

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota
Pursuant to Due Call and Notice Thereof

Regular Session
February 27, 2017
Municipal Center

- Call to Order The Champlin City Council met in Regular Session and was called to order by Mayor Ryan Karasek at 7:00 p.m.
- Pledge of Allegiance The Pledge of Allegiance was recited.
- Roll Call Present: Mayor Ryan Karasek and Councilmembers Jessica Tesdall (Ward 1), Nate Truesdell (Ward 3) and Ryan Sabas (Ward 4).
- Excused Absent: Councilmember Eric Johnson (Ward 2).
- Also present were City Administrator Bret Heitkamp, Community Development Director John Cox, City Engineer Tim Hanson, Assistant City Engineer Todd Tuominen, City Attorney David Schaps and City Clerk Roberta Colotti.
- Approval of Agenda
(February 27, 2017)
Motion Motion by Councilmember Sabas and seconded by Councilmember Tesdall to approve the agenda for the February 27, 2017 Regular Meeting as presented. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.
- Approval of Minutes
Motion Motion by Councilmember Sabas and seconded by Councilmember Truesdell to approve the minutes of the February 13, 2017 Worksession and February 13, 2017 Regular Meeting as presented. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.
- Approval of Bills
(February 27, 2017)
Motion Motion by Councilmember Truesdell and seconded by Councilmember Sabas to approve the bills as submitted for payment on February 27, 2017. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.
- Announcements Mayor Karasek made the following announcements:
- Economic Development Authority Worksession – Following tonight’s Council meeting in the Council Conference Room
 - Visioning/Work Plan Priority Worksession – Wednesday, March 1st at 6:00 p.m. in the Emergency Operations Center
 - Council Worksession – Monday, March 13th at 5:45 p.m. in the Council Conference Room
 - City Council Meeting – Monday, March 13th at 7:00 p.m. in the Council Chambers
- Overview of Worksession
Discussion Special Presentations
The City Administrator provided an overview of the discussion that occurred earlier in the evening at the Council Worksession regarding the Feasibility Study for the Elm Creek Parkway Street and Trail Improvements. He stated that will be a \$1,700,000 reclaim and repave project, which is proposed for 2018.
- The City Administrator stated that the Council also received a presentation on the Mill Pond Restoration Improvement Project, which is a \$6,000,000 plus improvement project. He reviewed the proposed funding for the project. He stated that if all funding is received that project would also move forward in 2018.
- Consent Agenda
Approve Engineering and Construction Related Services for the Mill Pond Restoration (Improvement Project No. 21311) Motion by Councilmember Truesdell and seconded by Councilmember Tesdall to approve WSB & Associates as the designated engineer in the amount of \$299,931 for design services and anticipated construction related services, as identified in the proposal, for the Restoration of the Mill Pond Improvement Project 21311. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.

Motion

Appointments to Environmental Resources Commission (ERC) Motion

Motion by Councilmember Truesdell and seconded by Councilmember Tesdall to appoint Katie Maas (At-Large) to a term ending December 31, 2017, Kari Martin (Ward 3) to a term ending December 31, 2019, and Laura Detzler (Ward 4) to a term ending December 31, 2019 to the Champlin Environmental Resources Commission (ERC). Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.

Open Forum

Mill Pond Gables Concern

The Community Development Director noted that the February 13th Council meeting, Mr. Schaust expressed concerns during Open Forum regarding the allowance of smoking on the outdoor screen porch at Mill Pond Gables. He stated that the allowance of outdoor smoking does not violate any City codes. He stated that legal counsel has determined that the City does not have jurisdiction on this issue and the resident is advised to contact the Minnesota Department of Health (MDH).

Unfinished Business

Resolution No. 2017-17 Approving Plans and Specifications and Ordering Advertisement of Bids for the 2017 Street Improvement, Improvement Project No. 21603

The City Engineer stated that the plans and specifications have been completed for the 2017 street improvement project and reviewed the proposed project area. He reviewed the current street conditions for the roadways proposed to be included in the project as well as the improvements proposed for each segment. He noted that street lighting is also proposed with the street improvements, noting that street lights would be proposed for alternate sides of the roadways where applicable. He noted that the service lines have been televised and property owners with trees and roots in the lines will be notified as that could be included in the project and assessed to the property owner. He noted that there will be realignment of the Ice Forum parking lot along with the parking improvements that will occur for that facility. He provided the estimated project cost of \$3,500,000 and asked for authorization to go out to bid.

