

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota
Pursuant to Due Call and Notice Thereof

Regular Session
January 9, 2017
Municipal Center

- Call to Order The Champlin City Council met in Regular Session and was called to order by Mayor Ryan Karasek at 7:00 p.m.
- Pledge of Allegiance The Pledge of Allegiance was recited.
- Roll Call Present were Mayor Ryan Karasek and Councilmembers Jessica Tesdall, Nate Truesdell, and Ryan Sabas.
- Excused Absent: Councilmember Eric Johnson.
- Also present were City Administrator Bret Heitkamp, Community Development Director John Cox, City Engineer Tim Hanson, Park Facilities Manager Charlie Lehn, City Attorney Scott Lepak and City Clerk Roberta Colotti.
- Approval of Agenda Motion by Councilmember Sabas and seconded by Councilmember Truesdell to approve the agenda (January 9, 2017) for the January 9, 2017 Regular Meeting as presented. Voting in favor were Mayor Karasek, Councilmembers Truesdell and Sabas. Voting against: none. Motion carried.
- Motion
- Resolution No. 2017-01 The City Administrator provided an overview of the process the City Council followed to fill the Appointing Ward 1 Ward 1 City Council position which became vacant when Mayor Karasek accepted his position as Councilmember Mayor. He stated that there were six applicants. A review panel made up of the current City Council Resolution 2017-01 and Former Mayor ArMand Nelson interviewed the six applicants on January 3, 2017. It was the recommendation of the review panel to appoint Jessica Tesdall to the Ward 1 position with a term ending 12-31-18.
- Councilmember Truesdell introduced the following resolution and moved its adoption:
- A Resolution Appointing Ward 1 Councilmember
- The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.
- Oath of Office The City Clerk administered the Ceremonial Oath of Office to Mayor Karasek.
- The City Clerk administered the Oath of Office to Councilmember Jessica Tesdall.
- The City Clerk administered the Ceremonial Oath of Office to Councilmember Nate Truesdell.
- The City Clerk administered the Ceremonial Oath of Office to Councilmember Ryan Sabas.
- Approval of Minutes Motion by Councilmember Sabas and seconded by Councilmember Tesdall to approve the minutes of Motion the December 12, 2016 Worksession #1, December 12, 2016 Regular Meeting and December 12, 2016 Worksession #2 as presented. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.
- Approval of Bills Motion by Councilmember Truesdell and seconded by Councilmember Sabas to approve the bills as (January 9, 2017) submitted for payment on January 9, 2017 and December 26, 2016. Voting in favor were Mayor Motion Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.
- Announcements Mayor Karasek made the following announcements:

- EDA Worksession – Following tonight’s Council meeting in the Council Conference Room
- City Hall will be closed on Monday, January 16th for the Martin Luther King Jr. Day Holiday
- Public Informational Meeting regarding T.H. 169 Improvement Project – Tuesday, January 17th at 6:00 p.m. at the Ice Forum
- Legislative Worksession – Wednesday, January 18th at 6:00 p.m. in the Council Chambers
- Visioning Meeting regarding 109th Avenue – Thursday, January 19th at 6:00 p.m. at the Ice Forum
- Council/Staff Strategic Planning Session – Friday, January 20th at 5:00 p.m. and Saturday, January 21st at 9:00 a.m. at Eastman Nature Center
- Council Worksession – Monday, January 23rd at 5:45 p.m. in the Council Conference Room
- City Council Meeting – Monday, January 23rd at 7:00 p.m. in the Council Chambers

Special Presentations

Overview of Worksession Discussion

The City Administrator provided an overview of the discussion that occurred earlier in the evening at the Council Worksession regarding the T.H. 169 Improvement Project. He stated that there is a \$14,000,000 highway improvement project in Champlin that is proposed to begin in the fall of 2017.

The City Administrator reported that a noise wall study was conducted to determine if noise walls were warranted. He noted that a series of possible noise walls were identified along the corridor. He stated that the staff report, submitted for action later this evening, recommends declining construction of the noise walls proposed near Doris Kemp Park and Veterans Park. He stated that the property owners and tenants of the private developments near two other proposed noise walls will have a vote on whether those are constructed. He reviewed the proposed costs for the noise walls, noting that the City would be responsible for the cost of all the noise walls. He stated that there will be a Public Meeting on January 12th regarding the proposed noise walls and notice has been mailed to the impacted property owners.

