

AGENDA
CHAMPLIN ENVIRONMENTAL RESOURCES COMMISSION
MONDAY APRIL 5, 2010
6:30 P.M.

COUNCIL CHAMBERS

CALL TO ORDER

ROLL CALL

Jon Hyytinen * Lubov Ratke * Heather Ross * Brian Martenson * Victor Robelet * Tom Moe

APPROVE AGENDA

MINUTES

- March 1, 2010 Regular Meeting

NATIVE PLANTING FOR WATER QUALITY GRANT

- Katie & Tom McCarty, 1352 Cobblestone Road North (Ward 2) – *No Presentation*
- Cobblestone Lake Preserve Homeowners Assoc., David Stickney & Ryan Karasek (Ward 2)
- Renee Molstad, 10050 Maplewood Circle North (Ward 2) – *Presentation at 7:00 p.m.*
- Chin Lee, 6607 119th Place N. (Ward 3)
- Jessica Danley, 11008 Perry Avenue N. (Ward 4) – *No Presentation*

SINGLE SORT RECYCLING

- Prepare Presentation to the City Council on May 10th

CITY CLERK'S REPORT

- Review Metro Blooms Speaker – March 31st
- Review Tree Order
- Earth Day Event – April 22nd
- Recycling Drop-off Event, Work Schedule – May 1st
- Farmers Market – July 7th

COMMISSIONER REPORTS

- Tree Sapling Give Away – Tom Moe
- Library Display Case – Heather Ross

ERC SCHEDULE

- Next Meeting: May 3rd - Regular Meeting
- Council Committee of the Whole Presentation: May 10th

ADJOURNMENT

ATTACHMENTS
- Refuse Report

Minutes of the Proceedings of the Environmental Resources Commission of the City of Champlin in the County of Hennepin and the State of Minnesota Pursuant to Due Call and Notice Thereof

Regular Session
March 1, 2010
Conference Room

- Call to Order The Champlin Environmental Resources Commission met in Regular Session on March 1, 2010 and was called to order by Chairperson Brian Martenson at 6:35 p.m.
- Roll Call Present: Chairperson Brian Martenson, Commissioners Victor Robelet, Heather Ross, Jon Hyytinen and Tom Moe.
- Absent: Commissioner Lubov Ratke.
- Staff Present: City Clerk Roberta Colotti.
- Agenda (March 1, 2010) Motion by Commissioner Ross and seconded by Commissioner Hyytinen to approve the March 1, 2010 agenda as presented. Voting in favor: all. Voting against: none. Motion passed.
- Minutes (February 1, 2010) Motion by Commissioner Hyytinen and seconded by Commissioner Moe to approve the minutes of the February 1, 2010 Regular Meeting, as presented. Voting in favor: all. Voting against: none. Motion passed.
- Single Sort Recycling Tom Chovan, CRI President, presented information on the single sort recycling system. He stated that all haulers in the consortium are willing and able to provide single sort recycling in Champlin. They have proposed a five-year contract.
- The City Clerk stated that it was requested by CRI that the new recycling program be started during the warm weather months. If planned for 2010 then a September to November time frame would be requested and if planned for 2011 then sometime after April would be suggested.
- The Commission requested that October 2010 be targeted for the start of the new program. This would avoid possible confusion created by starting in September which has a holiday.
- Mr. Chovan stated that there is a four to six month time frame between the date the Council authorizes the program and the date it would be online.
- Mr. Chovan stated that a 68 gallon cart size was the standard; however, they are now moving to a 98 gallon container and would propose starting with that size in Champlin.
- Mr. Chovan stated that residents would be able to reduce their overall costs by reducing the size of their existing garbage can if they increase use of the recycling bin.
- The City Clerk asked if the \$20.00 per cart exchange fee could be waived for a certain period following the implementation of the program.
- Mr. Chovan stated that while he would need to seek agreement on this by the full consortium it may be possible to do a 90-day period in which there would be no fee to change garbage cart sizes.

Mr. Chovan stated that they would produce their own promotional materials.

Mr. Chovan presented information demonstrating the significant increase in recycling participation levels in Maple Grove, which went to single sort last year. He stated that while they also have the Recycle Bank program to promote participation, they are seeing similar dramatic increases in Vadnais Heights which does not have Recycle Bank. The City of Champlin is not eligible for Recycle Bank as this is a proprietary program.

The City Clerk reported that the current refuse and recycling contract only covers single family through four unit townhomes. Townhomes with more than four units, apartments and commercial properties contracting independently for recycling already are taking advantage of the single sort option.

Mr. Chovan stated that the recycling would be collected every two weeks with zones created within Champlin.

Commissioner Moe requested that the refuse and recycling days be the same.

The City Clerk stated that would need to be confirmed with the consortium.

Commission Consensus

It was the consensus of the Commission to support the single sort recycling program as presented with direction to staff to further refine the final residential user charges. To request that this item be placed on the April 26, 2010 City Council, Committee-of-the-Whole agenda.

