

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota
Pursuant to Due Call and Notice Thereof

Regular Session
January 25, 2010
Municipal Center

- Call to Order The Champlin City Council met in Regular Session and was called to order by Mayor Mark Uglem at 7:03 p.m.
- Pledge of Allegiance The Pledge of Allegiance was recited.
- Roll Call Present were Mayor Mark Uglem, Councilmembers Eric Johnson, ArMand Nelson, Greg Payer and Julia Whalen.
- Absent: no one.
- Also present were City Administrator Bret Heitkamp, Deputy City Administrator John Cox, City Engineer Tim Hanson, City Attorney Darrell Jensen, Assistant City Engineer Todd Tuominen, Police Chief Dave Schwarze and City Clerk Roberta Colotti.
- Approval of Agenda
(January 25, 2010)
Motion The City Administrator requested to remove item four, Massage Therapist License For Yingchun Zhao at Han Spa & Body Care, from the Consent Agenda.
- Motion by Councilmember Johnson and seconded by Councilmember Whalen to approve the agenda for the January 25, 2010 Regular Meeting as presented. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.
- Approval of Minutes
December 14, 2009 COW,
and Executive Session,
January 4, 2010 COW and
Regular Meetings
Motion Motion by Councilmember Nelson and seconded by Councilmember Whalen to approve the minutes of the December 14, 2009 Committee-of-the-Whole, December 14, 2009 Executive Session, January 4, 2010 Committee-of-the-Whole, and January 4, 2010 Regular Meetings as presented. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.
- Approval of Bills
(January 25, 2010)
Motion Motion by Councilmember Whalen and seconded by Councilmember Nelson to approve the bills as submitted for payment on January 25, 2010. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.
- Announcements Mayor Uglem made the following announcements:
- City Council Worksession – Monday, February 8th at 5:45 p.m. in the Council Conference Room.
 - City Council Meeting – Monday, February 8th at 7:00 p.m. in the Council Chambers.
 - The City's Mill Pond Gables Project has apartment openings for independent seniors interested in a high amenity, affordable housing community. If you or someone you know has an interest, you are encouraged to call Shelly Bakken at (763) 576-8696.
 - In mid-March, every household in Champlin will receive a census form to be completed by April 1st. The census count is the basis for determining the number of each State's Congressional representatives. For every 100 Minnesotans who fail to answer the census, the State will lose \$1,000,000 in Federal funds over the next 10 years. Businesses, governments, schools, and non-profit agencies use census data for planning programs, land use, businesses and services. Contact City Hall at (763) 923-7102 for more information.
- Consent Agenda
Councilmember Whalen requested that Item Seven, (Approve Cooperative Agreement With Hennepin County to Share Cost in the Acquisition of Real Property Located at 11824 Winnetka Avenue for Storm Water Treatment), be pulled from the Consent Agenda.
- Resolution No. 2010-14
Authorizing the City Clerk
to Enter into a Waste Councilmember Whalen introduced the following resolution and moved its adoption:
- A Resolution Authorizing the City Clerk to Enter into a Waste Delivery Agreement With Hennepin

