

AGENDA
CHAMPLIN CITY COUNCIL
MONDAY, MARCH 22, 2010
CITY COUNCIL CHAMBERS
7:00 P.M.

THIS CITY COUNCIL MEETING WILL BE CABLECAST LIVE ON CABLE CHANNEL 16

IF DUE TO A DISABILITY YOU NEED AUXILIARY AIDS OR SERVICES DURING A CITY COUNCIL MEETING, PLEASE PROVIDE THE CITY WITH 24 HOURS NOTICE BY CALLING 421-8100 OR FAX 421-5256

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INTRODUCTIONS/ROLL CALL

AGENDA

MINUTES:	MARCH 4, 2010	JOINT MEETING WITH ANOKA
	MARCH 8, 2010	EXECUTIVE SESSION
	MARCH 8, 2010	REGULAR MEETING

BILLS: MARCH 22, 2010

ANNOUNCEMENTS:

THE CHAMPLIN CHRONICLE HAS A NEW LOOK WITH MANY EXCITING SPRING ACTIVITIES LISTED. RESIDENTS SHOULD HAVE RECEIVED THEIR COPY IN THE MAIL EARLIER THIS MONTH.

HIGHLIGHTED IN THE NEWSLETTER IS THE UPCOMING METRO BLOOMS, RAIN GARDEN WORKSHOP FOR CHAMPLIN RESIDENTS ON WEDNESDAY, MARCH 31ST FROM 6:00 TO 9:00 P.M. AT THE CHAMPLIN PARK HIGH SCHOOL. REGISTRATION CAN BE COMPLETED ONLINE AT WWW.METROBLOOMS.ORG OR BY CALLING 651/699-2426. THE COST IS \$10 PER HOUSEHOLD.

THIS YEAR THE CITY'S ENVIRONMENTAL RESOURCES COMMISSION IS SPONSORING THE SALE OF QUALITY TREES. THE ORDER FORM CAN BE FOUND ON THE BACK PAGE OF THE SPRING NEWSLETTER. ORDER FORMS ARE DUE APRIL 1ST.

CHAMPLIN WILL BE HOSTING ITS ANNUAL EASTER EGG HUNT ON FRIDAY, APRIL 2ND AT ANDREWS PARK. THE TINY TOT HUNT, FOR AGES 4 & UNDER, WILL START AT 10:45 A.M. AND THE REGULAR HUNT, FOR AGES 5 - 9, WILL START AT 11:45 A.M.

CITY COUNCIL WORKSESSION – MONDAY, APRIL 12TH AT 5:45 P.M. IN THE COUNCIL CONFERENCE ROOM

COMMITTEE-OF-THE-WHOLE MEETING – MONDAY, APRIL 12TH AT 6:15 P.M. IN THE COUNCIL CHAMBERS

CITY COUNCIL MEETING – MONDAY, APRIL 12TH AT 7:00 P.M. IN THE COUNCIL CHAMBERS

CITY COUNCIL WORKSESSION – MONDAY, APRIL 12TH AFTER THE COUNCIL MEETING, IN THE CHAMBERS

ECONOMIC DEVELOPMENT AUTHORITY MEETING – MONDAY, APRIL 12TH FOLLOWING THE COUNCIL WORKSESSION, IN THE COUNCIL CHAMBERS

LOCAL BOARD OF APPEAL AND EQUALIZATION – WEDNESDAY, APRIL 21ST AT 6:30 P.M. IN THE CHAMBERS

EVERY HOUSEHOLD IN CHAMPLIN SHOULD HAVE RECEIVED THEIR 2010 CENSUS FORM. WE ENCOURAGE ALL RESIDENTS TO RETURN THEIR 2010 CENSUS FORM BY APRIL 1ST.