Councilmember Tesdall asked for more information on the proposal for alternating street lights which is different from the City street light policy.

The City Engineer explained that it was determined that the street lighting could be installed without hand holds, which is a cost savings. He noted that there is a section of West River Road that will only have lights on one side. He also explained that the alternating street lights on Bradford will provide increased visibility in a heavily tree lined area.

Mayor Karasek stated that in speaking with residents in the project areas they are excited about the proposed street repairs given the current road conditions.

Resolution 2017-17

Councilmember Tesdall introduced the following resolution and moved its adoption:

Resolution Approving Plans and Specifications and Ordering Advertisement of Bids for the 2017 Street Improvement, Improvement Project No. 21603

The motion for the adoption of the resolution was duly seconded by Councilmember Truesdell, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 27th day of February 2017.

FMSC

Councilmember Tesdall reported that several Councilmembers and staff attended the Feed My Starving Children (FMSC) event at Egan Companies and she thanked those that participated as well as Egan Companies for again hosting the event.

New Business

Resolution No. 2017-18 Accepting the Feasibility Study and Ordering the Public Hearing for Elm Creek Parkway Street and Trail Improvement (Improvement Project No. 21705)

Mayor Karasek stated that the Council had a robust discussion on this item during the Worksession earlier in the night, noting that Councilmember Johnson also attended the meeting virtually and was able to provide input.

The City Engineer presented the street and trail improvement project for Elm Creek Parkway. He identified the proposed project area and the current pavement condition as well as the proposed improvements for the roadway and trail. He reviewed the proposed storm sewer extensions to be included in the project. He advised of the additional design elements that would be required in order to build the roadway to State Aid standards and reviewed the lifespan of the roadway after improvements.

He stated that the proposed project has an estimated cost of \$1,700,000 and the trail segment cost is estimated at \$17,000. He noted that the road is a State Aid route and because there are no benefiting properties, assessment will not be used. He reviewed the proposed project schedule.

Councilmember Sabas introduced the following resolution and moved its adoption:

Resolution Accepting the Feasibility Study and Order a Public Hearing for Elm Creek Parkway Street and Trail Improvements, Improvement Project No. 21705

The motion for the adoption of the resolution was duly seconded by Councilmember Tesdall, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 27th day of February 2017.

Resolution No. 2017-19
Accepting the Feasibility
Study and Order a Public
Hearing for Mill and
Overlay Improvements
Within Anderson Estates
and The Preserve at Elm
Creek 2nd Addition,
Improvement Project No.
21702

The City Engineer presented the Anderson Estates Mill & Overlay Improvements. He noted that a portion of The Preserve at Elm Creek 2nd Addition has also been included with the project. He reviewed the proposed project area and current pavement conditions, as well as photographs of certain segments of the project. He reviewed the proposed improvements and noted that the street lights would also be painted in Anderson Estates. He identified the proposed storm sewer extension within Anderson Estates, which will help to improve drainage. He reviewed the proposed project cost, which are split into the different categories (Anderson Estates, The Preserve at Elm Creek 2nd Addition, and City-wide improvements), and the proposed funding which will include assessments. He reviewed the project schedule, noting that prior to the public hearing it will be determined whether or not the additional streets within The Preserve at Elm Creek will be included in the project.

Resolution 2017-19

Councilmember Sabas introduced the following resolution and moved its adoption:

Accepting the Feasibility Study and Order a Public Hearing for Mill and Overlay Improvements
Within Anderson Estates and The Preserve at Elm Creek 2nd Addition,
Improvement Project No. 21702

The motion for the adoption of the resolution was duly seconded by Councilmember Truesdell, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 27th day of February 2017.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:42 p.m.

Ryan Karasek, Mayor

Attest:

Roberta Colotti, CMC, City Clerk