

Minutes of the Proceedings of the City Council of the City of Champlin in the County of Hennepin and the State of Minnesota
Pursuant to Due Call and Notice Thereof

Regular Session
January 4, 2010
Municipal Center

- Call to Order The Champlin City Council met in Regular Session and was called to order by Mayor Mark Uglem at 7:00 p.m.
- Pledge of Allegiance The Pledge of Allegiance was recited.
- Roll Call Present were Mayor Mark Uglem, Councilmembers Eric Johnson, ArMand Nelson, Greg Payer, and Julia Whalen.
- Absent: no one.
- Also present were City Administrator Bret Heitkamp, Deputy City Administrator John Cox, City Engineer Tim Hanson, City Attorney Darrell Jensen, City Planner Scott Schulte and City Clerk Roberta Colotti.
- Approval of Agenda
(January 4, 2010)
Motion Motion by Councilmember Johnson and seconded by Councilmember Whalen to approve the agenda for the January 4, 2010 Regular Meeting as presented. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.
- Approval of Minutes
(December 14, 2009
Regular Meeting)
Motion Motion by Councilmember Whalen and seconded by Councilmember Nelson to approve the minutes of the December 14, 2009 Regular meeting as presented. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.
- Approval of Bills
(January 4, 2010)
Motion Motion by Councilmember Johnson and seconded by Councilmember Whalen to approve the bills as submitted for payment on January 4, 2010. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer, and Whalen. Voting against: none. Motion carried.
- Announcements Mayor Uglem made the following announcements:
- City Council Worksession with our State Representatives – Saturday, January 23rd at 9:00 a.m. in the Council Chambers.
 - City Council Worksession – Monday, January 25th at 5:45 p.m. in the Council conference room.
 - City Council Meeting – Monday, January 25th at 7:00 p.m. in the Council Chambers.
- Consent Agenda
Councilmember Johnson requested that Item #10 “Establish Date for 2010 Local Board of Appeal and Equalization” be pulled from the Consent Agenda.
- Councilmember Johnson introduced the following resolution and moved its adoption:
- Resolution No. 2010-01
Designating the Official
Newspaper for 2010
Resolution 2010-01 A Resolution Designating the Champlin-Dayton Press as the Official Newspaper for 2010.
- The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Nelson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.
- Resolution No. 2010-02
Designating Official
Depositories for 2010
Resolution 2010-02 Councilmember Johnson introduced the following resolution and moved its adoption:
- A Resolution Designating Wells Fargo Bank and Institutional Sales, RBC Dain Rauscher, Salomon Smith Barney (Citigroup), Financial One Credit Union, Minnesota Municipal Money Market Fund (4M Fund), Maple Bank and First Minnesota Bank as Depositories for 2010.
- The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Nelson,

and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Approve 2010 Recording Secretary Service Agreement Motion

Motion by Councilmember Johnson and seconded by Councilmember Nelson to approve the Addendum to the Recording Secretary Service Agreement, with TimeSavers Off Site Secretarial, Inc., as presented for the term ending December 31, 2010. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Approve Computer Software License Agreement with Hennepin County Motion

Motion by Councilmember Johnson and seconded by Councilmember Nelson to approve the extension of the license agreement with Hennepin County and authorize the Mayor and the City Administrator to execute the necessary documents. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Resolution 2010-03 Increasing Typical Utility and Street Fees Resolution 2010-03

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Increasing Typical Utility and Street Fees.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Nelson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Resolution 2010-04 Increasing the Northwest Area Sanitary Sewer and Storm Sewer Trunk Fees and Storm Sewer District 10A and 10B Fees Resolution 2010-04

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Increasing the Northwest Area Sanitary Sewer and Storm Sewer Trunk Fees and Storm Sewer District 10A and 10B Fees.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Nelson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Approve 2010-2019 Capital Improvement Plan Motion

