

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota  
Pursuant to Due Call and Notice Thereof

Regular Session  
February 8, 2016  
Municipal Center

- Call to Order                   The Champlin City Council met in Regular Session and was called to order by Mayor ArMand Nelson at 7:00 p.m.
- Pledge of Allegiance        The Pledge of Allegiance was recited.
- Roll Call                      Present were Mayor ArMand Nelson and Councilmembers Eric Johnson, Ryan Karasek, Bruce Miller and Kara Terry.
- Absent: None.
- Also present were Assistant City Administrator/Community Development Director John Cox, City Engineer Tim Hanson, Assistant City Engineer Todd Tuominen, Park Facilities Manager Charlie Lehn, City Attorney Scott Lepak and City Clerk Roberta Colotti.
- Approval of Agenda  
(February 8, 2016)  
Motion                         Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the agenda for the February 8, 2016 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Minutes  
Motion                         Motion by Councilmember Johnson and seconded by Councilmember Miller to approve the minutes of the January 25, 2016 Worksession and January 25, 2016 Regular Meeting as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Approval of Bills  
(February 8, 2016)  
Motion                         Motion by Councilmember Johnson and seconded by Councilmember Karasek to approve the bills as submitted for payment on February 8, 2016. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.
- Announcements             Mayor Nelson made the following announcements:
- The February 2<sup>nd</sup> Park and Recreation Commission Meeting has been rescheduled to Tuesday, February 16<sup>th</sup> at 6:30 p.m. in the Council Chambers.
  - The February 2<sup>nd</sup> Park and Recreation Commission Work Session has been rescheduled to Tuesday, February 16<sup>th</sup> at 6:45 p.m. in the Emergency Operations Center of the Public Safety Facility.
  - Council Worksession – Monday, February 22<sup>nd</sup> at 5:45 p.m. in the Council Conference Room.
  - City Council Meeting – Monday, February 22<sup>nd</sup> at 7:00 p.m. in the Council Chambers.
  - Work Plan Priorities Worksession – Tuesday, February 23<sup>rd</sup> at 5:30 p.m. in the Emergency Operations Center of the Public Safety Facility.
- Special Presentations  
Roxanne Smith, from Saint Joseph the Worker Church, presented information on the upcoming Feed My Starving Children's Mobile Pack Event. She stated that there is a goal to package 2,000,000 meals during the event, which will take place from February 24<sup>th</sup> through the 28<sup>th</sup> at the new Egan facility in Champlin. She stated that in order to meet the goal of two million meals they would need 10,000 volunteers and would need to raise \$484,000. She stated that they have modeled this event after an event that was held in the City of Woodbury where 10 percent of the funds raised were donated to the local food shelf. She stated that because this is a regional event the 10 percent donation will be split between four food shelves in the northwest area. She provided the progress that they have made thus far in terms of volunteers and donations and asked that the information be shared wherever possible in order to obtain the necessary number of volunteers and donations.
- Mayor Nelson confirmed the website where donations and volunteers can submit their information.

Councilmember Miller asked if the link is available on the City website.

The City Clerk stated that the City does not have a link to the website but noted that because the group came before the City Council, a link could be posted on the City's website and/or Facebook page. She noted that historically the City has not advertised for events of this nature on the City website.

Mayor Nelson asked the maximum number of people allowed at each session.

Ms. Smith replied that there are 500 spots at each two-hour session.

Councilmember Johnson asked if there would be any parking issues at the Egan facility site.

Ms. Smith stated that they have been working with City staff and Egan Company representatives to ensure that there will not be any problems created by this event.

Nicole Chang, from Saint Vincent de Paul, replied that there is one hour between sessions, which will improve the traffic flow.

Council Consensus

It was the consensus of the Council to post notice of the event on the City's Facebook page rather than the website.

The Council advised that the group also work with QCTV to provide cable television coverage.

Consent Agenda

Mayor Nelson requested to pull Item #2 "Resolution No. 2016-12 Approving the 2016 DNR Federal Recreational Trail Program Grant Application and Resolution No. 2016-13 Approving the 2016 DNR Local Trail Connections Program Grant Application for the Elm Creek Greenway Trail Corridor", from the Consent Agenda for further discussion.

Resolution No. 2016-12  
Approving the 2016 DNR  
Federal Recreational Trail  
Program Grant  
Application and  
Resolution No. 2016-13  
Approving the 2016 DNR  
Local Trail Connections  
Program Grant  
Application for the Elm  
Creek Greenway Trail  
Corridor  
Resolution No. 2016-12  
Resolution No. 2016-13

Mayor Nelson asked if the City has applied for this grant in the past.

The Park Facilities Manager confirmed that the City applied for the local trail connections program grant the previous year and noted that this year the City is also applying for the federal equivalent grant as well.

Mayor Nelson noted that the grant terms specify a 25 percent match for funding.

The Park Facilities Manager confirmed that the City would be responsible for approximately \$16,800 of the total cost of \$67,250.

Mayor Nelson introduced the following resolution and moved its adoption:

A Resolution Approving the Department of Natural Resources Federal Recreational Trail Program Grant to the City of Champlin

The motion for the adoption of the resolution was duly seconded by Councilmember Miller, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers, Johnson, Miller and Terry, and the following voted against the same: none, whereupon said resolution was passed this 8<sup>th</sup> day of February 2016. (Abstained: Councilmember Karasek)

Mayor Nelson introduced the following resolution and moved its adoption:

A Resolution Approving the Department of Natural Resources Local Trail Connections Grant to the City of Champlin

The motion for the adoption of the resolution was duly seconded by Councilmember Miller, and upon vote being taken thereon, the following voted in favor thereof: Mayor Nelson, Councilmembers, Johnson, Miller and Terry, and the following voted against the same: none, whereupon said resolution was passed this 8<sup>th</sup> day of February 2016. (Abstained: Councilmember Karasek)

Appointment of Part-Time Receptionist Motion

Motion by Councilmember Miller and seconded by Councilmember Terry to appoint Rebecca McMahon to the part-time Receptionist position at Step 1, subject to the successful completion of a pre-employment physical and drug screen, criminal background check and credit check with an anticipated start date of February 10, 2016. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Approve Final Payment to the City of Brooklyn Park for the 109<sup>th</sup> Avenue Reconstruction (Improvement Project No. 20811) Motion

Motion by Councilmember Miller and seconded by Councilmember Terry to approve the Final Payment to the City of Brooklyn Park in the amount of \$19,763.20 for the remaining construction costs for the 109<sup>th</sup> Avenue Improvements. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

2016 Pay Equity Report Motion

Motion by Councilmember Miller and seconded by Councilmember Terry to approve the 2016 Pay Equity Report as submitted by staff. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Termination of Probationary Public Service Worker: Utilities Motion

Motion by Councilmember Miller and seconded by Councilmember Terry to terminate probationary Utilities Public Service Worker, from employment with the City of Champlin, effective February 8, 2016, as presented. Voting in favor were Mayor Nelson, Councilmembers Johnson, Karasek, Miller and Terry. Voting against: none. Motion carried.

Open Forum  
No comments made.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:13 p.m.

\_\_\_\_\_  
ArMand Nelson, Mayor

Attest:

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Roberta Colotti, CMC, City Clerk