



# Champlin Police Department



## 2014 Annual Report

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## Mission and 2014 Goals



The Champlin Police Department adheres to a simple Departmental motto: *Committed to Excellence, Dedicated to Service*. When fully staffed, the Department consists of a Police Chief, Deputy Police Chief, four Police Sergeants, 13 Patrol Officers, One Traffic Officer, five Investigators, two Community Service Officers, one Clerical Supervisor, three Police Clerks, and up to a dozen volunteer Reserve Officers. The department provides basic police service as efficiently and effectively as possible with the resources it has available. Due to turn over, the department was not fully staffed in 2014 and this impacted service delivery.

The Champlin City Council works with staff to establish on-going priorities and goals for all City Departments. Four goals were set for the police department in early 2014 and are to encompass 2014 and 2015. Those goals are as follows:

- 1) *Continue to monitor the measurable results of our service including patrol response times, traffic safety, investigative clearance rates, and community problems that extend beyond criminal activity. As resources allow, adjust operations and services according to changes in measurable outcomes.*

The department did monitor its measurable results in 2014. The average patrol response time was 7.63 minutes and 3.97 minutes for emergency calls. There were 31 traffic crashes with injuries and 387 non-injury crashes. Graphs of this data are found in section 10 of this report. 66% of investigative cases were cleared.

- 2) *Continue to identify areas where our enforcement, public contacts, or approachability can be more flexible and/or proactive. This includes continuation or expansion of bike patrol, use of mobile alarm, or diversion of resources to targeted enforcement.*

Due to staffing vacancies, we were not able to devote personnel to these services to the same extent we did in 2013. Bike patrol hours went from 169 hours in 2013 to 40 in 2014. The mobile alarm system was deployed heavily in a dedicated “bait car” and thefts from autos dropped in 2014.

- 3) *Improve the functioning of our Investigative Division through increased supervisory time and record system improvements. This division conducts case prioritization, case follow-up, case management, criminal investigations, and liaison with crime victims, schools, businesses and multi housing communities.*

Increased supervisory time is expected in October 2015 and the improvements in the functioning of this division are expected at that time. In the meantime, we continue to track the disposition of all investigative cases. To a limited extent, cases were scrutinized for solvability in 2014. Because of this and because of staffing vacancies there were fewer cases assigned but a higher percentage of those assigned resulted in charges.

- 4) *Identify new and additional means of community outreach and communication which can be performed with available resources. These may include expanded community meetings, crime alert network technologies, and/or social media.*

The police department worked with other city department in the roll-out of a City Facebook page in December 2014. Also at the end of 2014 we updated our policies and procedures regarding community-policing duties which were assigned to our investigative division.