Commissioner Reports – Tree Saplings

Commissioner Moe updated the Commission on the State's offer to provide 1,000 red pine tree saplings at no charge. He stated that the trees they would provide are not bagged. He presented an alternate option of a bagged tree for .70 per tree.

Commission Consensus

It was the consensus of the Commission to direct Commissioner Moe to secure the 1,000 red pine tree saplings from the State and to work with the school to establish a procedure for the bagging of the trees at the time of distribution.

Utility Bill Message

The City Clerk reported that the following utility bill notices would be made:

- March – "Trees for Sale – Order April 1st. Order form in Spring Newsletter"
- April – "Earth Day Clean-up Event April 22. Volunteers Call City Hall"

The month of May was scheduled for information on the Sprinkling Ban.

Library Display Case

The City Clerk reported that the library display case was not available for the month of March and that we would be constructing a display in April instead. She also reported that the ERC information was currently on display at City Hall.

Metro Blooms

The City Clerk stated that the Metro Blooms presentation is scheduled for March 31st and she asked who would be attending from the ERC.

Commissioner Robelet confirmed that he would attend and Commissioner Ross stated that she may be able to attend but would confirm with the City Clerk at a later date.

Farmers Market

The City Clerk stated that the ERC is scheduled to host a booth at the July 7th Farmers Market. She presented a list of Environmental Education Learning Trunks

that were available for check out from Hennepin County Environmental Services at no cost.

The Commission's first choice was the "Your Street Connects to Lakes and Rivers Display" and the second choice was the "Reduce, Reuse, Recycle Learning Trunk".

The ERC stated that if the single sort recycling option moves forward with an implementation date in 2010, then a display with information on that program should be presented and then the "Reduce, Reuse, Recycle Learning Trunk" may be a better fit for the overall display that day.

The City Clerk confirmed that in addition to the Learning Trunk and possible single sort recycling information, there would be information on the new yard waste bag requirement.

Adjournment Chair Martenson adjourned the meeting at 7:47 p.m.

Submitted By:

Roberta Colotti, CMC
City Clerk

MEMO

TO: ERC

FROM: Roberta Colotti, City Clerk

DATE: 4/5/10

AGENDA: Native Planting for Water Quality Grant

ITEM: Native Planting for Water Quality Grant

We received four grant applications. Applications were received from the following:

- Katie & Tom McCarty, 1352 Cobblestone Road North (Ward 2)
- Cobblestone Lake Preserve Homeowners Assoc., David Stickney & Ryan Karasek (Ward 2)
- Renee Molstad, 10050 Maplewood Circle North (Ward 2)
- Chin Lee, 6607 119th Place N. (Ward 3)
- Jessica Danley, 11008 Perry Avenue N. (Ward 4)

Two of the applicants are new and two are returning applicants. The Cobblestone Lake Preserve Homeowners Assoc. received funds in 2006, 2007 and 2008; during those years the effort was lead by Paul Harris.

In 2009 Chin Lee received a grant for his project.

MEMO

TO: ERC

FROM: Roberta Colotti, City Clerk

DATE: 4/5/10

AGENDA: Single Sort Recycling

ITEM: Single Sort Recycling

The City Council Committee of the Whole meeting at which the single sort recycling program will be presented has been moved back to May 10th. It is requested that the ERC prepare their presentation during the April 5th ERC meeting.

MEMO

TO: ERC

FROM: Roberta Colotti, City Clerk

DATE: 4/5/10

AGENDA: City Clerk's Report

ITEM: Metro Blooms – Program and Speaker

The City has entered into an agreement with Metro Blooms to host the 2010 Rain Garden Workshop. The Metro Blooms program includes an onsite consultation option, native plant sales and a native plant reimbursement program.

The presentation was held on March 31st at Champlin Park High School. It appeared that there were a total of 25 people in attendance. Metro Blooms will be providing final numbers at a later date. We can review the overall presentation and plan for 2011.

MEMO

TO: ERC

FROM: Roberta Colotti, City Clerk

DATE: 4/5/10

AGENDA: City Clerk's Report

ITEM: Review Tree Order

The 2010 tree order was due on April 1st. As of the morning of the 1st we had a total of 49 trees ordered by 22 different households.

I will be confirming availability with the vendor and a letter will be sent to those purchasing a tree as a form of a receipt.

The trees are set to be distributed between 9:00 a.m. and 11:00 a.m. on May 1st as part of the Spring Clean-up Event at the Champlin Plaza Shopping Center.

MEMO

TO: ERC

FROM: Roberta Colotti, City Clerk

DATE: 4/5/10

AGENDA: City Clerk's Report

ITEM: Earth Day – Great Shingle Creek Watershed Clean-up

Date & Time:

Thursday, April 22nd from 4:30 p.m. to 7:30 p.m.