CONSENT AGENDA

The Consent Agenda contains action items considered routine or non-controversial in nature, that need little or no additional deliberation based on the level of review, analysis or discussion that has been previously conducted by the City Council

1. RESOLUTION NO. 2010-27 ACCEPTING THE BID AND AWARDING THE CONTRACT FOR THE 2009 STREET RECONSTRUCTION PROJECT - WESTPHAL ADDITION (IMPROVEMENT PROJECT NO. 20907)
2. PROCLAMATION DESIGNATING APRIL 30, 2010 AS ARBOR DAY IN THE CITY OF CHAMPLIN

OPEN FORUM

NEW BUSINESS

3. ADOPT THE 2030 COMPREHENSIVE PLAN

ADJOURNMENT

CITY OF CHAMPLIN
REQUEST FOR COUNCIL ACTION

AGENDA SECTION	ORIGINATING DEPT.	MEETING DATE
CONSENT	ENGINEERING	MARCH 22, 2010
ITEM NO.	ITEM DESCRIPTION	PREPARED BY
	RESOLUTION ACCEPTING THE BID AND AWARDING THE CONTRACT FOR THE 2009 STREET RECONSTRUCTION PROJECT (WESTPHAL ADDITION), IMPROVEMENT PROJECT NO. 20907	TIM HANSON, P.E. CITY ENGINEER

BACKGROUND

At the February 8, 2010 City Council meeting, the Council authorized the advertisement of bids for the 2009 Street Reconstruction Project (Westphal Addition), Improvement Project No. 20907, which includes reconstruction of streets lying west of Winnetka Avenue and south of 117th Avenue, including the local streets of Virginia Avenue, Utah Avenue, and 116th Avenue.

REVIEW OF ISSUES

Plan preparation added a storm sewer stub and a length of storm sewer along 116th Avenue for future extension. The rest of the project was consistent with the improvements identified in the Feasibility Study.

The 2009 Street Reconstruction Project (Westphal Addition), reconstruction area has street settlements existing over service trenches and at other locations. This has resulted in standing water and the slow deterioration of the bituminous surface due to the standing water and the age of the streets. The proposed street reconstruction includes concrete curb removal and replacement, street reclamation, storm sewer extension, and bituminous paving. The estimated construction cost to complete these repairs as identified in the Feasibility Study was \$226,400.

Construction Bids

Thirteen bids were received on Tuesday, March 16, 2010 for the 2009 Street Reconstruction project (Westphal Addition), ranging from \$239,627.58 to \$372,021.70. The bidders and the bid amounts are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Knife River Corporation – North Central	\$239,627.58
Rum River Contracting Co.	\$244,000.43
Northwest Asphalt Inc.	\$250,150.92
ASTECH Corporation	\$253,472.97
North Valley, Inc.	\$258,433.58
Omann Brothers Paving, Inc.	\$264,097.55
W.B. Miller Inc.	\$265,694.40

Valley Paving, Inc.	\$268,687.66
GMH Asphalt Corporation	\$269,779.85
Forest Lake Contracting, Inc.	\$292,791.80
Midwest Asphalt Corporation	\$296,931.12
Hardrives, Inc.	\$315,841.96
C.S. McCrossan Construction, Inc.	\$372,021.70

The Engineers Estimate, at the time of bidding was \$261,364.

The low bidder is Knife River Corporation – North Central, of Sauk Rapids, Minnesota, in the amount of \$239,627.58.

Knife River Corporation has previously completed projects within Champlin and I have worked with them in the past. They are a company that will be able to complete the work appropriately.

Construction inspection will be completed utilizing construction related services provided by WSB & Associates Inc. WSB’s construction services will be utilized to initiate the project, daily inspections during construction, and close out of the project. WSB construction services will be provided on an hourly basis. The project is anticipated to start by mid- May 2010 and be completed by August 1, 2010. Upon submittal of a project schedule from the contractor, the construction services project budget can be developed.

RECOMMENDATIONS

It is recommended that the contract for the 2009 Street Reconstruction Project (Westphal Addition), Improvement Project No. 20907, be awarded to the low bidder, Knife River Corporation – North Central, of Sauk Rapids, Minnesota, in the amount of \$239,627.58. The project cost will be financed from the Capital Improvement Revolving Fund and Assessment to benefiting properties.

An Assessment Hearing will be held on October 12, 2010 for the improvements.