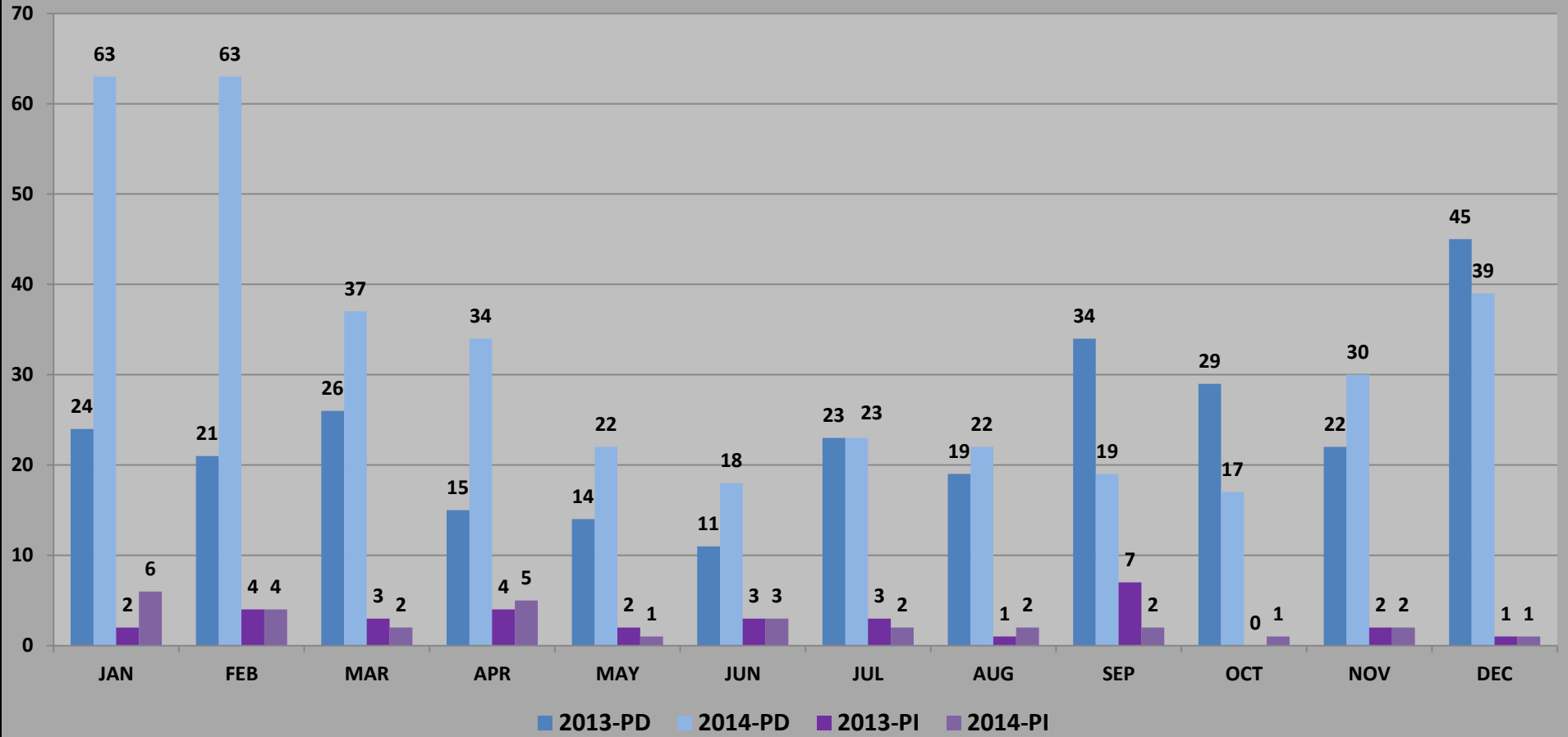
## Service Measurements

The Police Department exists to provide services. While it can be difficult, we quantify these services whenever possible in order to measure our effectiveness. Our goal is always to provide the best services possible with the resources we have available. Our staff is our most significant resource and has the greatest impact on our measurable services. In 2014 we experienced significant staff vacancies among line-officers due to retirements, resignations, and injuries. An officer who resigned in 2013 was not fully replaced until August 2014. Another officer who resigned in April 2014 was not fully replaced for the remainder of the year. Another officer was out due to an injury from March through June. "Full" replacement requires a hiring process and a newly hired officer to complete training and begin filling a shift. This resulted in 20 vacant officer-months. By reassignment of duties, these vacancies were deliberately spread through the various divisions of the department. Most of the impact was placed on investigations and traffic enforcement, although patrol was also impacted. By comparison, in 2013 a supervisor retired and the position was vacant for 3 months. Supervisors provide quality of service more than quantity so this had a minimal impact on measurable services. The promotion of another officer to supervisor resulted in 2 vacant officer-months in 2013 which were taken exclusively from traffic enforcement. The effect of staff vacancies on measurable services can be seen below for 2013 and 2014.

	<b>2013</b>	<b>2014</b>
	(25 officer staff)	(25 officer staff)
Vacant officer-months	2	20
Investigative cases assigned	912	675
Percentage of investigative cases charged	17.7%	21.7%
Percentage of investigative cases cleared	68.3%	66.8%
Field Generated Incidents	9,471	9,007
Traffic Stops	7,931	6,874
Average patrol response times (all incidents)	6.89 minutes	7.63 minutes
Average patrol response times (emergency calls)	3.64 minutes	3.97 minutes
Traffic crashes with injuries	32	31
Traffic crashes without injuries	283	387

Not all of these changes in measurements can or should be attributed to staffing vacancies. The supervisor who assigns investigative cases changed on January 1, 2014. While the new supervisor had fewer investigators available, he was also more selective based on how solvable he felt a case may have been. That may account for the increase in the percentage of cases charged. The graph on the following page demonstrates that the increase in non-injury traffic crashes in 2014 is largely limited to the first four months of the year, especially January and February 2014. A look at the weather in those months indicates that weather played a role in this increase. Weather may also have affected response times.

## MV CRASHES BY MONTH 2013 AND 2014 (property damage and personal injury)



	<b>2013</b>	<b>2014</b>
<b>“PI” Personal Injury Crashes</b>	<b>32</b>	<b>31</b>
<b>“PD” Property Damage (Non-Injury) Crashes</b>	<b>283</b>	<b>387</b>
<b>Total Crashes</b>	<b>315</b>	<b>418</b>

## 2014 Case Disposition Numbers and Percentages

Type of Disposition	Handled by Patrol	%	Assigned to Investigation	%	Total	%
Assist / Advise	5802	54.6	171	25.3	5973	52.9
Charged	4425	41.6	147	21.7	4572	40.49
Diversion	0	0	0	0	0	0
exceptionally cleared	148	1.39	60	8.8	208	1.8
inactive	232	2.18	216	32	448	3.96
located	1	0.009	3	0.44	4	0.03
refer to other agency	6	0.05	42	6.2	48	0.42
unfounded	2	0.018	28	4.1	30	0.26
still open	0	0	8	1.1	8	0.08
<b>Total Number of cases disposed of:</b>	<b>10616</b>		<b>675</b>		<b>11291</b>	
<b>Total Percentage of cases disposed of:</b>	<b>94%</b>		<b>6%</b>		<b>100%</b>	

## 2014 Budget

The 2014 Police and Civil Defense Operating Budget was \$3,583,400. The Capital Improvement Budget was \$211,370. Revenues from fines, fees, and grants totaled \$480,516 in 2014. We finished the year within budget. Staffing vacancies were very influential on expenditures. In order to stay within the overtime budget, officers were pulled from investigative positions and the traffic assignment to backfill some vacant patrol shifts. Other patrol shifts went unfilled.

