

Worksession
February 23, 2016
Municipal Center – EOC

- Call to Order The Champlin City Council met in Worksession and was called to order by Mayor ArMand Nelson at 5:51 p.m.
- Roll Call Present were Mayor ArMand Nelson and Councilmembers Eric Johnson, Kara Terry, Ryan Karasek, and Bruce Miller.
- Absent: none.
- Staff Present: City Administrator Bret Heitkamp, Parks and Facilities Manager Charlie Lehn, Community Development Director John Cox, City Engineer Tim Hanson, and Police Chief Dave Kolb.
- Approval of Agenda Motion by Councilmember Karasek and seconded by Councilmember Miller to approve the agenda for the February 23, 2016 Worksession as presented. Voting in favor were Mayor Nelson, Councilmembers (February 23, 2016) Johnson, Terry, Karasek, and Miller. Voting against: none. Motion carried.
Motion
- Work Plan Priority **Topic #1**
Planning Session #6 **West Mississippi River Regional Trail**
- The Parks and Facilities Manager provided an overview of the discussions at the Three Rivers Park District and Hennepin County regarding West Mississippi River Regional Trail. He indicated that staff has reviewed the various route alternatives for the proposed trail and is recommending that the City Council provide consensus approval to the Section “A” to Section “B” connections through Champlin.
- Council Consensus
 The City Council provided consensus approval to the route being recommended and directed staff to invite the Three Rivers Park District representatives to a future City Council meeting to discuss several potential conditions that they may incorporate into their formal approval of the future route design.
- Topic #2**
 Mississippi Commons: Master Plan
- The City Administrator updated the City Council on the Mississippi Commons Master Plan process currently underway with the Park and Recreation Commission. The next planning sessions are scheduled for March 8th and March 29th.
- Topic #3**
 Business Networking/Roundtable Forums
- The Community Development Director indicated that he has met with the business owners in the South Pond Town Offices and they did not express an interest in conducting a business networking forum in 2016.
- Councilmember Johnson requested that the Community Development Director provide the City Council with a business list for all the owners in the South Pond Town Offices.
- The Community Development Director indicated that staff would be meeting with representatives of the Elm Creek Commons and Elm Creek Commerce Center Business Association on February 25th. He reviewed a proposal whereby the City would assume the maintenance of the ponding, landscaping and streets for the two associations in the future. In return, the associations would agree to allow the City to assess the costs associated with the maintenance services to their individual property taxes annually.
- The Community Development Director stated that based on the outcome of the meetings outlined above, a business networking meeting with the two association members would be scheduled in the Second Quarter of 2016.

Topic #4
Mississippi Crossings

The Community Development Director updated the City Council on his recent discussions with one of the preferred developers designated by the City Council for the Mississippi Crossings area. He recommended that Champlin not submit a 2016 Regional Solicitation grant for the proposed Highway 169 transportation improvement associated with the Mississippi Crossings and Mississippi Commons redevelopment process. He indicated that after reviewing the revised criteria associated with the solicitation process, both staff and the City's Engineering Consultants, WSB, are in agreement that it would be in the City's best interest to split the improvement into three separate projects and pursue cooperative agreement funding opportunities through MNDOT. He reported that staff will be meeting with representatives from MNDOT in the next ten days to finalize the proposal.

Topic #5
Elm Creek Dam

The City Engineer updated the City Council on the status of the Elm Creek Dam Reconstruction Project and the Shoreline Stabilization Project. He stated that the contractor continues to indicate that the Dam Project will be completed by June 1st.

Topic #6
Mill Pond Improvement Project

The City Engineer informed the City Council that the City's request for funding for the Mill Pond Improvement Project continues to get positive feedback from representatives from the DNR. Both State Representative Mark Uglem and Senator John Hoffman will provide updates on the City's funding request at the Legislative Worksession on Saturday, March 5th.

Topic #7
Dominium Senior Housing Proposal

The Community Development Director indicated that Dominion has agreed to support the City's request to have the senior apartment building project access off Theatre Drive vs. Champlin Drive as they originally proposed.

Topic #8
Reconstruction of 109th Avenue: Letter of Understanding with the City of Brooklyn Park

The City Administrator presented a Letter of Understanding being proposed with the City of Brooklyn Park outlining the guiding principles associated with the reconstruction of 109th Avenue.

Council Consensus

It was the consensus of the City Council to approve the Letter of Understanding as presented and to direct staff to sign the letter and start developing a scope of services agreement with Brooklyn Park and WSB.

Topic #9
No Wake Ordinance

The Community Development Director reported that Anoka County is now coordinating a multi-agency effort to implement a no-wake restriction on the Mississippi River during high water designations. It is realistic to assume that any restrictions would not be in place until 2017.

Topic #10
Social Media

Councilmember Miller expressed a concern regarding the inability to adequately search for an item on

the City's website utilizing the general search box.

The City Administrator reminded the City Council that this concern was discussed in the past and that if the City wants an enhanced search engine for the website, that additional funding would need to be allocated. Previously, it was the Council consensus to utilize the search capabilities in place. The City Administrator stated that staff would present some search engine options for the City Council to consider as part of the 2017 Budget process.

**Topic #11
Champlin Community Foundation**

Councilmember Karasek provided a handout to the City Council outlining the establishment of the "Champlin Community Foundation", which is a 501c3 Non-profit Organization that he has established, in cooperation with a group of community minded residents.

Mission Statement: The Champlin Community Foundation is dedicated to the enrichment of present and future generations of Champlin residents. Through community-centered events, activities and awareness projects. Established to strengthen our core value of exceptional living, we aim to strengthen civic ties, goodwill, and unity among neighbors. To that end, the Foundation is committed to partnership with local businesses and residents to establish and fund annual events and community improvement projects that foster continued growth, enjoyment, and pride for all in the City of Champlin.

Meeting Schedule

The City Administrator provided a reminder that the next meeting is the Worksession scheduled with our area legislators on Saturday, March 5th at 8:30 a.m.

The City Administrator confirmed April 19th as the date of the Joint Meeting with the City of Dayton.

The City Council established the next Work Plan Priority meeting for Tuesday, June 21st at 5:30 p.m.

Adjournment

The Champlin City Council adjourned the Worksession at 7:28 p.m.

ArMand Nelson, Mayor

Attest:

Roberta Colotti, CMC, City Clerk