The City Administrator stated that the Council also discussed the option of providing municipal consent of the project, noting that consent would be necessary because federal and state funds are proposed for the project. He stated that a Public Informational Meeting for the project will be held on January 16th at 6:00 p.m. at the Ice Forum and residents will have a chance to view the design plans at that time.

Consent Agenda

Mayor Karasek requested to pull Item #10 “Appointment of Commissioners/Appointment of Chairperson and Vice-Chairperson for Planning, Environmental Resources, and Parks and Recreation Commissions”, and Item #15 “Ordinance No. 777 Amending Chapter 2, Article II, Section 2-24 of the City Code Regarding Terms and Transition”, from the Consent Agenda for further discussion.

Resolution No. 2017-02 Designating the Official Newspaper for 2017 Resolution 2017-02

Councilmember Truesdell introduced the following resolution and moved its adoption:

A Resolution Designating the *Champlin/Dayton* Press as the Official Newspaper for the City of Champlin for 2017

The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.

Resolution No. 2017-03 Designating Official Depositories for 2017 Resolution 2017-03

Councilmember Truesdell introduced the following resolution and moved its adoption:

A Resolution Designating Official Depositories for 2017

The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.

Approve 2017 Recording Secretary Service

Motion by Councilmember Truesdell and seconded by Councilmember Sabas to approve the addendum to the Recording Secretary Service Agreement, with TimeSavers Off Site Secretarial, Inc.,

<p>Agreement Motion</p>	<p>as presented for the term ending December 31 2017. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.</p>
<p>Resolution No. 2017-04 Increasing Typical Utility and Street Fees Resolution 2017-04</p>	<p>Councilmember Truesdell introduced the following resolution and moved its adoption:</p> <p style="text-align: center;">A Resolution Increasing Typical Utility and Street Fees</p> <p>The motion for the adoption of the resolution was duly seconded by Councilmember Sabas and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.</p>
<p>Resolution No. 2017-05 Increasing Northwest Area Sanitary Sewer and Storm Sewer Trunk Fees and Storm Sewer District 10A and 10B Fees Resolution 2017-05</p>	<p>Councilmember Truesdell introduced the following resolution and moved its adoption:</p> <p style="text-align: center;">A Resolution Increasing the Northwest Area Sanitary Sewer and Storm Sewer Trunk Fees and the Storm Sewer District 10A and 10B Fees</p> <p>The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.</p>
<p>Designation of Interactive Meeting Technology for 2017</p>	<p>Motion by Councilmember Truesdell and seconded by Councilmember Sabas to authorize renewal of a service agreement with GoToMeeting for interactive meeting technology for 2017. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.</p>
<p>Appointment of Acting Mayor for 2017 Motion</p>	<p>Motion by Councilmember Truesdell and seconded by Councilmember Sabas to appoint Councilmember Eric Johnson as Acting Mayor for 2017. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.</p>
<p>Resolution No. 2017-06 Regarding Appointments to the Anoka-Champlin Fire Board Resolution 2017-06</p>	<p>Councilmember Truesdell introduced the following resolution and moved its adoption:</p> <p style="text-align: center;">A Resolution Designating Representatives and Alternates to the Anoka-Champlin Fire Board</p> <p>The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.</p>
<p>Resolution No. 2017-07 Designating Representatives to the Quad Cities Cable Communications Commission Resolution 2017-07</p>	<p>Councilmember Truesdell introduced the following resolution and moved its adoption:</p> <p style="text-align: center;">A Resolution Designating Representatives to the Quad Cities Cable Communications Commission</p> <p>The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.</p>
<p>Resolution No. 2017-08 Regarding Appointment to the School District Advisory Council for Community Education Resolution 2017-08</p>	<p>Councilmember Truesdell introduced the following resolution and moved its adoption:</p> <p style="text-align: center;">A Resolution Designative a Representative to the School District Advisory Council for Community Education</p> <p>The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.</p>
<p>Resolution No. 2017-09</p>	<p>Councilmember Truesdell introduced the following resolution and moved its adoption:</p>

Designating
Representatives to the
Champlin Farmers Market
Board
Resolution 2017-09

A Resolution Designating Representatives to the Champlin Farmers Market Board

The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.