	<b><u>BUDGET EXPENDITURES</u></b>
<b>2009</b>	<b>\$3,014,009</b>
<b>2010</b>	<b>\$3,024,892</b>
<b>2011</b>	<b>\$3,125,289</b>
<b>2012</b>	<b>\$3,248,991</b>
<b>2013</b>	<b>\$3,331,345</b>
<b>2014</b>	<b>\$3,450,897</b>

<b><u>2014 OVERTIME BREAKDOWN</u></b>	
<b>Shift Coverage</b>	<b>45%</b>
<b>Narcotics Investigations</b>	<b>10%</b>
<b>Traffic Safety (grant funded)</b>	<b>22%</b>
<b>Late Service Calls</b>	<b>7%</b>
<b>Father Hennepin events</b>	<b>5%</b>
<b>Court Appearance</b>	<b>3%</b>
<b>NTU, Hiring processes, FTO, Investigator call-in (each)</b>	<b>2%</b>

## Workload - Introduction

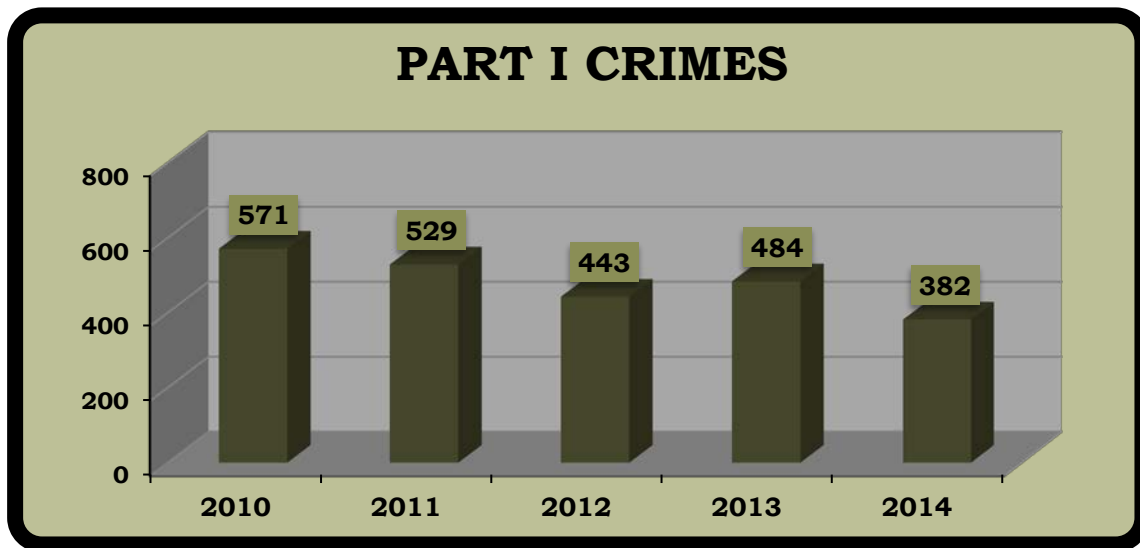
Police work takes many different forms so the workload is measured by several different components.

Champlin Patrol Officers generated 9,007 incidents in 2014 through their own observation of violations on the street. These included traffic stops, business checks, and other proactive enforcement. Another 8,053 incidents were dispatched by 911 emergency dispatchers from phone calls for assistance. This resulted in a total of 17,060 incidents that required police work.

These 17,060 incidents resulted in 11,286 police reports. The difference of 5,774 were incidents that required some type of police action but did not warrant a police report, such as 2,371 traffic warnings, or dispatched requests for safety checks.

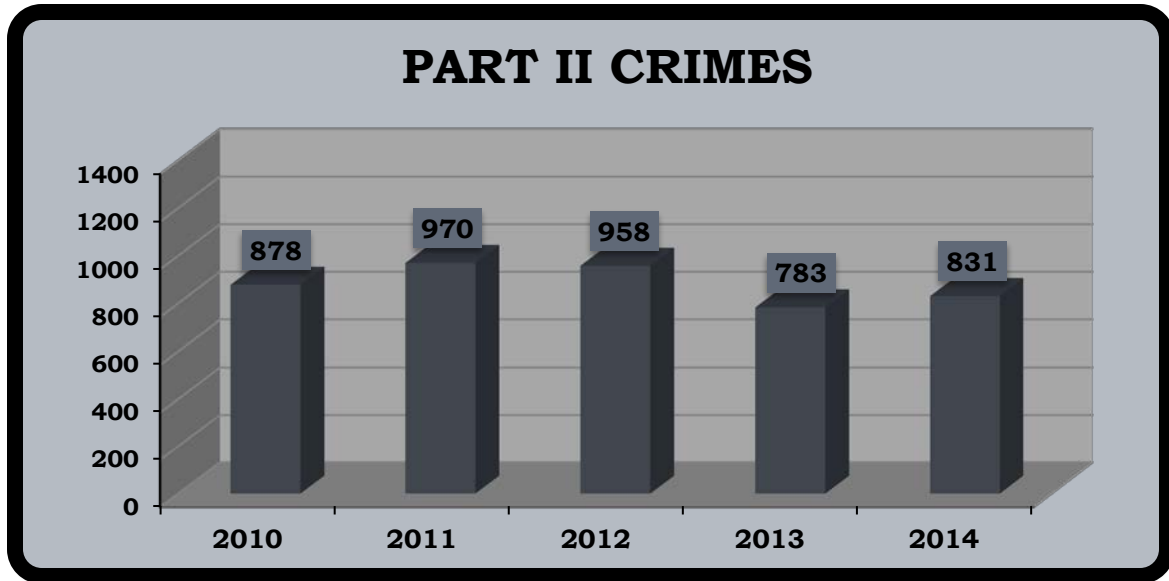
The graphs on the following pages show a breakdown of these crimes and other incidents.



**Workload**

<b>PART I CRIMES*</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Homicide	0	0	0	1	0
Criminal Sexual Conduct	26	15	18	18	17
Robbery	4	7	2	8	7
Kidnapping	0	3	1	0	0
Aggravated Assault	5	4	11	17	10
Motor Vehicle Theft	9	8	5	10	6
Arson	2	1	4	0	0
Burglary					
Residential	43	41	55	36	54
Non-Residential	11	20	11	9	9
Theft from: Motor Vehicle	109	96	116	92	66
Yard	21	15	30	16	15
Mail	3	12	4	5	6
Building	47	19	26	15	8
Shoplifting	14	35	28	57	53
Bicycle Theft	36	24	26	19	7
Other Thefts	54	82	52	106	87
Gas No Pay	188	146	54	75	37
<b>TOTAL PART I</b>	<b>571</b>	<b>529</b>	<b>443</b>	<b>484</b>	<b>382</b>

\*Part 1 Crimes is a category established by the FBI for National reporting purposes.

