

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota
Pursuant to Due Call and Notice Thereof

Regular Session
March 13, 2017
Municipal Center

- Call to Order The Champlin City Council met in Regular Session and was called to order by Mayor Ryan Karasek at 7:00 p.m.
- Pledge of Allegiance The Pledge of Allegiance was recited.
- Roll Call Present: Mayor Ryan Karasek and Councilmembers Jessica Tesdall (Ward 1), Eric Johnson (Ward 2), Nate Truesdell (Ward 3) and Ryan Sabas (Ward 4).
- Excused Absent: Councilmember Eric Johnson (Ward 2).
- Also present were City Administrator Bret Heitkamp, City Engineer Tim Hanson, City Planner Scott Schulte, Park Facilities Manager Charlie Lehn, City Clerk Roberta Colotti, and City Attorney Scott Lepak.
- Approval of Agenda
(March 13, 2017)
Motion Motion by Councilmember Sabas and seconded by Councilmember Truesdell to approve the agenda for the March 13, 2017 Regular Meeting as presented. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.
- Approval of Minutes
Motion Motion by Councilmember Tesdall and seconded by Councilmember Sabas to approve the minutes of the February 27, 2017 Worksession and February 27, 2017 Regular Meeting as presented. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.
- Approval of Bills
(March 13, 2017)
Motion Motion by Councilmember Sabas and seconded by Councilmember Truesdell to approve the bills as submitted for payment on March 13, 2017. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.
- Announcements Mayor Karasek made the following announcements:
- Ward 2 Council Interviews – Thursday, March 23rd at 6:00 p.m. in the Council Conference Room
 - Council Worksession – Monday, March 27th at 5:45 p.m. in the Council Conference Room
 - City Council Meeting – Monday, March 27th at 7:00 p.m. in the Council Chambers
 - EDA Meeting – Monday, March 27th following the Council meeting in the Council Chambers
 - 2017 Work Plan Priority Worksession – Wednesday, March 29th at 5:30 p.m. in the Council Conference Room
- Overview of Worksession
Discussion Special Presentations
The City Administrator reported that the City Council reviewed the 2017 Street Improvement Project Communication Plan and Assessment Policy at the Worksession held earlier this evening. He reported that there are two pieces to the Communications Plan. Scope 1 covers Trunk Highway 169 re-construction between East Hayden Lake Road and the Mississippi River. Scope 2 covers the City’s 2017 Street re-construction projects.
- The City Administrator stated that the City Council reviewed the City’s Special Assessment Policy which was last amended in 2005 and confirmed in 2016 as part of the Mississippi View Estates Improvement Project. Looking ahead the City has \$80 million of street improvement projects contained in the Capital Improvement Program (CIP) over the course of the next ten years. These projects are supported by nearly \$18 million of special assessments to the benefitting properties.
- Consent Agenda Consent Agenda
Councilmember Truesdell requested to pull Item #4 “Resolution No. 2017-22 Accepting the Bid and Awarding the Contract for the 2017 Andrews Park Filed #5 Lighting Project (Improvement Project No. 21706)”, from the Consent Agenda and requested a project report.

Resolution No. 2017-20
Accepting the Bid and
Awarding the Contract for
the 2017 Trail
Improvements
(Improvement Project No.
21608)
Resolution 2017-20

Councilmember Truesdell introduced the following resolution and moved its adoption:

A Resolution Accepting the Bid and Awarding the Contract for the 2017 Trail Improvements
(Improvement Project No. 21608)

The motion for the adoption of the resolution was duly seconded by Councilmember Tesdall, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 13th day of March 2017.

Resolution No. 2017-21
Approving Settlement
Agreement and
Disbursement of Funds for
Right-of-Way Acquisition
for Trunk Highway 169
(Improvement Project No.
21309)
Resolution 2017-21

Councilmember Truesdell introduced the following resolution and moved its adoption:

A Resolution Approving Settlement Agreement and Disbursement of Funds for
Right-of-Way Acquisition for Trunk Highway 169
(Improvement Project No. 21309)

The motion for the adoption of the resolution was duly seconded by Councilmember Tesdall, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 13th day of March 2017.

