

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota
Pursuant to Due Call and Notice Thereof

Regular Session
January 23, 2017
Municipal Center

- Call to Order The Champlin City Council met in Regular Session and was called to order by Mayor Ryan Karasek at 7:00 p.m.
- Pledge of Allegiance The Pledge of Allegiance was recited.
- Roll Call Present: Mayor Ryan Karasek and Councilmembers Jessica Tesdall (Ward 1), Eric Johnson (Ward 2), Nate Truesdell (Ward 3) and Ryan Sabas (Ward 4).
- Absent: None.
- Also Present: City Administrator Bret Heitkamp, Community Development Director John Cox, City Engineer Tim Hanson, Assistant City Engineer Todd Tuominen, City Attorney David Schaps, City Clerk Roberta Colotti, Park Facilities Manager Charlie Lehn, City Planner Scott Schulte, and Planning Commission Representative Dan Costello (Ward 2)
- Approval of Agenda
(January 23, 2017)
Motion Motion by Councilmember Johnson and seconded by Councilmember Truesdell to approve the agenda for the January 23, 2017 Regular Meeting as presented. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Johnson, Truesdell and Sabas. Voting against: none. Motion carried.
- Approval of Minutes
Motion Motion by Councilmember Johnson and seconded by Councilmember Tesdall to approve the minutes of the January 3, 2017 Worksession as presented. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Johnson, Truesdell and Sabas. Voting against: none. Motion carried.
- Motion by Councilmember Sabas and seconded by Councilmember Tesdall to approve the minutes of the December 28, 2016 Regular Meeting Special Session, January 9, 2017 Worksession and January 9, 2017 Regular Meeting as presented. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried. Abstained: Councilmember Johnson.
- Approval of Bills
(January 23, 2017)
Motion Motion by Councilmember Johnson and seconded by Councilmember Truesdell to approve the bills as submitted for payment on January 23, 2017. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Johnson, Truesdell and Sabas. Voting against: none. Motion carried.
- Announcements Mayor Karasek made the following announcements:
- EDA Meeting – Following tonight’s Council meeting in the Council Chambers
 - Council Worksession – Monday, February 13th at 5:45 p.m. in the Council Conference Room
 - City Council Meeting – Monday, February 13th at 7:00 p.m. in the Council Chambers
- Presentation Regarding
Feed My Starving
Children (FMSC) Mobile
Pack Event – February 22
– 26, 2017 at Egan
Companies Warehouse in
Champlin Special Presentations
Ms. Roxanne Smith stated that she is proud to have the FMSC MobilePack event in Champlin yet again and was pleased that Egan is able to accommodate the event now that they are fully moved into their building. She stated that the goal is 2,000,000 meals, which requires raising \$440,000. She stated that last year ten percent of the funds raised were donated to the local food shelf. She stated that this year they are instead asking people to bring in canned food items for the local food shelf. She stated that this year they are adding a fun component with a business challenge, which will be held on Wednesday, February 22nd from 9:30 to 11:00 a.m. She stated that they would welcome a team from the Council or staff as well as local businesses.
- Mayor Karasek asked where people can sign up.
- Ms. Smith noted that information for registration, donation and volunteering can be found at give.fmssc.org/northwest

Mayor Karasek asked if this is something the City can put on their website and Facebook page.

The City Clerk stated that a post announcing the event, including a link to sign-up to volunteer, can be placed on the City's website and Facebook page.

Councilmember Johnson
Resignation
Announcement

Councilmember Johnson stated that due to current and future work demands, he will be unable to attend and participate fully in the governing of the City. Rather than give to the position in a partial manner, he is stepping down effective March 27th to allow another to actively carry out the best future the City can achieve.

Mayor Karasek stated that he has enjoyed working with Councilmember Johnson, noting that he has always been thoughtful, caring and dedicated to the community. He wished Councilmember Johnson well in his future endeavors.

Mayor Karasek stated that the City Council will take formal action on this announcement at the next Regular Council Meeting.

Overview of Worksession
Discussion

The City Administrator provided an overview of the discussion that occurred earlier in the evening at the Council Worksession regarding the 2017 Park and Trail Improvement Projects. He stated that the Council also received an update on the municipal consent process for the T.H. 169 Improvement Project. He stated that the Council received information on the sound walls, landscaping, and renderings for the underpass. He stated that within the next 30 to 45 days the Council should be in a position to provide municipal consent.

Consent Agenda

Appointment of Public
Service Worker:
Parks/Streets/Ice Forum
Motion

Motion by Councilmember Johnson and seconded by Councilmember Truesdell to appoint Mr. Frank Yee to the position of Public Service Worker, Parks & Public Works (Step 3)/Ice Forum (Step 1), contingent upon successful completion of a City provided pre-employment physical and drug screen, driver's license check, criminal background check and past two years drug and alcohol testing history per federal requirements based on the CDL. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Johnson, Truesdell and Sabas. Voting against: none. Motion carried.