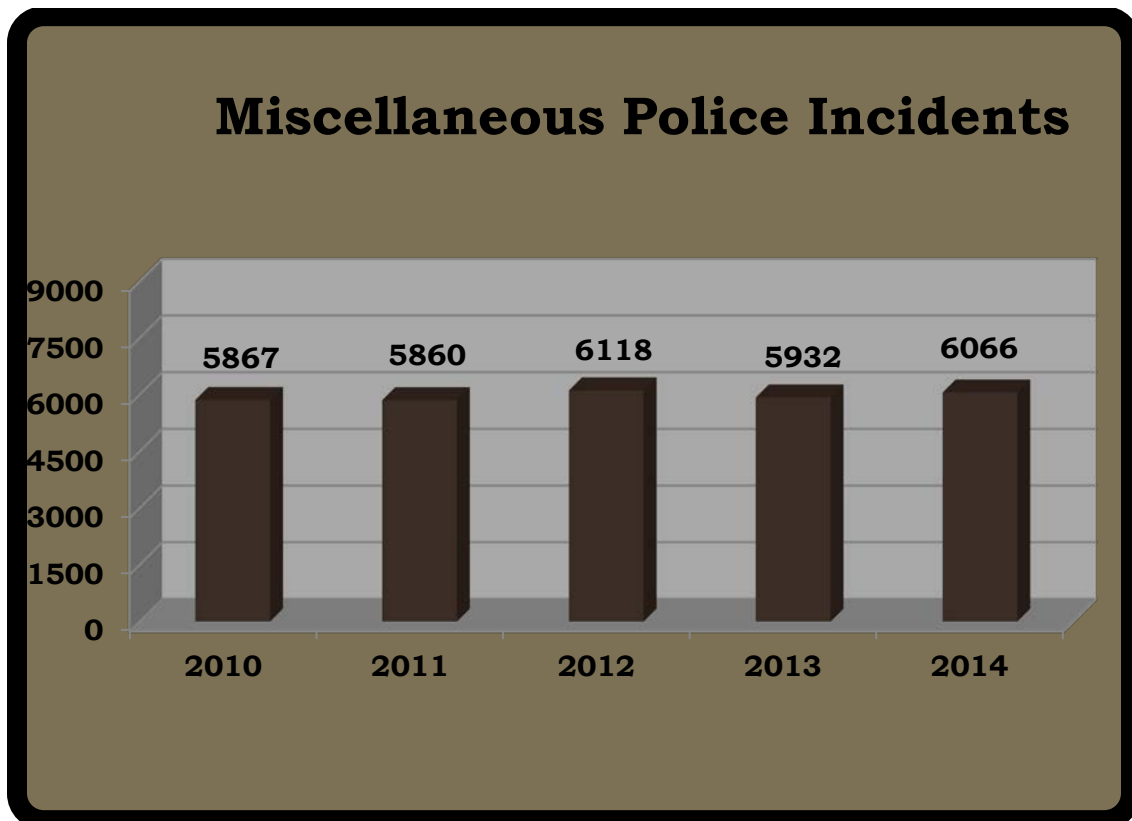
**Workload**

<b>PART II CRIMES*</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Assault	112	97	76	69	95
Narcotics	78	125	147	112	115
Forg/Fraud/Counterfeit	98	112	87	72	134
Receive/Poss Stolen Prop.	14	17	20	4	7
Child Neglect	9	9	8	10	3
Weapons	10	7	13	6	8
Prostitution	0	0	0	0	0
Sex Off/Indecent Expos.	10	3	2	1	7
Gambling	1	0	0	0	0
Disorderly Conduct	54	35	45	42	38
Property Damage	140	136	166	122	119
Loitering	0	0	0	0	0
Liquor Laws	63	88	96	79	30
Obstructing Justice	32	49	41	38	59
Trespass	7	7	6	5	3
Flee/Escape	3	6	6	6	7
Threat/Harassment	166	175	123	120	146
Bomb Threats	0	0	0	0	0
Runaways	42	33	38	33	23
Curfew	53	30	70	58	31
Tobacco	9	18	14	6	6
<b>TOTAL PART II</b>	<b>878</b>	<b>970</b>	<b>958</b>	<b>783</b>	<b>831</b>

\*Part 2 Crimes is a category established by the FBI for National reporting purposes.