- Attachment Resolution
- Project Location Map
- Bid Tab Summary
- Bid Tab

introduced the following resolution and moved its adoption:

RESOLUTION NO. 2010-

RESOLUTION ACCEPTING THE BID FOR THE
2009 STREET RECONSTRUCTION PROJECT (WESTPHAL ADDITION),
IMPROVEMENT PROJECT 20907

WHEREAS, pursuant to an advertisement for bids for the 2009 Street Reconstruction Project (Westphal Addition) Improvement Project No. 20907, bids were received, opened, and calculated according to law, and

WHEREAS, the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Bid Amount</u>
Knife River Corporation – North Central	\$239,627.58
Rum River Contracting Co.	\$244,000.43
Northwest Asphalt Inc.	\$250,150.92
ASTECH Corporation	\$253,472.97
North Valley, Inc.	\$258,433.58
Omann Brothers Paving, Inc.	\$264,097.55
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Midwest Asphalt Corporation	\$296,931.12
Hardrives, Inc.	\$315,841.96
C.S. McCrossan Construction, Inc.	\$372,021.70

WHEREAS, Knife River Corporation – North Central of Sauk Rapids, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Champlin City Council that:

1. The bid of Knife River Corporation – North Central, of Sauk Rapids, Minnesota, in the amount of \$239,627.58, is hereby accepted and the Mayor and City Clerk are directed to execute contracts providing for the performance of the work.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids except that the deposit of the successful bidder shall be retained until the contract has been signed.

The motion for the adoption of the foregoing resolution was duly seconded by Council member and upon vote being taken thereon, the following voted in favor and the following voted against the same:
Whereupon said resolution was

Mark W. Uglem, Mayor

ATTEST:

Roberta Colotti, City Clerk

CITY OF CHAMPLIN

REQUEST FOR COUNCIL ACTION

AGENDA SECTION	ORIGINATING DEPARTMENTS	MEETING DATE
Consent	Government Services/Parks and Public Works	MARCH 22, 2010

ITEM NO.	ITEM DESCRIPTION	PREPARED BY
	Proclamation Designating April 30, 2010 as Arbor Day in the City of Champlin	ROBERTA COLOTTI/DAN MASLOSKI

BACKGROUND

The City of Champlin was a member of Tree City USA from 1990-1999. In 2008, staff once again submitted an application to continue our dedication to the Tree City USA mission. In 2009, the City was recognized as a Tree City USA. We should hear back from Tree City USA in the next month to see if the City of Champlin will be recognized for 2009.

REVIEW OF ISSUES

As part of the application process, each individual city is to recognize National Arbor Day by Proclamation. By proclaiming April 30th as Arbor Day in the City of Champlin, we hope to bring recognition to the Tree City USA Program, to stress the value of trees in our community, and to encourage Champlin residents to plant at least one tree in their yard on Arbor Day.

As part of this year's Tree City USA and Arbor Day happenings, the City of Champlin is conducting a Tree sale under the direction of the ERC (Environmental Resources Commission). This year's tree sales pick-up will be on May 1st at the Champlin Plaza Shopping Center. In addition to tree sales, the ERC is also sponsoring free Red Pine tree saplings to Jackson Middle School, to be planted around the City.

ALTERNATIVES/IMPACTS (UPSIDE/DOWNSIDE)

UPSIDE: Designating April 30, 2010 as Arbor Day in the City of Champlin will help recognize the vital role that trees play in our community.

DOWNSIDE: There is none.

RECOMMENDATION

It is recommended by the Champlin Environmental Resources Commission that the City Council approve the proclamation designating April 30, 2010 as Arbor Day in Champlin.

**CITY OF CHAMPLIN
REQUEST FOR COUNCIL ACTION**

AGENDA SECTION	ORIGINATING DEPARTMENT	MEETING DATE
NEW BUSINESS	COMMUNITY DEVELOPMENT	MARCH 22, 2010
ITEM #	ITEM DESCRIPTION	PREPARED BY
	ADOPT THE 2030 COMPREHENSIVE PLAN	SCOTT SCHULTE

BACKGROUND

In December 2008, the City Council approved a draft of the 2030 Comprehensive Plan. Over the past year, the Plan was reviewed by the Planning Commission, adjacent jurisdictions and appropriate state agencies culminating with submittal to the Metropolitan Council.