Delivery Agreement With Hennepin County Resolution 2010-14	County. The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 25 th day of January, 2010.
Approve 2010 Pay Equity Report Motion	Motion by Councilmember Whalen and seconded by Councilmember Johnson to approve the 2010 pay equity report. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.
Appointment of Chairperson and Vice-Chairperson for Parks and Recreation Commission Motion	Motion by Councilmember Whalen and seconded by Councilmember Johnson to approve the appointment of Parks and Recreation Commissioner Jon Sevald as Chairperson and Commissioner Gina Magnuson as Vice Chairperson of the Parks and Recreation Commission for the year 2010. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.
Resolution No. 2010-15 Approving Plans and Specifications and Ordering Bids for the 2010 Street Crack Seal Program (Improvement Project No. 21003) Resolution 2010-15	Councilmember Whalen introduced the following resolution and moved its adoption: A Resolution Approving Plans and Specifications and Ordering Bids for the 2010 Street Crack Seal Program (Improvement Project No. 21003) The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 25 th day of January, 2010.
Resolution No. 2010-16 Approving Plans and Specifications and Ordering Bids for the 2010 Sealcoat Project (Improvement Project No. 21001) Resolution 2010-16	Councilmember Whalen introduced the following resolution and moved its adoption: A Resolution Approving Plans and Specifications and Ordering Bids for the 2010 Sealcoat Project. The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 25 th day of January, 2010.
Approve Cooperative Agreement With Hennepin County to Share Cost in the Acquisition of Real Property Located at 11824 Winnetka Avenue for Storm Water Treatment Motion	Councilmember Whalen stated that she did not have a problem with this item, but simply wanted to highlight the fact that when the Council originally said it would move forward based on the promise of Hennepin County to participate in the cost share, that decision was based on a strong relationship with the County and today we are seeing their commitment confirmed with a 50/50 split of the cost. Motion by Councilmember Whalen and seconded by Councilmember Johnson to approve the cooperative agreement with Hennepin County to share cost in the acquisition of real property located at 11824 Winnetka Avenue for storm water treatment. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.
Approval of Watershed Representatives for 2010 Motion	Motion by Councilmember Whalen and seconded by Councilmember Johnson to approve the following appointments: <ul style="list-style-type: none"> • Jon Knutson - West Mississippi Watershed Commission - Designate • Jon Knutson - Elm Creek Watershed Commission - Alternate • Bill Walraven - Elm Creek Watershed Commission – Designate • Bill Walraven - West Mississippi Watershed Commission – Alternate • The Assistant City Engineer will continue to serve on the Technical Advisory Committees and as a Stake Holder representative for both Watersheds.
Resolution No. 2010-17	Councilmember Whalen introduced the following resolution and moved its adoption:

Calling for a Public Hearing to Consider the Issuance of Revenue Bonds for the Acquisition and Rehabilitation of the Elm Creek Apartments Resolution 2010-17

A Resolution Calling for a Public Hearing to Consider the Issuance of Revenue Bonds for the Financing of the Acquisition and Rehabilitation of a Multifamily Housing Development Under Minnesota Statutes, Chapter 462C, as Amended; Calling for a Public Hearing with Respect to Such Revenue Bonds; Granting Preliminary Approval to the Issuance of Such Revenue Bonds; Establishing Compliance With Certain Reimbursement Regulations Under the Internal Revenue Code of 1986, as Amended; and Taking Certain Other Actions with Respect Thereto.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 25th day of January, 2010.

Approve Personnel Policy Amendments Regarding Nepotism/Personal Relationships and Fraternalization Motion

Motion by Councilmember Whalen and seconded by Councilmember Johnson to approve personnel policy amendments regarding nepotism/personal relationships and fraternization. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer, and Whalen. Voting against: none. Motion carried.

Open Forum

No one was present for Open Forum.

Unfinished Business

Resolution No. 2010-18 Approving the Feasibility Study and Pilot Study for Well No. 1 and Ordering the Preparation of Plans and Specifications for Well No. 1, Water Treatment Facility (Improvement Project No. 20908)

The City Engineer reported that WSB Engineer, Nancy Zeigler, would be presenting the results to the City Council from the private study for Well No. 1, and advised that she had previously worked with the City to develop the Comprehensive Water Supply Plan, as well as other projects.

Ms. Zeigler advised that a need for this study was identified in the Comprehensive Water Supply Plan, as there is a need for additional well capacity in the City. She reviewed the definition of water supply and capacity, and stated that the maximum daily use of the City currently exceeds the provided definition of water capacity. She provided background information regarding the location and history of Well No. 1, and advised that there would be several benefits to bringing Well No. 1 online and treating the water on-site, such as the fact that the City would be utilizing an existing source and the well would provide secondary water treatment and capacity to the City.

Ms. Zeigler reported that alternative options were reviewed during the study, including the development of a new well, and piping the raw water from Well No. 1 to the existing treatment plant, but both alternatives were found to have negative aspects and to be more costly.

Ms. Zeigler summarized the process followed during completion of the study, and reported that a new facility would need to be built, she displayed pictures of the proposed building. She stated that the total estimated cost for the project is \$1,950,000. Costs included: construction costs, contingency funds and indirect costs. She stated that the Trunk Source and Storage fund would provide a funding source for the project with half the funding in 2010 and half in 2011. She advised that the proposed schedule would have Well No. 1 online by the summer of 2011.