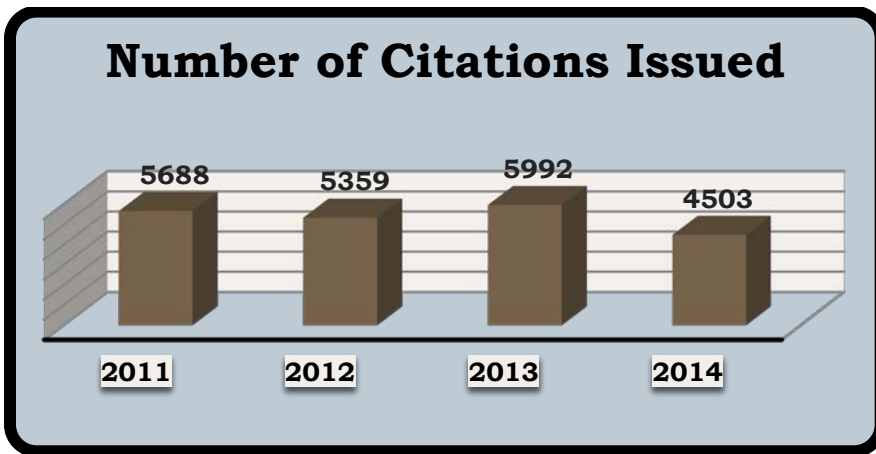
## Workload

<b>MISC. POLICE INCIDENTS</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Loud Party/Disturbance	169	135	85	44	123
Suspicious Activity/Person	541	479	451	426	436
Alarms	586	484	437	460	414
Medical Calls	872	991	1008	1101	998
Animal Complaints/Calls	375	383	326	318	359
911 Hang-ups	132	111	113	125	158
Lost/Found Property	131	130	145	127	148
MV Accident-PD	319	302	283	285	387
MV Accident-PI	38	36	24	32	31
Misc/Public Assist	1636	1674	1997	1924	1960
Other	1068	1135	1249	1090	1052
<b>TOTAL</b>	<b>5867</b>	<b>5860</b>	<b>6118</b>	<b>5932</b>	<b>6066</b>



# Patrol Division

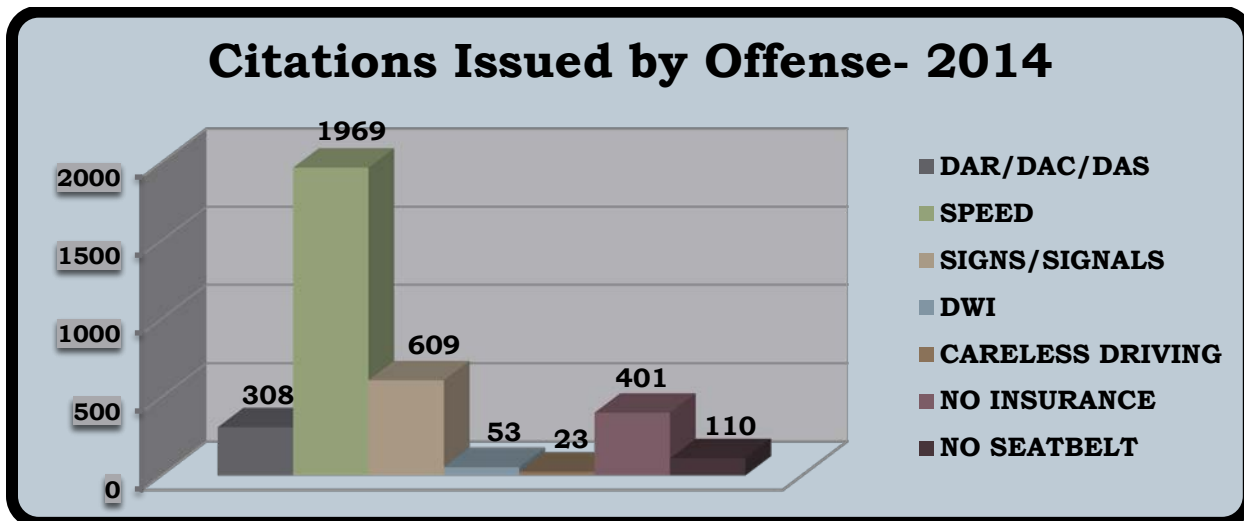
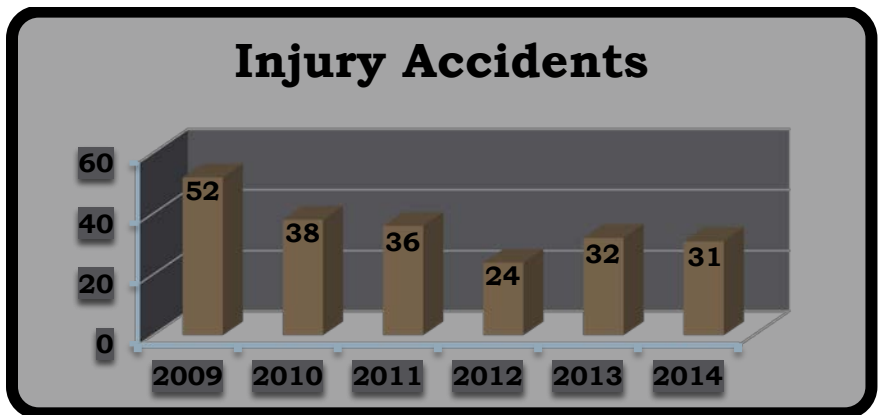
The Patrol Division is the largest work group in the Police Department. Three Police Sergeants supervise four different patrol shifts which provide 24 hour protection. Thirteen uniformed Police Officers patrol Champlin in marked squad cars. In 2014 they answered 8,053 calls for service and provided proactive police protection in 9,007 instances. They are assisted by two Community Service Officers who conduct enforcement of the City Code, and a dozen Reserve Officers who volunteer their time to help with special events, training, or other needs. Reserve Officers volunteered 1,119 hours to the department in 2014.