Motion by Councilmember Johnson and seconded by Councilmember Nelson to approve the 2010-2019 Capital Improvement Plan as presented. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Resolution No. 2010-05 Ordering a Feasibility Study for Mill and Overlay, Improvement Project 21002 Resolution 2010-05

Councilmember Johnson introduced the following resolution and moved its adoption:

A Resolution Ordering a Feasibility Study for Mill and Overlay, Improvement Project No. 21002

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Nelson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Massage Therapy Business License: Han Spa and Body Care Motion

Motion by Councilmember Johnson and seconded by Councilmember Nelson to approve the massage therapy business license for Han Spa & Body Care located at 500 Jefferson Highway North, effective January 4, 2010 to December 31, 2010, pending receipt of a certificate of insurance. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Establish Date for 2010 Local Board of Appeal and Equalization Motion

Councilmember Johnson stated that the Council report lists Mayor Uglem and Councilmember Payer as having attended the required course for administering the Local Board of Appeal and Equalization and that he too has completed this course. (It is required that at least one Councilmember must be present at the meeting that has attended an appeals and equalization course as developed and approved by the Commissioner of Revenue.)

Motion by Councilmember Johnson and seconded by Councilmember Whalen to approve scheduling

the 2010 Local Board of Review for Wednesday, April 21, 2010 at 6:30 p.m. in the City Council Chambers. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Approve Easement Agreement for 109th Avenue Reconstruction Project Motion

Motion by Councilmember Johnson and seconded by Councilmember Nelson to approve the Easement Agreement with Mark and Karin Borowicz in the amount of \$13,431.85 for a roadway easement on Lot 8, Block 3, Westwood North. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Open Forum

No one was present for Open Forum.

Council Presentations

Resolution Nos. 2010-06 To 2010-12 Regarding 2010 Appointments

Mayor Uglem recommended Councilmember Julia Whalen for position of Acting Mayor and reviewed the other recommendations for appointment in 2010.

Councilmember Whalen stated that her term with the Transportation Advisory Board (TAB) had expired and advised that she would also like to continue on as the delegate on that Board for another three-year term.

Appointment of Acting Mayor Motion

Motion by Councilmember Nelson and seconded by Councilmember Payer to approve Councilmember Julia Whalen be appointed to serve as Acting Mayor. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Resolution No. 2010-06 Appointments to Metro Cities Resolution 2010-06

Councilmember Nelson introduced the following resolution and moved its adoption:

A Resolution Appointing Councilmember Julia Whalen to Serve as the Delegate to Metro Cities and Councilmember Greg Payer to Serve as Alternate for the 2010 Year.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Resolution No. 2010-07 Appointment to the League of Minnesota Cities Resolution 2010-07

Councilmember Nelson introduced the following resolution and moved its adoption:

A Resolution Appointing Councilmember Eric Johnson to Serve as the Delegate to the League of Minnesota Cities and Councilmember Greg Payer to Serve as the Alternate in 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Resolution No. 2010-08 Appointment to the Anoka-Champlin Fire Board Resolution 2010-08

Councilmember Nelson introduced the following resolution and moved its adoption:

A Resolution Appointing Mayor Mark Uglem and City Administrator Bret Heitkamp to Serve as the Representatives to the Anoka-Champlin Fire Board and Police Chief Dave Schwarze and Deputy Police Chief Ty Schmidt to Serve as Alternates in 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Resolution No. 2010-09 Appointments to the Quad Cities Cable Communications

Councilmember Nelson introduced the following resolution and moved its adoption:

A Resolution Appointing Mayor Mark Uglem and City Administrator Bret Heitkamp to Serve as Representatives to the Quad Cities Cable Communications Commission in 2010.