Accept Resignation of
Police Officer
Motion

Motion by Councilmember Johnson and seconded by Councilmember Truesdell to accept the resignation of Police Officer Luke Weinzetl; and furthermore to initiate a hiring process using the re-evaluation of remaining police candidates from the last hiring process as well as the start of a new hiring process in anticipation of one or more vacancies due to retirements in the summer of 2017. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Johnson, Truesdell and Sabas. Voting against: none. Motion carried.

Approve Purchase of Real
Property: Engels
Construction
Motion

Motion by Councilmember Johnson and seconded by Councilmember Truesdell to approve the purchase of a vacant 5,600 square foot parcel off Highway 169 at Curtis Road and Richardson Avenue for right-of-way at a cost of \$7,000 from Engels Construction. Voting in favor were Mayor Karasek, Councilmembers Johnson, Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.

Open Forum

No comments made.

New Business

Resolution No. 2017-13
Approving a Lot Split of
Outlot 1, ALPS Addition:
City of Champlin (Project
No. 2017-01)

The City Planner stated that in 2016, the City acquired a portion Outlot 1, ALPS ADDITION for the purpose of extending public utilities and realigning Depue Drive with Dayton Road. The realignment of Depue Drive along with the realignment of South Diamond Lake Road creates a safe four-way intersection. To facilitate recording of the deed of the acquired parcel, a lot split of Outlot 1, ALPS ADDITION is necessary.

The City Planner stated that the proposed lot split divides Outlot 1, ALPS ADDITION into two new lots. The acquired property (northwest corner) will be primarily used for road right-of-way, while a small portion will be outside of the right-of-way. The small portion will eventually be included in a future plat of adjacent City-owned property (five new residential lots). Staff anticipates this plat being presented for Planning Commission consideration in the next 60 days.

The City Planner stated that the remaining portion of Outlot 1, ALPS ADDITION, owned by Beverly Engels, is vacant and is undevelopable as an outlot. This parcel has single family residential development potential, though it would be subject to a platting application and City Council approval.

The City Planner stated that on January 17, 2017, the Planning Commission held a public hearing on the lot split. Mr. David Jaeger, 1121 Depue Drive, questioned the development potential of the remaining outlot and requested that the zoning remain single family residential. Further, Mr. John Wingard, 1109 Depue Drive, requested that the outlot remain zoned single family residential. He did not want to see apartments developed on the site. No other public testimony was offered.

The City Planner stated that upon review and consideration, the Commission unanimously recommended approval of the lot split subject to conditions commensurate with the staff report. The Commission assured the residents that the area is zoned R-1, single family residential, and for that to change would require a public process and ultimately City Council approval.

The City Planner stated that it is recommended that the City Council approve the lot split by motion, subject to the following:

1. The lot split shall be recorded with the Hennepin County Recorder's Office.

Planning Commissioner Costello reviewed the details of the Planning Commission public hearing comments and response.

Resolution 2017-13

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Approving a Lot Split of Outlot 1, ALPS Addition: Hennepin County, Minnesota
(Project No. 2017-01)

The motion for the adoption of the resolution was duly seconded by Councilmember Tesdall, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers Tesdall, Johnson, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 23rd day of January 2017.

Resolution No. 2017-14
Approving Plans and
Specifications and
Ordering Bids for 2017
Trail Improvements
(Improvement Project No.
21608)

The City Engineer stated that the pedestrian system for the City includes several miles of bituminous trails that were constructed 30-years ago or more. City trail segments provide access to City Parks, access to Three Rivers Park trail system, and our pedestrian trail ways.

The City Engineer stated that several of these trails and trail segments are in need of reconstruction due to bituminous failure, tree root intrusion, and structural (subgrade) failure. These trails often do not meet current design standards or ADA Standards. Reconstruction of trails and trail segments are subject to current design and ADA Requirements.

The City Engineer reviewed the estimated project cost and noted that staff would like to open bids on February 21st, with a recommendation back to the City Council at the March 13th Council meeting.

Mayor Karasek stated that the Council had an opportunity to discuss the project elements at length at the Worksession and he requested that the City Engineer review the approval process.

The City Engineer stated that the specifications being approved this evening for bid are written so that a segment of the project could be removed from the project before awarding the project or during the project, thereby providing the Council an opportunity to amend the final project scope following receipt of the bids.

Resolution 2017-14

Mayor Karasek introduced the following resolution and moved its adoption:

A Resolution Approving the Plans and Specifications and Ordering Advertisement of Bids for the
2017 Trail Improvements, Improvement Project No. 21608

The motion for the adoption of the resolution was duly seconded by Councilmember Johnson, and

upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers Tesdall, Johnson, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 23rd day of January 2017.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:27 p.m.

Ryan Karasek, Mayor

Attest:

Roberta Colotti, CMC, City Clerk