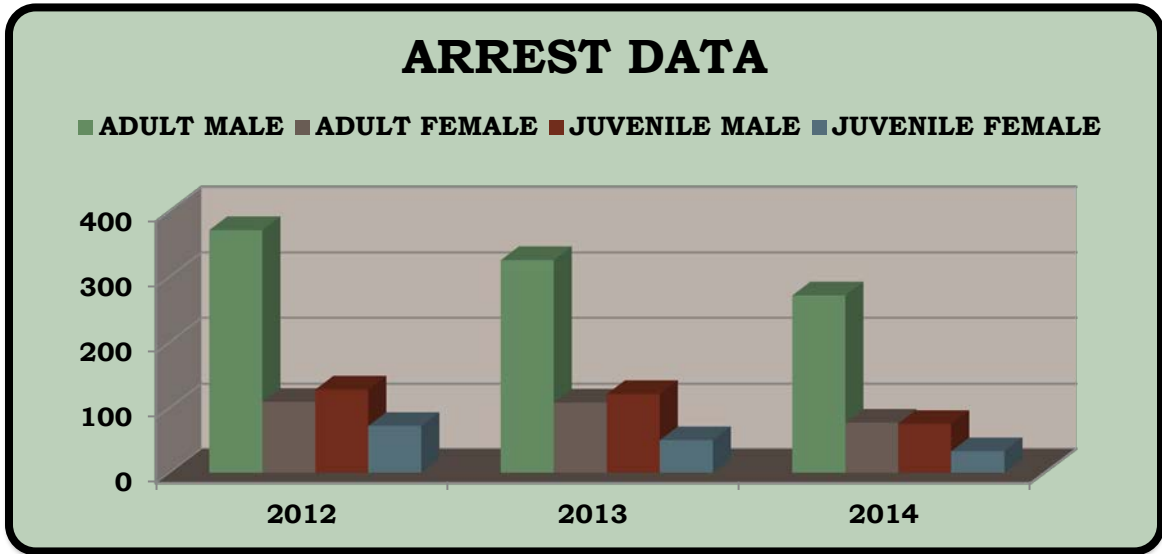


**Average number of injury accidents:**

42 - 2009 through 2011

29 - 2012 through 2014





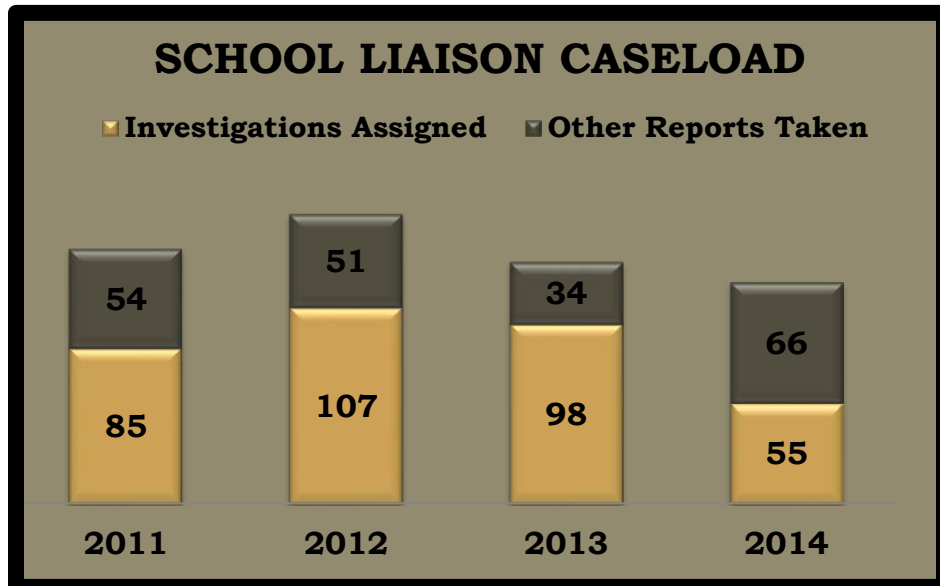
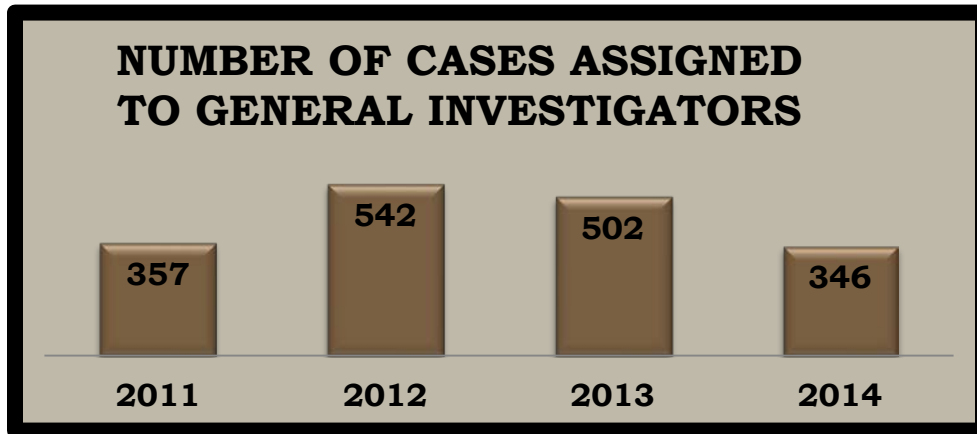
	<u>2012</u>	<u>2013</u>	<u>2014</u>
<b>ADULT MALE</b>	<b>371</b>	<b>325</b>	<b>271</b>
<b>ADULT FEMALE</b>	<b>109</b>	<b>108</b>	<b>77</b>
<b>TOTAL ADULT</b>	<b>480</b>	<b>433</b>	<b>348</b>
<b>JUVENILE MALE</b>	<b>128</b>	<b>121</b>	<b>75</b>
<b>JUVENILE FEMALE</b>	<b>72</b>	<b>50</b>	<b>33</b>
<b>TOTAL JUVENILE</b>	<b>200</b>	<b>171</b>	<b>108</b>
<b>TOTAL ARRESTS</b>	<b>581</b>	<b>604</b>	<b>456</b>