Commission

Resolution 2010-09

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Resolution No. 2010-10
Appointment to the
School District Advisory
Council for Community
Education
Resolution 2010-10

Councilmember Nelson introduced the following resolution and moved its adoption:

A Resolution Appointing Councilmember ArMand Nelson to Serve as the City's Representative to the School District Advisory Council for Community Education and Staff Member Dan Masloski to Serve as Alternate in 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Resolution No. 2010-11
Appointment of Weed and
Tree Inspector and Deputy
Weed and Tree Inspector
Resolution 2010-11

Councilmember Nelson introduced the following resolution and moved its adoption:

A Resolution Appointing Mayor Mark Uglem to Serve as the Weed and Tree Inspector for 2010 and Mr. Craig Wissink be Contracted to Serve as the Deputy Weed and Tree Inspector.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Resolution No. 2010-12
Appointment to Champlin
Farmers Market Board
Resolution 2010-12

Councilmember Nelson introduced the following resolution and moved its adoption:

A Resolution Appointing Resident Nadine Johnson, Resident Dawn Soderholm, Staff Member Alicia Jahnke and Staff Member Dan Masloski to Serve as Delegates to the Champlin Farmers Market Board in 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Resolution No. 2010-13
Appointment to the
Transportation Advisory
Board
Resolution 2010-13

Councilmember Nelson introduced the following resolution and moved its adoption:

A Resolution Appointing Councilmember Julia Whalen to Serve as the Delegate to the Transportation Advisory Board for a three-year term, beginning January, 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Johnson, and upon vote being taken thereon, the following voted in favor thereof: Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen, and the following voted against the same: none, whereupon said resolution was passed this 4th day of January, 2010.

Appointment of
Chairperson and Vice-
Chairperson for the
Environmental Resources
Commission
Motion

Mayor Uglem reviewed the recommendations for the appointments to the Environmental Resources Commission.

Motion by Councilmember Johnson and seconded by Councilmember Whalen to approve Commissioner Brian Martenson to be appointed as Chairperson and Commissioner Tom Moe as Vice-Chairperson for the Environmental Resources Commission for 2010. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Appointment of
Commissioners
Motion

Motion by Councilmember Johnson and seconded by Councilmember Whalen to approve appointing Commissioner Brian Martenson, Commissioner Tom Moe, and Commissioner Victor Robelet to another three-year term on the Environmental Resources Commission. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Appointment of Commissioners for the Parks and Recreation Commission

Mayor Uglem noted that the Parks and Recreation Commission would be meeting on January 5, 2010 and would submit a recommendation regarding the appointment of the Chair and Vice-Chair to the Mayor and City Council after that time. He advised that Commissioner Ann Gunn-Smith resigned from the Commission in 2009 and reviewed the recommended re-appointments to the Commission.

Motion

Motion by Councilmember Johnson and seconded by Councilmember Whalen to approve appointing Commissioner Don Knutson and Commissioner Gina Magnuson to serve another three-year term on the Parks and Recreation Commission. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Appointment of Chairperson and Vice-Chairperson for the Planning Commission

Mayor Uglem noted that after 12 years of service, Commissioner David Griffiths (Ward 1) declined to be appointed to serve another three-year term on the Planning Commission. He interviewed Mr. Ryan Karasek, 324 Pebble Road and he recommends his appointment to the Commission to represent Ward 2.

Motion

Motion by Councilmember Johnson and seconded by Councilmember Whalen to approve Commissioner Robert Thiel be appointed as Chairperson and Commissioner Forrest Elliott as Vice-Chairperson for the Planning Commission in 2010. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Appointment of Commissioners
Motion

Motion by Councilmember Johnson and seconded by Councilmember Whalen to approve appointing Commissioner Robert Thiel and Commissioner Jerry Laske to serve another three-year term on the Planning Commission. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Motion by Councilmember Johnson and seconded by Councilmember Whalen to approve appointing Mr. Ryan Karasek (Ward 2) to a three year term on the Planning Commission. Voting in favor were Mayor Uglem, Councilmembers Johnson, Nelson, Payer and Whalen. Voting against: none. Motion carried.

Adjournment

The Champlin City Council adjourned the regular meeting at 7:12 p.m.

Attest:

Mark W. Uglem, Mayor

Roberta Colotti, CMC, City Clerk