Site Location(s):

The primary site/meeting location will be Veteran's Memorial Park, located at 505 East Hayden Lake Road. On April 8th staff will be touring the park system and secondary sites will be identified. Volunteers will be transported to other sites as needed.

Advertising

- Spring 2010 City Newsletter Article
- QCTV – Taped Interview – Inviting Volunteers to Participate
- QCTV – Bulletin Board Advertisement
- Website – Event Advertisement on Home Page
- March City Hall Display Case – Notice of Event
- April Library Display Case – Notice of Event
- April 12, 2010 City Council Announcement (Meeting broadcast live and replayed on Channel 16 and re-played online)
- March Utility Bill – Request for Volunteers
- City Reader Board – Posting beginning mid-March/through the Event.
- In addition the Shingle Creek Clean-Up Staff Coordinator will advertise the event in area newspapers and work with the City to secure volunteers.
- Direct requests to local organizations by Commission members and City staff.

Funding/Expenses

Funding for this program will be from the Storm Water Management Fund.

Hennepin County provides for free disposal at the Hennepin County Transfer Station in Brooklyn Park, for this event.

MEMO

TO: ERC

FROM: Roberta Colotti, City Clerk

DATE: 4/5/10

AGENDA: City Clerk's Report

ITEM: Recycling Drop-off Event – Work Schedule

Below is the sign-up form for the Spring Clean-up Drop Off Event. If you have a spouse or friend who wants to volunteer to help out they are welcome to join us.

Drop Off Event

Saturday, May 1, 2010

9:00 a.m. to 4:00 p.m.

Champlin Plaza Center – Parking Lot

Sign Up	Name	Name	Name
8:30 – 11:00			
8:30 – 12:30			
12:30 – 4:30			

NEW – Tree Sales

The tree sale will be going on from 9:00 a.m. to 11:00 a.m. so if we have enough people to volunteer we could use an extra person or two during that time. This would be a good time block for a family member or friend to work.

Vendors

Scrap Metal & Tires by J.R.'s Appliance Disposal contact person: Mike Larson 651-454-9215. He will drop off two 30-yard containers and two 40-yard containers.

Small Engines Ron Rosen of Rosen Equipment Company 763/323-1309 (w) or 763/439-0589 (cell)

There is no charge to the City or residents for the collection of scrap metal or small engines.

The charge for passenger/light truck/pick-up tires is \$3.00 each and semi-truck tires are \$6.00 each. We do not accept tires larger than 10.100x20.

Bicycle Collection by Seth Stedmyer of www.re-cycle.com phone 612/209-6669

No charge/No Payment

Accepts full bikes and bike parts

Fire Extinguisher Inspection

The Fire Department has a program in place, through a private contractor, to test and service fire extinguishers. The charge is \$5 to do an annual inspection. If the fire extinguisher needs to be hydro tested the contractor will let the owner know if it is worth putting the money into the test or if they would save money by buying a new one. The company offers high quality 2-10-ABC extinguishers for \$35. Extinguishers dropped off during the event will be ready for pick-up on Friday, May 7th at the Champlin Fire Station.

The ERC will have a box at the Spring Clean-up Event for residents to bring their extinguishers in to be checked. Residents will be provided with a claim form and pick-up date when they drop off their extinguishers. The pick-up of extinguishers will be on Friday, May 7th at the Champlin Fire Station.

CURBSIDE – Monday May 10, 2010

The City will be selling appliance collection stickers at the drop-off event and in advance of the event at City Hall until May 5th.

J.R.'s Appliance Disposal has handled the curbside collection for the past several years. They charge the City \$25 per unit plus a \$10 surcharge on all air conditioners and water softeners. Commercial and gas/ammonia appliance fees vary. The City charges the residents \$15 per unit. The City pays the difference through its recycling grant funds.

MEMO

TO: ERC

FROM: Roberta Colotti, City Clerk

DATE: 4/5/10

AGENDA: City Clerk's Report

ITEM: Farmers Market

Wednesday, July 7th from 9:00 a.m. to 1:00 p.m.

Website

Check out the Minnesota Grown website, page of information on the Champlin Farmers Market. The ERC is listed as sponsoring special events at the Farmers Market.

<http://www3.mda.state.mn.us/mngrown/vendorprofile.aspx?id=862>

Environmental Education Learning Trunk

I have secured the "Your Street Connects to Lakes & Rivers" display from Hennepin County for the event.

GARBAGE INFORMATION

2010	Garbage Billing	Recycle Billing	Henn Cty SWMF billed	Garbage Count
January	\$105,115.01	\$21,489.23	\$9,470.78	6627
February	\$104,828.94	\$21,436.24	\$9,445.30	6608
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
YTD TOTAL	\$209,943.95	\$42,925.47	\$18,916.08	

	<u>WALZ</u>		<u>T&L</u>		<u>RANDY</u>		<u>ACE</u>		<u>BFI</u>	
NEW CUSTOMERS	0		0		0		0		0	
MULTIPLE CONTAINERS	7		13		11		15		75	