**Between 2013 and 2014:**

- **Largest reductions in adult arrests were for alcohol consumption 18-20 years, domestic assault with bodily injury, 3<sup>rd</sup> degree DWI, and possession of small amount of marijuana.**
- **Largest reductions in juvenile arrests were for curfew violations and alcohol offenses**

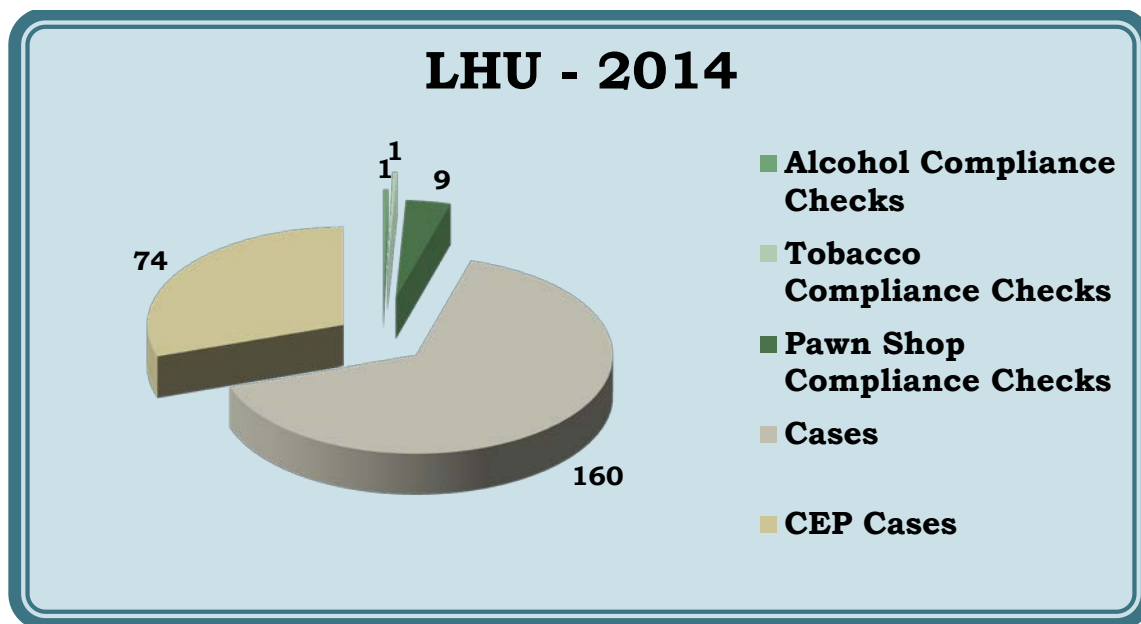
## Investigative Division - Introduction

The Investigative Division is comprised of two General Investigators, one School Resource Officer, one Narcotics Detective, and one Livable Housing Investigator. Investigators conduct criminal investigations, alcohol and tobacco compliance checks, provide school safety and teach Drug Abuse Resistance Education at Jackson Middle School, conduct undercover operations, and regulate a licensed pawn shop through City Code. The department also refers cases of domestic abuse to Home Free Programs, which provided assistance, follow-up, and/or court advocacy to domestic victims in 2014.



## Investigative Division

The Livable Housing Unit (LHU) is a position description, established in 1997. Duties of the officer assigned were to improve the livability conditions in multi-housing communities. Since that time, the program has expanded to include regulation of a licensed pawn shop, crime prevention programs, alcohol and tobacco compliance monitoring, and working with the City's Code Enforcement Staff. In 2014 the County child and adult protection agencies changed their reporting procedures and the number of cases referred spiked over previous years. The Champlin investigative division streamlined its process to review and investigate these cases but not before 74 of them had been assigned as active cases to the LHU officer. One Detective has been designated as the LHU Officer and also conducts general criminal investigations. In the fourth quarter of 2014 these duties were re-evaluated. The LHU job description was rewritten into a list of community oriented policing duties assigned to the entire investigative division. That approach will be implemented in 2015.



Narcotics Enforcement is conducted by a Champlin Investigator who is assigned to the Anoka Hennepin Narcotics and Violent Crimes Task Force. This task force takes a regional approach to narcotics enforcement because drug dealing freely crosses city borders. Drugs sold and used in Champlin often don't originate here and the task force pursues the source. As a result, many of the cases and investigations don't take place in our city, but we benefit from this enforcement. In 2014, that Investigator was assigned 114 cases. The Task Force takes a proactive investigative approach in seeking out drug dealers. As reported overdoses increase, these investigators are being assigned to investigate such cases to bring charges against the drug dealers. These cases are important but they are reactive after the damage has been done.

## Code Enforcement

Enforcement of the Champlin City Code is performed by many of the Police and City staff members. Police Officers enforce various sections of the code including nuisance and disturbance violations and parking regulations. The Livable Housing Investigator enforces regulation of a licensed pawn shop, and checks for compliance with liquor, tobacco, and rental housing licenses. Community Service Officers enforce the parking and animal control codes.

Animal code enforcement:

Community Service Officers responded to 359 animal related complaints including dog bites, traffic crashes involving animals, and barking or loose dogs. There were 16 citations issued in 2014.

There were also 48 animals impounded in 2014, including 31 dogs and 17 cats. Of these, 30 were reclaimed by their owners and 15 were adopted.