Appointment of City
Commissioners
Motion

Mayor Karasek stated that there are a number of dedicated people who serve on the City's Commissions and he wished to formally recognize them this evening and therefore asked that the Clerk present the list of appointees.

The City Clerk presented the names of those recommended for appointment to the Planning Commission, Environmental Resources Commission (ERC) and Park and Recreation Commission along with the names of those members recommended as Chair and Vice-Chair of each commission.

The City Clerk noted that the City is currently accepting application from all four wards to serve on the ERC as there are several positions including an At-Large seat open.

Motion by Councilmember Tesdall and seconded by Councilmember Sabas to appoint Commissioners, Chairpersons and Vice-Chairpersons to the Planning Commission, Environmental Resources Commission (ERC) and Park and Recreation Commission as presented. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.

Accept Resignation of
Public Service Worker
Motion

Motion by Councilmember Truesdell and seconded by Councilmember Sabas to accept the resignation of Lance Myrvik, effective January 1, 2017. Voting in favor were Mayor Karasek, Councilmembers Tesdall, Truesdell and Sabas. Voting against: none. Motion carried.

Resolution No. 2017-10
Rejecting Construction of
Noise Wall H and Noise
Wall I Along T.H. 169,
Adjacent to Veterans Park
and Doris Kemp Park
(Improvement Project No.
21309)
Resolution 2017-10

Councilmember Truesdell introduced the following resolution and moved its adoption:

A Resolution Rejecting Construction of Noise Wall H and Noise Wall I Along T.H. 169 Adjacent to Doris Kemp Park and Veterans Park; Improvement Project 21309

The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.

Resolution No. 2017-11
Authorizing the
Residential Recycling
Grant Agreement
Resolution 2017-11

Councilmember Truesdell introduced the following resolution and moved its adoption:

A Resolution Authorizing the Residential Recycling Grant Agreement

The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.

Resolution No. 2017-12
Providing for the
Prepayment and
Redemption of Certain
Outstanding General
Obligation Bonds of the
City
Resolution 2017-12

Councilmember Truesdell introduced the following resolution and moved its adoption:

A Resolution Providing for the Prepayment and Redemption of Certain Outstanding General Obligation Bonds of the City

The motion for the adoption of the resolution was duly seconded by Councilmember Sabas, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said resolution was passed this 9th day of January 2017.

Ordinance No. 777
Amending Chapter 2
Administration, Article II

Mayor Karasek requested that the City Administrator present an overview of this item.

The City Administrator stated that one of the final acts of business by outgoing Mayor Nelson was a

City Council, Section 2-24
Terms and Transition
Ordinance 777

request to the City Council to change the term for the Mayor's office from two to four years. He noted that after staff researched several communities, it was determined that the overwhelming majority of communities surveyed use a four-year term. He explained that the previous Council approved the first reading of the ordinance and forwarded the matter to the new City Council for second reading and adoption.

The City Administrator stated that term of the current Mayor will not be impacted as this change is identified to take place beginning with the November 2018 Election.

Councilmember Truesdell introduced the following ordinance for second reading and moved its adoption:

An Ordinance Amending Chapter 2 Administration, Article II City Council,
Section 2-24 Terms and Transition

The motion for the adoption of the ordinance was duly seconded by Councilmember Tesdall, and upon vote being taken thereon, the following voted in favor thereof: Mayor Karasek, Councilmembers, Tesdall, Truesdell and Sabas, and the following voted against the same: none, whereupon said ordinance was passed this 9th day of January 2017.

Open Forum

Mayor Karasek thanked the members of the previous Council, ArMand Nelson, Kara Terry, and Bruce Miller. Along with current Councilmember Johnson. He stated that the previous Council tackled a number of very tough decisions. He believed that the new Council will do an exceptional job with the items coming up in the next two years and he is honored to be a part of this Council.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:28 p.m.

Attest:

Ryan Karasek, Mayor

Roberta Colotti, CMC, City Clerk