2016 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Minutes  
Motion                         Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the minutes of the April 25, 2016 Worksession and April 25, 2016 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Bills  
(May 9, 2016)  
Motion                         Motion by Councilmember Miller and seconded by Councilmember Terry to approve the bills as submitted for payment on May 9, 2016. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Announcements             Mayor Nelson made the following announcements:
- Mississippi Commons Master Plan Meeting – Monday, May 16<sup>th</sup> at 6:30 p.m. in the Emergency Operations Center of the Public Safety Facility
  - Council Worksession – Monday, May 23<sup>rd</sup> at 5:45 p.m. in the Council Conference Room
  - City Council Meeting – Monday, May 23<sup>rd</sup> at 7:00 p.m. in the Council Chambers
  - Economic Development Authority Worksession – Monday, May 23<sup>rd</sup>, immediately following the Council Meeting in the Council Conference Room
- Special Presentations
- Environmental Resources  
Grant Awards                The City Clerk provided background information on the ERC Native Planting Grant and Mini-Grant being recommended for approval this evening.
- Motion                         Motion by Councilmember Karasek and seconded by Councilmember Terry to approve the Native Planting Grant and Mini-Grant awards as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Mayor Nelson presented the grant awards to recipients present this evening.
- 2015 Police Department  
Annual Report                The Police Chief presented the 2015 Annual Report. He reviewed the department goals and service measurements. He provided budget information noting that the department came in within the budget for both operations and capital expenses. He provided information on the 2015 workload noting that there is a healthy balance between self-initiated incidents and dispatched incidents. He noted that through the addition of a full-time investigative supervisor there is improved case screening for solvability, better coordination of multi-investigator cases, and victims of “unsolvable” cases are now contacted directly. He thanked the Council for providing the funding to create this position.

The Police Chief provided an overview of the public events that the department participated in during 2015. He highlighted the awards that were received by members of the department during 2015.

Councilmember Miller thanked the Police Chief for his presentation and the services of his department. He stated that he attended the Citizens Academy, which he believes is a great program. He stated that the Police Chief has come before the Council for direction on traffic control and the Council has directed the department to continue with their level of enforcement because of the correlation with accident prevention. He stated that the Council is proud of the police department.

Councilmember Terry thanked the Police Chief and his department for their service. She asked how the data is tied together and measured in order to determine what needs additional work.

The Police Chief referenced pages seven through nine of the report, noting that the categories are identified and he is always looking at the numbers for trends. He stated that if there are specific questions on categories he can dig deeper but noted that generally the numbers have remained stable. He stated that crashes are identified by locations and then traffic enforcement is directed to those locations in order to increase accident prevention efforts.

Councilmember Terry stated that she appreciates the focus on facts and results that the Police Chief has in his clear and managed approach.

Councilmember Karasek echoed the prior comments, stating he supported the Chief's use of quantifiable facts and he thanked the Police Chief and department for doing a great job.

Councilmember Johnson also echoed the comments of the Council made thus far.

Mayor Nelson referenced the park patrol program that was established last year and asked for more information specifically regarding Andrews Park.

The Police Chief reviewed the 2015 park patrol program including the management of alcohol at Andrews Park. He felt the park patrol had a positive impact on the operations at Andrews Park.

Mayor Nelson thanked the Police Chief and his department for their excellent work.

#### Overview of Worksession Discussion

The City Administrator provided an overview of the discussion that occurred earlier in the evening at the Council Worksession regarding the Solicitor/Peddler Ordinance. He stated that the City Council researched options for expanding the licensing program to include a no cost registration program for non-commercial door-to-door advocates. However, based on the City Attorney's review of the matter it was determined that an expansion as proposed was not feasible. He noted that the City will continue to share information on the current regulations through social media.