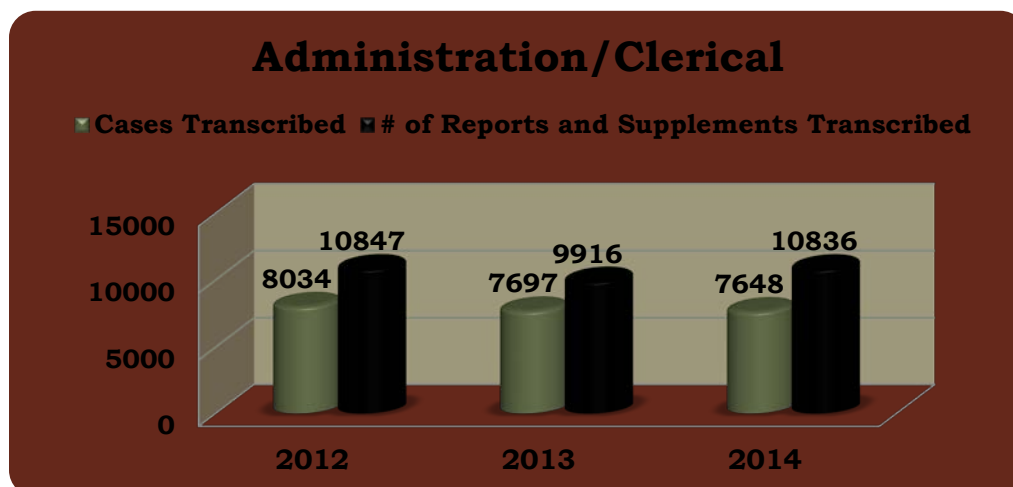
Patrol Officers responded to 48 complaints of parking violations.

The LHU Officer completed 9 pawn shop inspections. Those inspections, along with 3 other pawn shop related incidents, resulted in 2 citations. Many of these citations were issued to customers for attempting to pawn the property of other people.

The Patrol Officers received 18 complaints of littering and issued 11 citations.

## Administration/Clerical

The Office Administrative Supervisor and three Police Clerks comprise the Clerical Division. The Clerical Division transcribes and processes police reports. They submit required data to State and Federal agencies. They provide information to local and county prosecutors. They determine when police reports become public data and release them accordingly when requested.





## Public Events

In 2014, Champlin Officers were able to take part in a number of public education and special events.

Father Hennepin Festival: In June, Police and Reserve Officers provided traffic control for the annual Father Hennepin parade and festival. Having a group of trained and uniformed Police Reserve Officers is very valuable during this event. With the help of Reserve Officers and most of our paid staff, we were able to post 25 uniformed Officers to the Father Hennepin parade route. The Police Department also monitors this event for safety concerns and ordered an early end to the parade due to approaching severe weather.

Shop with a Cop: Riverway Church, Target Corporation, and the Champlin Crime Prevention Fund once again supported Shop with a Cop, an assistance program for local kids in need.

Night to Unite was held on the evening of Tuesday, August 6<sup>th</sup>, 2013. Officers, City Officials and City Council Members were able to visit over 59 block parties across Champlin and discuss crime prevention and neighborhood concerns. (pictured below right)



Toys for Tots: The police department, City Staff, Champlin Ice Forum, and Northland School of Dance teamed up to collect toys that filled three squad cars when they were transported by officers to the toys-for-tots collection point in December. (pictured above left)

## Awards

### AWARDS ISSUED IN 2014

- The Life Saving Award was issued to Officers Radke and Irish for saving the life of a Champlin resident who suffered from a medical emergency on May 3<sup>rd</sup>, 2014. That resident and his family are pictured below with these officers as they received their awards.



- The Distinguished Service Award was issued to Officers Jeff Martin, Jeff Brown, Terry Cassem, Derek Goodwater, and Sergeant Bill Schmidt for their response to a stabbing incident where they tended to the victim and captured the suspect on September 1<sup>st</sup>, 2014.
- The Commendation Award was issued to Officers Kevin Wagman, Jeff Martin, Jeff Brown, Terry Cassem, and Sergeant Bill Schmidt for their safe capturing of a man who had threatened himself and others with a gun and knives on September 28<sup>th</sup>, 2014.
- The Award of Merit was issued to Officer Roxanne Affeldt for her three years of service as a School Resource Officer to the students and staff at Jackson Junior High School from 2011 through 2014.

### AWARD DESIGNATIONS

MEDAL OF HONOR AWARD - is awarded to a member of the Department who persistently applies the department mission after having been seriously injured, or who loses his or her life while applying the mission. The MEDAL OF HONOR is represented in purple to symbolize nobility and mourning.

MEDAL OF VALOR AWARD - is awarded to a member or citizen who intelligently applies the department mission while at risk of imminent personal danger. The MEDAL OF VALOR is represented in red to symbolize danger and bravery.

LIFESAVING MEDAL - is issued to a member or citizen who saves the life of another person. The LIFE SAVING MEDAL is represented in blue to symbolize service and protection.

DISTINGUISHED SERVICE AWARD - is issued to members in recognition of distinguished and professional performance of police duties under difficult or disturbing conditions. The DISTINGUISHED SERVICE AWARD is presented in gold to represent achievement.

AWARD OF MERIT - is issued to members for meritorious service and longevity in an assignment or for noteworthy improvements to the functioning of the department. The AWARD OF MERIT is represented in silver to symbolize productivity.

COMMENDATION AWARD - is issued to members for commendable performance of routine duties above and beyond that required by the member's work assignment. The COMMENDATION AWARD is presented in green to represent generosity and sincerity.

PUBLIC SAFETY AWARD - is issued to citizens or organizations who contribute to the mission of the Police Department.

JUNIOR POLICE AWARD - is issued to children who contribute to the department mission.

UNIT CITATION - Any award may be issued as a Unit Citation to any group of members for team work which meets the designation requirements.