Resolution No. 2017-22 A
Resolution Accepting the
Bid and Awarding the
Contract for the 2017
Andrews Park Field 5
Lighting Project
(Improvement Project No.
21706)
Resolution 2017-22

Councilmember Truesdell requested staff provide a project report.

The Park Facilities Manager stated that the City and Champlin Park Baseball Association entered into an agreement to improve Andrews Park Field #5 in 2016, contingent on approval of a grant from the Hennepin Youth Sports Program. The City was notified of the award in December 2016. Plans and Specifications were ordered to be created by SRF Consulting to be completed in early 2017. Initial engineer's estimates were between \$195- 210,000 for lighting improvements.

The Park Facilities Manager reported that the funding sources for the Andrews Park Field #5 Improvement Project include \$110,000 from the Champlin Park Baseball Association, \$85,000 from the Minnesota Amateur Sports Commission, \$10,000 from the Minnesota Twins Fund, and \$75,000 from the City of Champlin's Park Reserve Fund, for a total of \$280,000 in funding.

The Park Facilities Manager stated that Plans and Specifications were created by SRF Consulting to include both incandescent and LED lighting for the proposed project, as well as conduit infrastructure, electrical outlets, and circuit/control positioning. Based on the bid results it is recommended that the City go with LED lighting.

Councilmember Truesdell introduced the following resolution and moved its adoption:

A Resolution Accepting the Bid and Awarding the Contract for the
2017 Andrews Park Field 5 Lighting Project
(Improvement Project No. 21706)

The motion for the adoption of the resolution was duly seconded by Councilmember Tesdall, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 13th day of March 2017.

Approve 2017-2019 LELS
(Sergeants) Labor
Agreement
Motion

Motion by Councilmember Truesdell and seconded by Councilmember Tesdall to approve the agreement with the Police Sergeants as presented. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.

Consider Awarding 2017
Street Sweeping Contract
Motion

Motion by Councilmember Truesdell and seconded by Councilmember Tesdall to approve contracting with Allied Blacktop Company for the 2017 spring street sweeping at an hourly rate of \$89 per hour. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.

Resolution No. 2017-23
Removing Street Mill and
Overlay Certified Taxes
for 11021 Brittany Drive
Resolution 2017-23

Councilmember Truesdell introduced the following resolution and moved its adoption:

A Resolution Removing Street Mill & Overlay Certified to Taxes for 11021 Brittany Drive

The motion for the adoption of the resolution was duly seconded by Councilmember Tesdall, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 13th day of March 2017.

Open Forum

No comments made.

Public Hearings

The City Planner presented a request from Gonyea Companies, the developer of The Reserve at Elm Creek, specifically the 3rd addition, lots five through nine of Block 3. He stated that the drainage and utility easements were created larger to accommodate the storm water management but the elements need to provide that treatment were able to be smaller and therefore Gonyea is requesting to vacate a portion of those easements to provide more usefulness of those backyards. He stated that staff recommends approval of the vacation of drainage and utility easements as proposed.

Resolution No. 2017-24
Approving the Vacation of
Portions of Rear Yard
Drainage and Utility
Easements Over Lots 5
Through 9, Block 3,
Reserve at Elm Creek 3rd
Addition (Project No.
2016-27)

Public Hearing

Mayor Karasek opened the public hearing at 7:13 p.m.

No comments made.

Motion

Motion by Councilmember Sabas and seconded by Councilmember Truesdell to close the public hearing at 7:13 p.m. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.

Resolution 2017-24

Councilmember Truesdell introduced the following resolution and moved its adoption:

A Resolution Approving the Vacation of Portions of Rear Yard Drainage and Utility Easements Over Lots 5 Through 9, Block 3, Reserve at Elm Creek 3rd Addition (Project No. 2016-27)

The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 13th day of March 2017.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:15p.m.

Ryan Karasek, Mayor

Attest:

Roberta Colotti, CMC, City Clerk