#### Consent Agenda

Resolution No. 2016-39  
Accepting the Bid and  
Awarding the Contract for  
the Brittany Drive, Mill  
and Overlay  
(Improvement Project No.  
21508)  
Resolution 2016-39

Councilmember Miller introduced the following resolution and moved its adoption:

A Resolution Accepting the Bid and Awarding the Contract for the Brittany Drive, Mill and Overlay  
(Improvement Project No. 21508)

The motion for the adoption of the resolution was duly seconded by Councilmember Terry, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers, Johnson, Karasek, Miller and Terry, and the following voted against the same: none, whereupon said resolution was passed this 9<sup>th</sup> day of May 2016.

License Application for  
the Sale of Consumer  
Fireworks for TNT  
Fireworks at 8600 114<sup>th</sup>  
Avenue N.  
Motion

Motion by Councilmember Miller and seconded by Councilmember Terry to approve the license for the sale of consumer fireworks for the period of June 20<sup>th</sup> to July 8<sup>th</sup>, submitted by TNT Fireworks for their business, to be temporarily located at 8600 114<sup>th</sup> Avenue North (Cub Foods parking lot), contingent upon a City Planner, Fire Department and Building Inspector site inspection and tent layout approval. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Ordinance No. 767  
Amending Section 118-7  
of the Sign Ordinance  
Regarding Signs in  
Commercial Districts  
Motion

Councilmember Miller conducted the second reading of an ordinance and moved its adoption:

A Ordinance Amending Section 118-7 of the Sign Ordinance Regarding Signs in Commercial Districts

The motion for the adoption of the ordinance was duly seconded by Councilmember Terry, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers, Johnson, Karasek, Miller and Terry, and the following voted against the same: none, whereupon said ordinance was passed this 9<sup>th</sup> day of May 2016.

Resolution No. 2016-40  
Supporting the West  
Mississippi River  
Regional Trail Through  
the City of Champlin  
Resolution 2016-40

Councilmember Miller introduced the following resolution and moved its adoption:

A Resolution Supporting the West Mississippi River Regional Trail Through the City of Champlin

The motion for the adoption of the resolution was duly seconded by Councilmember Terry, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers, Johnson, Karasek, Miller and Terry, and the following voted against the same: none, whereupon said resolution was passed this 9<sup>th</sup> day of May 2016.

Response to Resident  
Inquiry Regarding Police  
Reporting

Open Forum

The City Administrator reported that at the April 25, 2016 City Council meeting, Mr. Brian Tommerdahl, appeared before the City Council at Open Forum and requested that the City implement a policy whereby a subject would have the ability to amend a Police Report.

The City Administrator provided a review of the matter and the opinions provided by the city's legal counsel. He stated that it is recommended that the City Council does not consider allowing subjects to amend Police Reports and official declare this matter closed at this time.

Councilmember Miller stated that Mr. Tommerdahl is a resident within his ward and he has had correspondence over the past several days with him. He stated that the resident may not feel that their question was interpreted correctly and may come back before the Council in the future.

Off-Sale Liquor and  
Tobacco License for Cub  
Wine & Spirits

Public Hearings

The City Clerk stated that SuperValu Inc. owns Cub Foods in Champlin. They are proposing to purchase the 7,000 square foot MGM liquor store and open a liquor store to be known as Cub Wine & Spirits. They are working with the property management company to acquire additional space to create a store that is 10,600 square feet. They anticipate opening the new store in July or August of this year. They are requesting an Off-Sale Liquor License and Tobacco license. City Code allows for four Off-Sale Liquor licenses and by purchasing the MGM liquor store SuperValu will be eligible to receive a liquor license as the total number of licenses issued will remain at four.

Public Hearing

Mayor Nelson opened the public hearing on the Off-Sale Liquor License at 7:40 p.m.

No comments made.

Motion

Motion by Councilmember Johnson and seconded by Councilmember Karasek to close the public hearing at 7:40 p.m. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Motion

Motion by Councilmember Johnson and seconded by Councilmember Miller to approve the Off-Sale Liquor license and Tobacco license for Cub Wine & Spirits (SuperValu Inc.) effective May 9, 2016 to December 31, 2016. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:40 p.m.

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ArMand Nelson, Mayor

Attest:

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Roberta Colotti, CMC, City Clerk