At their February 24, 2010 meeting, the Metropolitan Council found that the Plan meets all Metropolitan Land Planning Act requirements, conforms to the regional systems plans including transportation, aviation, water resources management, and parks, is consistent with the *2030 Regional Development Framework*, and is compatible with the plans of adjacent jurisdictions. During their review process, only minor changes were needed for clarification of residential density calculations and map amendments for property owned by Three Rivers Park District (Zopfi Addition). Further, they have forwarded favorable recommendations regarding the City's Critical Area Plan to the Minnesota Department of Natural Resources and National Park Service for their records. These agencies have final approval authority. The Met Council's review record is attached.

PLAN CONTENTS

The 2030 Comprehensive Plan first establishes a community vision and a framework for achieving the vision. Subsequently, the Plan contains traditional elements including sections on land use, housing, transportation, parks & trails, environmental resources, water supply, sanitary sewer and storm water management. Most importantly, within these sections are items for implementation, including but not limited to the following:

Land Use

- Establish a mixed-use zoning district
- Create new Open Space zoning district for parks and public institutional sites
- Evaluate NW Area for potential medium density sites
- Rezone PUD areas to include the appropriate base zone.

Housing

- Investigate a point-of-sale housing inspection program
- Promote existing housing programs
- Investigate projects that could take advantage of Livable Communities Grants encouraging affordable housing.

Parks and Recreation

- Develop an overall funding, maintenance and facility development plan utilizing such funding mechanisms as the General Fund, park dedication funds (received in lieu of land dedication), grants and other City funds.

- Develop a “Community Foundation” that will support parks and recreation and gather non-tax dollar revenue to help support and maintain the parks and recreation system.
- Review and prioritize trail needs and determine schedule and funding framework.
- Review and evaluate each planned development project to ensure it provides appropriate park dedication, open space preservation and trail connections to the planned citywide trail and greenway system.
- Replace playground equipment every 15 years or as needed.

Environmental Resources

- Consider a wetland ordinance
- Consider a shoreland ordinance
- Explore wind energy and other alternative energy code provisions
- Explore “Green” building policies and incentives

Transportation

- Douglas Drive and 109th Avenue Improvements – Continue to work with Hennepin County and Brooklyn Park on design, development, and construction for these programmed projects.
- West River Road and Dayton Road – Coordinate with Hennepin County to add capacity to these roadways as conditions warrant (West River Road between TH 169 and Douglas Drive and Dayton Road between Valley Forge Lane to French Lake Road.).
- Winnetka Avenue Improvements – Coordinate with Hennepin County regarding a potential jurisdictional transfer and improvements that would be required, including making the entire segment urban section (curb and gutter). As conditions warrant, add capacity between 109th Avenue and 117th Avenue.
- Dayton Road/Depue Drive/South Diamond Lake Road Intersection Realignment – Bring two T-intersections into alignment to create one four way intersection with limited skew.
- Intersection Traffic Control – As conditions warrant, evaluate and potentially implement traffic control (traditional signal system or a roundabout) at the following locations:
 1. West River Road/109th Avenue
 2. West River Road/Winnetka Avenue
 3. 109th Avenue/Winnetka Avenue
 4. 109th Avenue/Jefferson Highway
 5. Champlin Drive/Hayden Lake Road
- TH 169 Support Projects – As congestion conditions on TH 169 worsen: a) continue to advocate for a new Mississippi River crossing between TH 101 and TH 169, and b) perform on-going review of parallel Collector roadway improvements and TH 169 intersection improvements.
- Functional Classification Revisions – Coordinate with Hennepin County and/or the Metropolitan Council regarding elevating the functional classification for the following roadways:
 1. French Lake Road/Hayden Lake Road from west City limit to TH 169
 2. Jefferson Highway from Elm Creek Parkway to south City Limit
 3. South Diamond Lake Road from west City limit to Dayton Road
- Park and Ride Locations and Capacity – Work with Metro Transit to identify shared-use, park-and-ride locations which would be beneficial both regionally and to Champlin residents. Metro Transit would take the lead on implementing park-and-ride operations at these locations.
- Sidewalks and Off-Road Trails – As funding and redevelopment allows, complete planned sidewalk and trail projects (see Exhibit 6-14) to close existing gaps and increase overall network coverage.

RECOMMENDATION

It is recommended that the City Council adopt the 2030 Comprehensive Plan. Due to the document's volume, a CD of the Plan in pdf format is provided. Hard copies of the Plan are available upon request.