Councilmember Whalen questioned if the ten-foot setback from the property line would be sufficient.

The City Engineer reported that the City owns the outlot and that the neighboring property is park land and therefore the setback would not be an issue on that side. He confirmed that the setback would not be an issue on the residential side of the property either.

Councilmember Whalen stated that the City of Champlin has a high recycle rate for water and questioned if the rate of recycling mentioned in the report was compared to the average rate or that of the City's existing treatment plant.

Ms. Zeigler stated that she believed the comparison agreed with the current amount of wastewater from the City of Champlin and explained that the method used, consumes less water than the conventional method.

Councilmember Whalen asked if the sound of the backwash would affect the neighboring properties.

Ms. Zeigler explained that the process of backwash is simply the water running in opposite directions through the filter and was not usually a noisy process. She stated that the use of an air compressor would cause some noise but should not be noticeable to the neighboring properties.

Councilmember Johnson noted that the total price for the project, if broken down by square foot would be \$1,000 per square foot, and stated that he believed that price seemed high. He questioned if that price was average for this type of facility and whether the \$262,000 for WSB services was included in the indirect costs.

Ms. Zeigler confirmed that the WSB costs were included in the indirect costs and that the project cost was average for a facility, which includes filtering equipment.

Councilmember Johnson stated that he would like to see a breakdown of the actual construction costs broken down between the costs for equipment and that of the building.

Ms. Zeigler stated that a preliminary breakdown of the cost was provided in the report and advised that a more detailed cost analysis would be provided after the completion of the final design.

Councilmember Payer questioned how the facility would provide a backup for the existing system when the facility is only one-fifth of the size of the existing treatment plant.

Ms. Zeigler explained that the proposed facility would help the City through a situation in which backup was necessary but confirmed that Well No. 1 would be unable to run the whole City for an extended amount of time. She advised that the City does have additional water storage in the case of an emergency.

Councilmember Payer questioned if Well No. 1 could provide backup for one day.

Ms. Zeigler stated that it would depend on the time of year, as water usage is very different between the summer and winter.

The City Engineer explained that work was recently completed on the water system during the middle of the night and explained that this proposed well would provide backup for that type of situation. He stated that the City already has a backup in the interconnection between the City of Champlin and the cities of Brooklyn Park and Maple Grove and advised that Well No. 1 would provide additional backup. He stated that Well No. 1 would operate normally and would not just sit for backup purposes.

Councilmember Payer asked if a cost estimate had been completed on the alternative options.

The City Engineer stated that the option of a raw water line being connected to the existing water treatment plant would cost approximately \$1,700,000 and would not provide the benefit of additional treatment capacity.

Councilmember Payer questioned if building the existing water treatment facility larger to begin with would not have been the cheaper alternative.

The City Engineer stated that he did not believe, building the current facility larger at the time of construction would have provided the best alternative, as the facility would not provide the benefit of additional treatment at another location and would have had to be built yet even larger to compensate for that fact.

The City Administrator stated that 1,000,000 gallons of water is available at each tower and in the underground storage to provide an idea of the existing water supply and capacity and reported that the peak summer use is 7,000,000 gallons.

Mayor Uglem commented that the report mentioned extensive use of Tonka Equipment Company for the work related to the study and questioned if there were other companies, which could be utilized to

gain competitive bidding. He further questioned if Tonka Equipment would be writing the bid specs or if Ms. Zeigler would.

Ms. Zeigler confirmed that the project would be open to others during the bidding process and that she would be writing the project specifications not Tonka Equipment Company.

Councilmember Whalen questioned if the City is still selling water to the City of Dayton.

The City Engineer stated that the City is no longer selling water to the City of Dayton.

Resolution 2010-18

Councilmember Whalen introduced the following resolution and moved its adoption:

A Resolution Approving the Feasibility Study and Pilot Study for Well No. 1 and Ordering the Preparation of Plans and Specifications for Well No. 1, Water Treatment Facility, (Improvement Project No. 20908).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Nelson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 25th day of January, 2010.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:34 p.m.

Mark W. Uglem, Mayor

Attest:

Roberta Colotti, CMC, City Clerk